

Disclosure Statement Zero Carbon Emissions

1 July 2014 to 30 June 2015

Maribyrnong City Council



1. Organisation and Product Information

Table 1: Organisation and Product Information

Organisation Name	Maribyrnong City Council	
Reporting year period	From 1/07/2014	To 30/06/2015
Actual emissions in this reporting year 2014/15	11,355 tonnes CO ₂ -e	
Carbon Offsets in this reporting year 2014/15	12,000 tonnes CO ₂ -e	
Total Net Emissions in this reporting year 2014/15	0 tonnes CO ₂ -e	
Credits from offsets carried forward to the 2015/16 year	645 tonnes CO ₂ -e	
Base year period	From 1/07/2008	To 30/06/2009
Actual emissions in the base year 2008/09.	12,416* tonnes CO ₂ -e	
	*Emissions in 08/09 did not include fugitive emissions, internal waste, air travel or paper which made up 345 tonnes CO ₂ e in 14/15	

2. Introduction.

Maribyrnong City Council has reduced its corporate CO₂e emissions to zero for the first time in the 2014/15 financial year. Council first set a target to reach zero emission for its own operation by 2015 in 2008, with its Carbon Neutral Action Plan.

As Maribyrnong City Council is undertaking this initiative in an entirely voluntary capacity, Council has decided to undertake voluntary Zero Carbon program rather than a more formal accreditation program due to the ongoing cost of accreditation which could be better spent in other ways.

Council has followed the same protocols as those required by the National Carbon Offset Standard (NCOS) and this disclosure statement allows interested parties to compare Maribyrnong City Councils CO₂e emissions to those of similar Councils.

As the "Carbon Neutral" name has since 2008 been used by NCOS to accredit organisations – Council changed the name of its own program to Zero Carbon to avoid confusion with the formal program.

By making the decision to undertake an entirely voluntary program, Council is able to use the savings to further improve our underlying emissions by activities such as installing solar panels on community buildings and upgrading further streetlights to energy efficient models.

3. Annual Trend Data

Table 2: Annual Emissions Trend Data in tonnes CO₂e

Description	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
Total Actual Emissions	12,416	12,252	12,298	11,719	12,188	12,120	11,355
Less Greenpower Purchases	2,155	2,782	2,866	4,032	4,332	3,754	
Less Carbon Offsets							11,355
Total Net Emissions	10,262	9,470	9,432	7,687	7,814	8,374	0

Table 2 presents the actual emissions per year and the total net emissions. Total net emissions for the 2014/15 year reached zero for the first time.

Table 3: Estimated Savings in tonnes CO2e – Compared to Business As Usual

Description	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
Business as Usual Estimate*	12,895	12,913	13,310	13,571	14,392	15,394	16,417
Total Actual Emissions	12,416	12,252	12,298	11,719	12,188	12,120	11,355
Estimated Savings from Energy Efficiency Initiatives.	479	661	1,012	1,852	2,204	3,274	5,062

*Estimate of emissions if no energy efficiency actions had been taken

Since 2008, Maribyrnong City Council has undertaken various energy efficiency initiatives, including an Energy Performance Contract of 4 of our largest energy using buildings in 2010 and the introduction of a cogeneration plant at the Maribyrnong Aquatic Centre in 2012. The actual savings of the energy efficient activities have been eroded by the addition of new buildings for example the Phoenix Youth Centre opened in 2010, the relocation of the Operations Centre to a bigger site using 4 times as much energy in 2012 and new streetlights installed in growth areas. Table 3 estimates the tonnes of CO2 e that Maribyrnong Council would be producing if conditions existing in 2008/09 continued until the present day and the estimated savings that have been realised from energy efficiency initiatives since 2008/09.

