

COUNCIL MEETING

Tuesday 21 February, 2023

**Community Hall
Braybrook Community Hub
107–139 Churchill Avenue, Braybrook**

AGENDA

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Agenda Item 6

CONFIRMATION OF THE MINUTES OF THE PREVIOUS COUNCIL MEETINGS - 6 DECEMBER 2022 AND 7 FEBRUARY 2023

Director: Lisa King
Director Corporate Services

Author: Phil McQue
Manager Governance and Commercial Services

PURPOSE

To present for confirmation the minutes of the Council Meetings held on 6 December 2022 and 7 February 2023.

ISSUES SUMMARY

- The Maribyrnong City Council Governance Rules requires Council to keep minutes of each meeting of the Council and Delegated Committees, and for minutes to be submitted to the next appropriate meeting for confirmation.

ATTACHMENTS

1. Unconfirmed Council Meeting Minutes Tuesday 6 December 2022
2. Unconfirmed Council Meeting Minutes Tuesday 7 February 2023 [↓](#)

OFFICER RECOMMENDATION

That Council:

1. Confirms the minutes of the Council Meeting held on 6 December 2022;
 2. Confirms the confidential minutes of the Council Meeting held on 6 December 2022, circulated under separate cover; and
 3. Confirms the minutes of the Council Meeting held on 7 February 2023.
-

Agenda Item 6**BACKGROUND**

The minutes of meetings remain unconfirmed until the next appropriate meeting of Council.

DISCUSSION/KEY ISSUES**1. Key Issues**

Council's Governance Rules requires Council to confirm its minutes at the next appropriate meeting.

2. Council Policy/Legislation**Council Plan 2021-2025**

This report contributes to Council's strategic objectives contained in the Council Plan 2021-2025 by considering:

- Ethical leadership - lead our changing city using strategic foresight, innovation, transparent decision making and well-planned, effective collaboration to support economic growth during the ongoing challenges of the pandemic and beyond.

Legislation

Local Government Act 2020

Conflicts of Interest

No officer responsible for, or contributing to, this report has declared a direct or indirect interest in relation to this report.

Human Rights Consideration

This report complies with the rights listed in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

3. Engagement

Nil.

4. Resources

Nil.

5. Environment

Nil.

CONCLUSION

The unconfirmed minutes of the Council Meetings held on 6 December 2022 and 7 February 2023 are presented for confirmation.

U N C O N F I R M E D M I N U T E S



Maribyrnong City Council

COUNCIL MEETING MINUTES

**Tuesday 6 December, 2022
6.30pm**

**Community Hall
Braybrook Community Hub
107–139 Churchill Avenue
Braybrook**

MEMBERSHIP

Councillor Sarah Carter (Chair)
Councillor Michael Clarke
Councillor Simon Crawford
Councillor Jorge Jorquera
Councillor Cuc Lam
Councillor Bernadette Thomas
Councillor Anthony Tran

To be confirmed at the Council Meeting
to be held on 21 February, 2023

U N C O N F I R M E D M I N U T E S

1. COMMENCEMENT OF MEETING AND WELCOME

The meeting commenced at 6.31pm.

The Chair, Cr Cuc Lam made the following acknowledgement statement:

“We acknowledge that we are on the traditional lands of the Kulin Nation. We offer our respect to the Elders of these traditional lands, and through them to all Aboriginal and Torres Strait Islander peoples, past and present”.

PRESENT

Councillor Cuc Lam (Chair)
Councillor Michael Clarke
Councillor Simon Crawford
Councillor Jorge Jorquera
Councillor Bernadette Thomas (online)
Councillor Anthony Tran

IN ATTENDANCE

Chief Executive Officer, Celia Haddock
Director Community Services, Lucas Gosling
Director Infrastructure Services, Patrick Jess
Director Corporate Services, Lisa King
Director Planning and Environment, Laura Jo Mellan
Manager Governance and Commercial Services, Phil McQue
Manager Community Development, Positive Ageing and Inclusion, Bridget Monro Hobbs
Governance Officer, Jessica Baguley

2. APOLOGIES

Councillor Sarah Carter

3. LEAVE OF ABSENCE

Nil.

4. DISCLOSURES OF CONFLICTS OF INTEREST

The Chief Executive Officer, Celia Haddock disclosed a material Conflict of Interest pursuant to Section 131 of the *Local Government Act 2020* on the grounds that Item 13.1 – Chief Executive Officer Annual Performance Review relates to her annual performance review and consequently she stands to gain a benefit or suffer a loss depending on Council's decision.

