



## Resident Parking Permit Policy 2014

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### REVISION RECORD

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Dec 2015	1A	1 <sup>st</sup> Review presented for adoption

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# Introduction

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Council's Resident Permit Parking System was last reviewed in 2005 with community consultation undertaken across the three precincts of Yarraville, Footscray and Seddon. The recommendations developed from this work were not implemented by Council due to the need to review transport policy for the City, including its overall parking management.

Since that time, Council has prepared the Maribyrnong Integrated Transport Strategy (MITS) that contains a number of key recommendations regarding parking management and policy in the context of an integrated and sustainable transport system for the City. In addition Council has reviewed Parking policies currently in place by other Councils.

The demand on parking availability in local residential streets across the municipality continues to increase due to a number of key factors, including:-

- Higher density residential development
- Greater commuter numbers seeking all day parking to use the public transport system, particularly rail.
- More affordable and increasing car ownership
- Higher on street parking demands from Western Hospital and Victoria University patrons, staff and students
- Increasing parking demands in residential streets adjacent to shopping and activity centres

These factors have been considered in the preparation of this draft policy resident parking permit.

# Purpose

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To ensure that residents have a reasonable opportunity to a car parking space in proximity to their premises whilst balancing increased parking demands and community expectations.

# Scope

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- This policy applies to the actions of Compliance Officers and Authorised Officers within Regulatory Services specific to the approval, issue and enforcement of parking permits for eligible residents.
- The policy and procedures are to be applied when applications for parking permits are made by residents who are adversely impacted by parking restrictions close to their residence.
- This policy includes; reference to:
  - Number of Parking Permits
  - Parking Permits and Multi Dwelling Developments
  - Urban Planning Controls
  - Cost of Permits
  - Length, Weight and Other Existing Controls
  - Conditions of Permit Issue
- This policy applies to the following Approved Parking Plans in Maribyrnong—refer to attached map:
  - Town Hall 2003
  - Western Hospital 2004
  - Victoria University 2006
  - Riverside 2000
  - Seddon 2004
  - Footscray Central Activity Area 2004
  - Yarraville 2001
  - Barkly Village 2011
  - Chifley Drive Precinct 2005
  - Other areas as approved for parking restrictions

## Definitions

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Term	Definition
Residential Parking Permit	A vehicle registration specific permit issued to a resident of the City of Maribyrnong for permanent attachment to a specifically registered vehicle. This permit is not transferrable to other vehicles and does it guarantee the availability of a parking space.
Visitor Parking Permit	A general non specific permit which is used by visitors of a resident of the City of Maribyrnong. This permit must be used only by visitors to the residential address and is not to be used on vehicles owned by a resident.
Dual Residence	A property consisting of no more than two residential dwellings
Multi Residence	A property consisting of three or more residential dwellings.

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## Responsibilities

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Manager – Regulatory Services, Sustainable Development  
Manager - Civil Design & Transport, Infrastructure & Engineering

## Policy

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Resident and visitor parking permits are valid for 12 months from date of issue and permit fees are not refundable.

**Number of Parking Permits** (Commencing from date of adoption of amended policy)

The maximum number of permits available to any single residence (household) is as follows:

**In the Footscray Zone**

- 2 permits shall be available. These may be residential or visitor permits.

**In the Southern and Outer Zones**

- 3 permits shall be available. Of these 3 permits, 2 only may be visitor permits.

Please refer to Parking Zones Map.

**Special Parking Permits**

- Special parking permits are issued to residents for temporary use by trades persons conducting maintenance work at the residents' private address. The maximum number of permits issued at any one time is 4, per year.
- The cost of special parking permits is \$10.00 per week.
- Authorised Carers to use visitor permits or apply for a free temporary permit. Each application to be considered on its own merit and to provide evidence of holding a Carer's or Companion card/document.

**Parking Permits and Multi Dwelling Developments**

1. **In the Footscray Zone**

- No resident or visitor parking permits to be issued for any new residential developments with 3 or more dwellings within the Footscray Parking Zone, from 10 June 2014.
- For lots with dual (2) dwellings constructed, 1 permit only shall be available per dwelling. This may be a residential or visitor permit.
- Existing multi unit dwelling residents permits will not be renewed when there is a change in ownership or tenancy.

2. **In the Southern Zone**

- For lots with dual (2) dwellings constructed, 2 permits shall be available per dwelling. These may be residential or visitor permits.
  - For multi residence (more than 2) dwellings, 1 permit only shall be available per dwelling. This may be a residential or visitor permit.

