

Maribyrnong Community Centre

9 Randall Street, Maribyrnong 3032
 Phone: 9032 4305 | Fax: 9318 5427
 Email: maricomm@maribyrnong.vic.gov.au



ENROLMENT FORM

PLEASE PRINT. Please read information carefully and complete enrolment form before signing personal details.

COURSE NAME:		Term 1	Term 2	Term 3	Term 4	YEAR
Title	MR <input type="checkbox"/> MRS <input type="checkbox"/> MS <input type="checkbox"/> MISS <input type="checkbox"/> MST <input type="checkbox"/> OTHER					
First Name		Main Contact (used for minors only)				
Last Name				Relationship		
Sex	Male <input type="checkbox"/> Female <input type="checkbox"/>					
Address						
Suburb		Postcode				
Phone (BH)		Mobile				
Email						
Date of Birth	/ /	Country of Birth				
Do you identify as being of Aboriginal and/or Torres Strait Islander descent? (Optional)	Yes <input type="checkbox"/> No <input type="checkbox"/>					
What is your Cultural Background?			Language(s) Spoken			
Concession	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please advise Concession card #				
		Expiry Date		/ /		
Allergies (if applicable)	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please state:				
Disability	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please state:				
Injuries	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please state:				
Emergency Contact Details	Full Name			Relationship		
	Phone					
How did you find out about this course?	<input type="checkbox"/> Events/ Programs Booklet <input type="checkbox"/> Newsletter <input type="checkbox"/> Local Newspaper <input type="checkbox"/> Flyer <input type="checkbox"/> Tutor <input type="checkbox"/> Returning Student <input type="checkbox"/> Maribyrnong Libraries <input type="checkbox"/> Council Webpage <input type="checkbox"/> Visited Centre <input type="checkbox"/> Google / Internet search <input type="checkbox"/> Word of mouth <input type="checkbox"/> Other (please state)					
Would you like to be on our mailing list? (To receive updates on Centre Events/Programs/Activities)				Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, how would you like to receive information?				Email <input type="checkbox"/> Post <input type="checkbox"/>		
Photograph Release	Do you give permission to be photographed and be used in displays and promotional materials, including <u>social media</u> for Maribyrnong Community Centre? Yes <input type="checkbox"/> No <input type="checkbox"/> Signature					

Please turn over to complete

Registration	I, / on behalf of wish to register in the mentioned course. Signature Date/...../.....
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PAYMENT DETAILS & Terms and Conditions

Payment	<ul style="list-style-type: none"> • In person: Cash, Cheque, EFTPOS, Visa, MasterCard or Money Order. Payments are accepted Monday – Friday to 4pm daily, excluding Public holidays. All Cheques and Money Orders made payable to Maribyrnong Community Centre. • By mail: Cheque or Money Order payments can be posted directly with your enrolment form to the centre. • By phone: Credit card payments can be made via telephone. • Concession rates: Concession rates are available to holders of a current Health Care Card, Disability, Pension, Student or Seniors Card. Cards must be presented to centre staff to receive the concession rate. • Returning Student rates: Students who are enrolled in the current term are eligible to receive a 10% discount of the next term fee if paid in full <u>seven days prior</u> to class commencing. This applies to classes that have the returning rate applicable. • Classes are paid for on a term by term basis unless otherwise stated.
Class Cancellations	<ul style="list-style-type: none"> • A minimum number of fully paid enrolments are required before a class can commence. Participants enrolled in a cancelled class will be notified and fully refunded.
Refunds	<ul style="list-style-type: none"> • Part refund will be given when five working days notice of cancellation is given by a student prior to the scheduled start date, however a \$25 administration fee will be deducted. • No refunds are given once a course has started and the student decides to cancel unless a medical certificate relating to non attendance is provided. Please note, a \$25 administration fee still applies.

PAYMENT DETAILS
 (for email, fax or postal enrolments ONLY) Money Order Cheque Visa MasterCard

Amount \$.....

Credit Card No Expiry Date /

Cardholder's Name Signature..... Date/...../.....

PRIVACY STATEMENT

Information provided by you will be used for class registration purposes and may be used by centre staff in order to contact you regarding the class you are applying for. Information will not be disclosed to any other party except as required by relevant funding bodies or by law. Further information about privacy can be found at www.maribyrnong.vic.gov.au or copies are available from Customer Service, Maribyrnong City Council, Cnr Hyde and Napier Streets, Footscray VIC 3011.

Responsive, Inclusive, Relevant, Accessible.

9 Randall Street Maribyrnong 3032 Melway Ref No: M28 A7
 Tram routes: 57 and 82 Stop 45 Bus routes: 406 and 407
 Telephone: 9032 4305 Facsimile: 9318 5427 Website: www.maribyrnong.vic.gov.au/maricomm
 Email Address: maricomm@maribyrnong.vic.gov.au