4. Description of Organisation Activities

The City of Maribyrnong is a place of diversity, opportunities and challenges. Located only five kilometres west of Melbourne, its 31sq km area is made up of suburbs which vary significantly in demographics, population and geography. From the areas beginnings as the home of the traditional land of the Wurundjeri tribe of the Kulin Nation, the city now incorporates nine suburbs, Footscray, West Footscray, Yarraville, Seddon, Kingsville, Maribyrnong, Maidstone, Braybrook and Tottenham.

As an organisation, Maribyrnong Council has a total capital and operating budget of \$119 million (for 15/16), which is used to deliver a wide range of community services and maintain essential community infrastructure.

Council provides both universal services that are used by most community members (such as waste and recycling collection or footpath maintenance), and specialised services which respond to specific needs (such as meals on wheels and child care).

5. Organisational & Geographic Boundary/Scope & System Boundary

Maribyrnong City Council's emissions boundary for the entire organisation is based on national and international standards to ensure alignment with the National Carbon Offset Standard (NCOS) Program. This includes not only the *National Greenhouse and Energy Reporting Act 2007* (NGER Act), but also the GHG Protocol's Corporate Accounting and Reporting Standard 2004- that covers the accounting and reporting of the six greenhouse gases covered by the Kyoto Protocol.

Council has included emission sources in its organisational boundary, based on two key determining factors:

- That the emissions would not have otherwise occurred if the City of Maribyrnong as an organisation did not exist (i.e. operational control); and
- That Council has confidence that the emissions are able to be measured completely and accurately

In summary, Council's emissions boundary has been established to include the following:

Scope 1 emissions (Direct Emissions)

- Natural Gas;
- Transport Fuel (including Unleaded Petrol, Liquefied Petroleum Gas (LPG) and Diesel use);
- Fugitive emissions; and

Scope 2 emissions (Emissions released at a power plant as a result of activity at Council facilities)

- Grid electricity

Scope 3 emissions (Emissions released in the wider community from consumables as a result of Council Activities)

- Upstream Electricity Use- Street lighting;
- Business Air travel of employees
- Waste created from business operations;
- Paper;

Boundary Overview

Council has calculated facility level CO₂e emissions based on financial control. However we also assessed each facility for operational control to help us understand Council's broader responsibilities. We included

- Council owned and operated facilities.

- Facilities that Council owns or is the Committee of Management for buildings that are leased to other organisations.
- Facilities that Council does not own but leases from external organisations.

Financial Control is defined as whether Council pays the utility costs for the facility.

Operational control relates to whether Council has the ability to set operating policies, health and safety policies and environmental policies. (As defined in the Greenhouse Gas Protocol).

Council has analysed its building stock and applied the operational control test (as defined under NGER) and has confirmed that sites that are owned or leased and operated by Council are all under Council's operational control, as determined by the ability to set:

- Operating policies
- Health and safety policies &
- Environmental policies

Council Owned or Managed Buildings That are Leased Out.

Council has a number of buildings where the entire building is leased out to a third party. Using the same operational control test and based on details contained in the lease agreements Council does not have operational control of these sites, and they have not been included. These include a number of sporting clubs facilities.

Leased Spaces Within Council Owned Buildings

Council also has some sites (e.g. Maidstone Family Centre Hub, Braybrook Community Centre) where a significant portion of the building is leased out. In these circumstances Council is responsible for the utility bills in their entirety, although leaseholders are on charged. They are considered to within Council operational and financial control and as such all emissions at these sites are included in Council's inventory.

Facilities Leased by Council.

Council leases only one large site, the Operations Centre at 95 Sunshine Rd on a long term lease. It has been determined that this site is within the Maribyrnong City Council operational control and emissions from this site are included in Council's inventory.

Facilities where Council is the Committee of Management.

Council is the Committee of Management for some facilities on Crown Land, e.g. Pipe makers Park, Yarraville Community Centre. Only those facilities operated by Maribyrnong City Council are included in the inventory.

Only those owned or leased facilities where Maribyrnong City Council has Financial Control has been included in the scope of this greenhouse gas inventory.