Ms Haddock advised she will leave the meeting prior to the commencement of Item 13.1, but will be available to return to the meeting to answer any questions Council may have as part of their deliberations, if required.

UNCONFIRMED MINUTES

5. PUBLIC QUESTION TIME

Mr John Chadderton

Will the public be invited and/or allowed to attend the flag lowering on 26 January 2023?

Response

The Chair, Cr Lam responded by advising that Council had passed a resolution on 16 March 2021 which agreed to fly the Aboriginal Flag at half-mast on January 26, from 2022 onwards. As part of the agenda tonight, Council will be considering a report on how to further respond to January 26.

Subject to the outcome of that report, and given the restrictions surrounding the Town Hall redevelopment site, the public will be invited to witness the flag lowering, if a suitable alternative venue can be identified by January 26 2023.

The Chair noted that it is proposed to invite First Nations Elders to hold a Welcome to Country and Smoking ceremony to be held alongside Councils citizenship ceremony on January 26. The public will be more than welcome to attend that event.

Marie Thomson

1. Why should:

- a) working hours (up to 13 hours per day Monday to Friday and 9 hours Saturday)
- b) Excessive building construction noise (eg nail gun, hammering, moving ladders, sawing, angle grinding, drilling loud music etc)
- c) Privacy impacted (eg when builder is on a ladder or working on second floor) be permitted despite the risks of harm to the health and well being of neighbours ? (see the latest EPA guidelines for impacts). How does Council manage and minimise these risks?

2. Why does an owner builder/builder have all the rights and existing neighbours have no rights regarding:

- a) working hours (Monday to Friday, Saturday and Public Holidays). These long working hours (6 days a week) , are a serious concern to existing neighbours, which is becoming a major source of complaints to Maribyrnong Council.
- b) Excessive building construction noise (as outlined in Question 1).
- c) Privacy impacted.

3. Why couldn't this proposal be considered by the Maribyrnong Council: Construction /Building working hours in a residential area: Proposal: Working hours from Monday to Friday 7am to 6pm (excluding or EPA Saturday hours 9am to 1pm on Public Holidays) and Saturday 9am to 1pm (in line with EPA working hours guidelines). There may be circumstances that require construction / building work outside these times and the Maribyrnong council may issue an out-of-hours permit. In these instances the builder would be required to notify surrounding residences at least (suggestion only) 7 to 14 business days in advance.

UNCONFIRMED MINUTES

Response

The Chair, Cr Lam, responded to the first and second question by noting that building and construction sites are permitted to operate from 7am-8pm Monday to Friday and 9am-6pm Saturdays.

The Chair advised that non-emergency works can also be carried out on a Saturday subject to written consent from the Manager Regulatory Services. The use of all power tools are allowed during these times.

There is no exemption regarding the use of nail guns and other construction tools or equipment. Loud music is not permitted, radios are allowed as long as there is no nuisance to neighbours. If you have concerns regarding work being undertaken on ladders this is a matter for Worksafe, please contact Council officers to discuss further.

The Chair noted that Council has a duty of care for residences that are affected by Building Sites and officers carry out inspections on a regular basis to ensure compliance and noise is kept to a reasonable level.

In response to the third question, The Chair, acknowledged the suggestion and noted that Council will consider these matters in any future reviews of the relevant local laws.

The Chair declared Public Question Time closed at 6.41pm

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The purpose of this report was to present for confirmation the minutes of the Council Meeting held on 15 November 2022.

Council Resolution

That Council confirms the minutes of the Council Meeting held on 15 November 2022.

Moved: Cr Michael Clarke
Seconded: Cr Simon Crawford

CARRIED

7. REPORTS FROM COMMITTEES

7.1. Noting of the Confirmed Minutes of the Audit and Risk Committee Meeting - 13 September 2022

The purpose of this report was to present for noting the confirmed minutes of the Council's Audit and Risk Committee established under section 53 of the *Local Government Act 2020*.

U N C O N F I R M E D M I N U T E S

Council Resolution

That Council notes the confirmed minutes of the Audit and Risk Committee Meeting held on 13 September 2022.

Moved: Cr Simon Crawford
Seconded: Cr Michael Clarke

CARRIED

8. PETITIONS

8.1. Petition: Against Notice of an Application for a Planning Permit

The purpose of this report was to table a petition received in relation to a Planning Permit Application at 2 Anglers Way Maribyrnong (TP710/2014(2)).

Council Resolution

That Council:

- 1. Receives and notes the Petition: Against Notice of an Application for a Planning Permit; and*
- 2. Requests the Chief Executive Officer to consider the petition and determine the appropriate response.*

Moved: Cr Anthony Tran
Seconded: Cr Simon Crawford

CARRIED

U N C O N F I R M E D M I N U T E S

8.2. Petition: Parking Permits Gray Street, Yarraville

The purpose of this report was to table a petition received in relation to a request for parking permits on Gray Street, Yarraville.

