

## Volunteer Role Statement

<b>VOLUNTEER POSITION:</b>	<b>Bandmates Volunteer</b>
<b>DEPARTMENT:</b>	<b>Community Services</b>
<b>REPORTS TO:</b>	<b>Bandmates Project officer</b>
<b>ORGANISATIONAL RELATIONSHIPS</b>	
<b>Internal Liaisons:</b>	<b>Diversity team</b>
<b>External Liaisons:</b>	<b>Arts Access Victoria,</b>
<b>LOCATION:</b>	<b>Various</b>
<b>ROLE DURATION:</b>	<b>June - October 2017</b>
<b>HOURS OF DUTY:</b>	<b>flexible</b>
<b>CONDITIONS:</b>	<b>As per Maribyrnong City Council's Volunteer Policy</b>

### PRIMARY OBJECTIVE OF VOLUNTEER POSITION

- To be matched with a person with disability or mental health issue and go out together to see live music.

### VOLUNTEER DUTIES AND RESPONSIBILITIES

- Initiate a preliminary conversation with your Bandmate before attending an event to ensure you both have the same expectations (How long are you planning to stay? How much will it cost? Are you planning to have a meal?). These questions and more are outlined in the 'expectations' section in the 'Volunteer Handbook'.
- Contact your Bandmate to plan and choose a music event.
- Arrange a time and place to your Bandmate to attend an agreed live music event.
- Discuss with your Bandmate if the venue accepts *concession* and /or *companion card*.
- Attend the event with your Bandmate in line with your Volunteer training and as agreed with your Bandmate.
- Contact the Bandmates Victoria Project Officer within the week after the event via phone, email or in person to debrief or seek advice if desired.

### Occupational Health and Safety.

Adherence to the Victorian Occupational Health and Safety Act 2004, Council's Occupational Health and Safety Policy and Council's Contractor Health and Safety Policy including assuming responsibility for the proper use of all safeguards, safety devices, personal protective equipment and other equipment provided for safety purposes.

It is important that Volunteers consider their own safety and the safety of those around them while volunteering. This includes following health and safety guidelines and procedures, and using protective clothing or equipment provided, at all required times.

Volunteers must immediately report any injury, near miss, damaged equipment or any other hazard observed during their volunteering.

Be familiar with Council's Risk Management policy and program and the application of sound risk management practices within the workplace and community.

Practice and promote Council's Equal Opportunity, Harassment and Bullying principles by treating Council staff and their customers fairly and equitably and without discrimination, harassment or bullying.

Promote a positive image of the Council to members of the public through professional standards of personal presentation and through the provision of services/advice in a courteous and efficient manner.

### **BENEFITS OF VOLUNTEERING**

- Volunteering for the Bandmates Victoria program supports and assists people with disability or mental health issues to enjoy music without paid carers/support workers or parents.
- Supporting a person with disability or mental health issues through the Bandmates Victoria program contributes to instilling a sense of independence and participation and connections in the broader community for your Bandmate.
- Volunteering through sharing your time contributes to a sense of personal well-being and positive health outcomes by contributing in your local community.

### **KEY SELECTION CRITERIA**

- Interest in working with people with disability and/or mental health issues.
- Interest in live music and awareness of local music scene.
- Interest in human rights and creating a more inclusive and accessible community.
- Current Police Check / willingness to undertake police check
- Provision of two referees.

### **APPLICATIONS**

Please complete a Bandmates Victoria Volunteer Application Form. Make sure to address the **Key Selection Criteria**.

### **INTERVIEW**

Applicants will be required to be available for an interview.

### **ENQUIRIES**

Enquires about the position can be made to:

Bandmates Victoria Project Officer.

Phone: 0437 161 061

Email: [bandmatesvic@maribyrnong.vic.gov.au](mailto:bandmatesvic@maribyrnong.vic.gov.au)