Other Inclusions

Fugitive Emissions of synthetic gases from air conditioning units in facilities operated by the City of Maribyrnong is a direct Scope 1 emission. This has been estimated as no other organisation will account for this Scope 1 emission. Checking each air

conditioning unit and undertaking the calculations is a lengthy exercise. As the emissions in other Councils are less than 1%, Maribyrnong Council has included an estimate of 1% of the previous (13/14 financial year) emissions. 120 tonnes of CO₂e have been added to the inventory to account for this.

Exclusions

There are some exclusions from Council's emissions inventory. Some of these fall within Council's organisational boundary but have been excluded from quantification in line with Section 4.2.3 of the National Carbon Offset Standard (NCOS), due to one (or more) of the following:

- the emissions are likely to be negligible (relative to other scope 3 emissions)
- determining the emissions will be very costly relative to their likely significance or
- there is insufficient data

These exclusions are:

- Purchased goods (including Capital goods) and services
- Employee Commuting (except those commuting in a fleet vehicle)
- Goods Sold, including transportation, distribution, processing, their use and their end of life treatment
- Downstream leased assets - where that party has operational and financial control such as some community buildings and pavilions
- Franchises – this category is not applicable to Council
- Investments

Other scope 3 emissions are outside Council's organisational boundary and as such not included in this inventory.

- Municipal waste – all waste generated by the broader Maribyrnong community, with the exception of the corporate waste Council produces.
- Community emissions (emissions emitted within the City of Maribyrnong but outside of Council's operational control)
- Business travel of employees (including Public Transport and Taxis, Rental Cars and Buses);
- Contractor Fuel Use
- Emissions from Water (Corporate Use)

6. Total Carbon Footprint – 14/15 Year

Table 4: Emission sources, scopes and quantities

Scope	Emission source	tonnes CO ₂ -e
1	Transport (petrol)	193
1	Transport (Autogas – LPG)	110
1	Transport (Diesel)	607
1	Fugitive Emissions	120
1	Natural Gas	1,562
2	Electricity	4,703
3	Electricity –Street Lighting	3,825
3	Waste from Internal Council Operations	211
3	Paper Use within Council	16
3	Business Travel of Employees - Flights	8
Total carbon footprint in tonnes CO ₂ -e		11,355

7. Carbon Offset Purchases and Retirement for this Reporting Period – 2014/15

When Council first adopted the Carbon Neutral Action Plan in 2008, the strategy to become carbon neutral was to purchase accredited Green Power incremented each year until we achieve 100% green power for electricity usage and accredited offsets for all other emissions. However, in 2014 Council decided to move to only purchase NCOS approved offsets for all emissions and use the financial savings to invest in additional projects and actions which will reduce energy consumption and also to increase Council's direct investment in renewable energy such as solar panels and solar hot water in Council facilities.

Offset Purchase:

In the 14/15 financial year Council purchased and retires 12,000 tonnes of accredited CO₂e offsets. As only 11,370 tonnes were required to offset the Carbon Footprint, the remaining offsets will be carried forward to the next financial year in accordance with Greenhouse Reporting Guidelines.

The offsets were VCU accredited offsets for the Bundled Wind Power Project in Tamilnadu, India, co-ordinated by Tamilnadu Spinning Mills Association (TASMA V1A)

Table 5: Offset Cancellations

Offset type	Registry	Serial number	Quantity (t CO ₂ -e)
VCU	APX VCS Regsitry	3848-166142321-166154320-VCU- 048-APX-IN-1-1352-01012012- 31122012-0	12,000
Total			12,000

8. Emission Reduction Measures

Since Council's first Carbon Neutral Action Plan was released in 2008 it has been recognised that Maribyrnong's response to the impacts of climate change need to include a commitment to greenhouse mitigation. The impacts of climate change are being felt now and likely to become more severe. It is considered that mitigation actions now will reduce the cost and effort required to adapt to climatic changes and improve future environmental, social, health, and economic outcomes.