3. In the Outer Zone

- For multi residence (more than 2) dwellings, 2 permits shall be available per dwelling. These may be residential or visitor permits.

Note: Multi unit residential developments are required (through the Planning Scheme) to provide sufficient parking space for residents and visitors. If these developments were issued with permits the streets would not cope with the extra parking demand. It is proposed that a phase out period be implemented for those existing permit holders until ownership or tenancy changes.

**Urban Planning Controls**

- New residential properties must provide sufficient off street parking to meet predicted demand.
- Green Travel Plans should be developed for those properties that have a shortfall in off street parking provision.
- Planning permits for multi-unit developments should contain conditions and notations that the residents will be restricted or not be eligible for parking permits as prescribed in the policy.

**Maximum numbers and Costs of Permits**

Financial Year	Maximum Number of parking permits allowed (Except for multi unit dwellings)	Fees for parking permits	
		Residential	Visitor
To June 30,2014	4 (maximum 2 visitor permits)	1st - \$0 2nd - \$0 3rd - \$40 4th - \$58	Same as residential fees
Year 1 2014 - 2015	4 (maximum 2 visitor permits)	1st - \$0 2nd - \$20 3rd - \$30 4th - \$50	1st - \$20 2nd - \$40
Year 2 2015 - 2016	3 (maximum 2 visitor permits)	1st - \$0 2nd - \$40 3rd - \$60	1st - \$30 2nd - \$50

Year 3 2016 - 2017	3 (maximum 2 visitor permits)	1st - \$0 2nd - \$50 3rd - \$75	1st - \$40 2nd - \$60
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Resident Parking Permits Not Issued to:

- Commercial vans of a length greater than 6.05m, including attached towed vehicles.
- Buses, trailers, caravans, boats, earthmoving equipment Vehicles weighing more than 4.5 tonnes, maximum.
- Defined activity areas and commercial shopping strips as described in this Policy

The conditions of permit issue are provided below and will be removed from the policy and will be issued with the permit.

**Conditions of Permit Issue**

1. Permits may only be issued in respect to a person's principle or sole place of residence. Permits are valid on currently registered vehicles only.
2. Registration specific permits must be affixed to the passenger side of the windscreen near the registration label and be visible at all times.
3. A permit allows the holder to park in the nominated street or area, but does not guarantee the availability of a parking space. (e.g. outside their own home)
4. A Visitor Permit is only for use by a visitor, for visits to a Residential property. The visitor must remain at the premises of the permit holder whilst the visitor permit remains clearly displayed on the vehicle. Failure to comply may result in the receipt of a parking infringement notice.
5. Council must be notified if the vehicle is disposed of and a new application must be submitted for a new vehicle. If the owner moves from the area, the sticker is to be removed from the car.
6. Property owners may apply for a temporary or Tradesperson Permit if requiring to carry out maintenance or cleanups.
7. The use of parking spaces may be suspended by members of the police force or by authorised council officers, if deemed necessary.
8. Permits will not be issued to any vehicle above 4.5 tonnes in weight and/or more than 7.5 metres in length.
9. Permits will also not be issued to buses, trailers, caravans, trucks, earth moving equipment or any other vehicle used for commercial gain.



10. Commercial and industrial properties will not be eligible, unless a residence is part of a business premises (proof required and subject to site inspection).
11. Permits are not valid in designated Shopping Strip areas (activity areas) which are sections of roads that have shops, businesses or other commercial premises located on them.
12. Permits are valid for 12 months from date of issue. Permit fees are not refundable.
13. A fee is required for the replacement of lost/stolen visitor permits.
14. Permits do not apply to;
  - Off street car parks
  - “No Stopping” areas
  - Designated shopping strip (commercial) areas
  - Loading zones
  - Clearways
  - When other statutory signs are in force
  - Time restrictions less than one hour
  - Within 10 metres of an intersection

## Key Stakeholders

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- Residents
- Business Operators
- Visitors to the area
- Council Staff

## Related Legislation

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- Road Safety Road Rules 2009

## Related Documents

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- Application form for Resident / Visitor Parking Permit
- Approved Parking Plans in Maribyrnong
- Restricted Parking Permit Zones for Central Activity Areas (CAA) of Footscray, Seddon and Yarraville.

## Review of Policy

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This Policy will be reviewed three years from the date of approval, or whenever Council determines that a need has arisen. Reviews will follow the same procedure as new policy proposals.