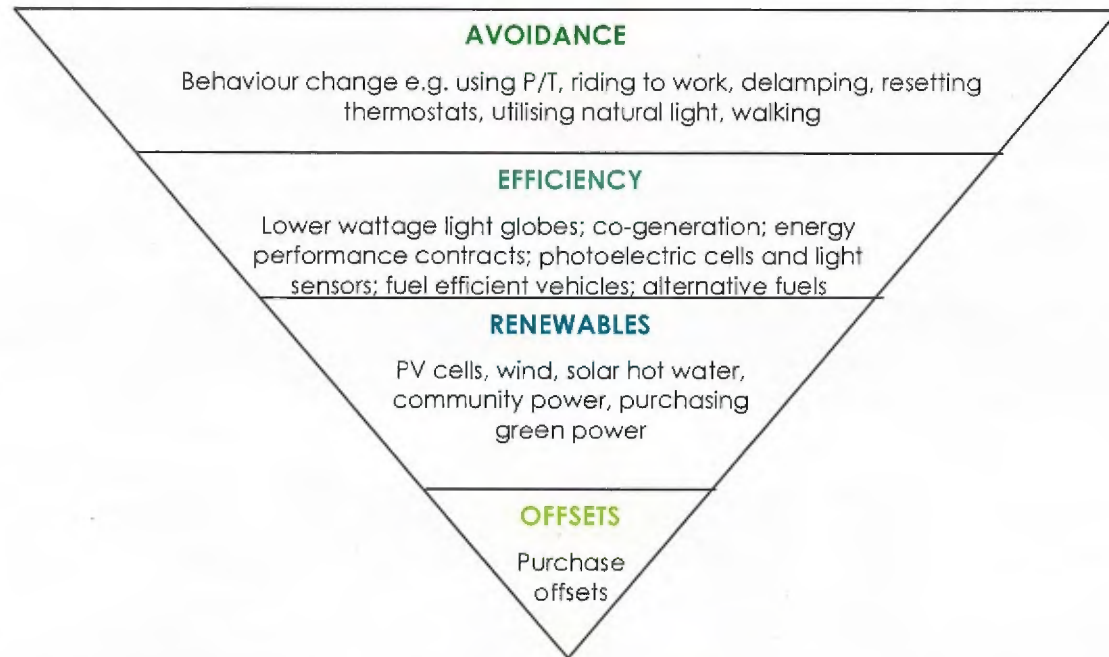
The Maribyrnong City Council Carbon Strategies covering the periods 2008-15 (Carbon Neutral Action Plans) and 2015-19 (Zero Carbon Maribyrnong) set the following relevant targets:

1. Zero Emissions for Corporate Activities of Council by 2015
2. Carbon Neutral Municipality by 2020

While the Carbon Neutral Action Plan identified becoming a carbon neutral organisation in 2015 (which was achieved) as a key target, Council has a holistic approach to carbon management via the following 'energy hierarchy'. The hierarchy enables Council to prioritise its immediate and long term actions and methods in reducing its carbon.

The hierarchy enables Council to prioritise its immediate and long term actions and methods in reducing its emissions.

Energy Efficiency Hierarchy



The Zero Carbon plans were based on the energy efficiency hierarchy shown below. Using the hierarchy as a model:

- Avoiding the creation of carbon emissions in the first place are the most valuable actions as they minimise carbon emissions the most effectively and with the fewest resources.
- Energy efficiency initiatives are the next preferable, as they enable existing resources to be utilized to their capacity while operating efficiently.
- The purchase of renewables such as green power, solar hot water and solar panels are then considered valuable in powering more efficient appliances without using finite energy sources.
- Offsets are the final step after undertaking all of the other actions. They enable the more emissions that are more difficult to be reduced to be offset by other carbon emission reducing activities.

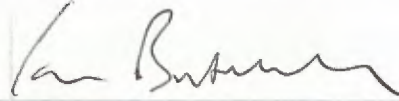
Table 6: Emissions Reductions Measures

Emission source	Reduction Measure	Scope	Status	Reduction t CO ₂ -e
Electricity – Street Lighting	Upgrade of Energy Efficient T5 Streetlights to replace 4140 Mercury Vapour 80 Watt lights.	3	Implemented this reporting period	802
Electricity Street lighting	As above – Implemented this year but to be achieved next year due to timing of installation	3	Planned for future reporting period	576
Electricity	Operations Centre – South Building - Replacement of 242 High Bay lights with LEDs	2	Implemented this reporting period	168
Electricity	Footscray Library – Replacement of High Bay and other lights with LEDs	2	Implemented this reporting period	58
Gas and Electricity	Yarraville Senior Citizens – Draft proofing Installation of energy Efficient Lights	1 & 2	Implemented this reporting period	8
Electricity	60 KW Solar Panels installed at Maidstone Family Centre, Phoenix Youth Centre West Footscray Library	2	Implemented this reporting period	60
Electricity	As above –to be achieved next year due to timing of installation	2	Planned for future reporting period	42
Electricity	Rationalise Printers to reduce energy and paper use within Council	2+3	Implemented this reporting period	3
Electricity	Maribyrnong Aquatic Centre – Changeover of lights to LEDs	2	Planned for future reporting period	217
Electricity	Maribyrnong Aquatic Centre – Install variable speed drives on filtration and UV pumps	2	Planned for future reporting period	213
Electricity	Maribyrnong Aquatic Centre – Installation of Automated Building Management System	1& 2	Planned for future reporting period	728
Electricity	Installation of 25KW Solar Panels at the Braybrook Community Centre	2	Planned for future reporting period	43
Total emission reductions implemented in this reporting period (2014/15)				1099
Total expected emission reductions in future reporting periods (2015/16)				1819

11. Declaration

To the best of my knowledge and having implemented the quality controls and standards required under the NCOS Carbon Neutral Program and made all appropriate inquiries, the information provided in this Public Disclosure Summary is true and correct.

Ian Butterworth



Name of Signatory

Signature

Position / Title of Signatory: Director – Infrastructure and Engineering

Date: 12/10/2015

13 October 2015

To whom it may concern

Re Carbon Neutral Verification – Maribyrnong City Council

Ecodecisions was tasked with independently verifying and auditing the Zero Carbon Emissions project undertaken by Maribyrnong City Council.

Scope of audit

The scope of the audit was to verify:

1. That all scope 1, 2, 3 emissions were accounted for based on the LGASA and NCOS guidelines
2. The correct emission factors were used based on the December 2014 National Greenhouse Account Factors
3. GHG factors for air travel based on the latest figures supplied by 2011 Guidelines to Defra / DECC's GHG Conversion Factors for Company Reporting: Methodology Paper for Emission Factors
4. The GHG factors for waste from December 2014 National Greenhouse Account Factors
5. The correct factors for paper usage based on the latest figures from EPA Victoria.
6. The calculations for each category was checked
7. The offsets purchased were verified by checking the APX VCS registry

Notes

1. Fugitive emissions of refrigerants were estimated and physical verification was outside of the scope of audit.
2. The only scope 3 electricity emissions counted were for public street lighting. Scope 3 emissions for other electricity use was deemed outside the scope of the project.

Verification Statement

I certify that the emissions statement and the offsets purchased are accurate within the scope of the audit and that the offsets purchased are legitimate and verified.

In our opinion, except for the effects of the matters referred to in the notes section of the scope of audit, the participant's Greenhouse Gas Inventory and Public Disclosure Summary are, in all material aspects, in accordance with the National Carbon Offset Standard and National Carbon Offset Standard Carbon Neutral Program Guidelines.

A handwritten signature in black ink, appearing to read 'Graeme Ambrose'.

Graeme Ambrose , Lead Auditor, EcoDecisions