Council Resolution

That Council:

1. *Receives and notes the Petition: Parking Permits Gray Street, Yarraville*
2. ***Requests the Chief Executive Officer to consider the petition and determine the appropriate response.***

Moved: Cr Simon Crawford

Seconded: Cr Jorge Jorquera

CARRIED

9. OFFICER REPORTS

9.1. Acknowledging January 26

The purpose of this report was to provide Council with detailed recommendations developed through a First Nations led engagement process which has built on the “Let’s Talk January 26” consultation process, detailing how January 26 could be acknowledged into the future.

UNCONFIRMED MINUTES

Council Resolution

That Council:

1. *Acknowledges that January 26 is a day of mourning for many First Nations people, and the day often symbolises a history of loss and trauma that has occurred since British colonisation and should be marked in a more inclusive and respectful way.*
2. *Continue to lower the Australian, Aboriginal and Torres Strait Islander flags to half-mast on January 26 as a symbol of the grief and loss the day represents for many First Nations people, and invites the community to attend where practical.*
3. *Continue to hold Citizenship Ceremonies on January 26, in line with the requirement from the Commonwealth, but also invite First Nations People to conduct a Welcome to Country, Smoking Ceremony and/or other appropriate activity to contextualise the day for new Australians. The invitation should be extended to First Nations Peoples for all Citizenship Ceremonies conducted throughout the year.*
4. *Invite Traditional Owners to participate in the ceremony, to provide a small gift to new Australians, procured from local First Nations businesses.*
5. *Works with local First Nations People to develop and implement better community education regarding First Nations People's experience of January 26.*
6. *Writes to the Prime Minister, the Hon Anthony Albanese MP, the Minister for Immigration, Citizenship and Multicultural Affairs, the Hon Andrew Giles MP, the Minister for Indigenous Australians, the Hon Linda Burney MP and the Member for Maribyrnong, the Hon Bill Shorten MP advocating:*
 - a) *that the current requirement of holding of Citizenship Ceremonies be removed from the Australian Citizenship Ceremonies Code 2019 to allow Councils to choose whether to continue to hold ceremonies on January 26;*
 - b) *that the Commonwealth Government consider changing the date of Australia's national day, to one more suitable in order that all Australians can better celebrate equally;*
 - c) *that the Commonwealth Government include First Nations information and history as part of Australian Citizenship tests;*
7. ***Table an advocacy motion at the 2023 Australian Local Government Association National Conference in support of First Nations People's experience of January 26.***

Moved: Cr Michael Clarke
Seconded: Cr Bernadette Thomas

UNCONFIRMED MINUTES

CARRIED

9.2. Awarding of Contract No 1205-23 Provision of Western Lawn Resurfacing and Services Upgrade, Footscray Park

The purpose of this report was to seek Council approval to award Contract No 1205-23 Provision of Western Lawn Resurfacing and Services Upgrade to Joslyn Group Pty Ltd.

Council Resolution

That Council:

1. *Note that the project remains subject to permit approvals being received from Melbourne Water as the responsible authority.*
2. *Subject to required approvals being received, awards Contract No 1205-23 Provision of Western Lawn Resurfacing and Services Upgrade to Joslyn Group Pty Ltd for the total contract sum of \$4,740,758.50 (excluding GST).*
3. *Authorises the Chief Executive Officer to execute Contract No 1205-23 Provision of Western Lawn Resurfacing and Services Upgrade to Joslyn Group Pty Ltd, subject to required approvals being received.*

Moved: Cr Anthony Tran
Seconded: Cr Simon Crawford

CARRIED

9.3. WOMEDA Membership

The purpose of this report was to seek endorsement for Council to become a Government Partner under new Special Membership category to support and influence The West of Melbourne Economic Development Alliance (WoMEDA).

Council Resolution

That Council:

1. *Endorse Council's Membership on the West of Melbourne Economic Development Alliance (WoMEDA) to be reviewed after two years.*
2. ***Note a membership fee of \$15,000 is payable for Government partners.***

Moved: Cr Michael Clarke
Seconded: Cr Simon Crawford

CARRIED

U N C O N F I R M E D M I N U T E S

9.4. Investment Policy

The purpose of this report was to seek Council endorsement of the Investment Policy.

Council Resolution

That Council adopts the Investment Policy, shown as Attachment 1.

Moved: Cr Simon Crawford
Seconded: Cr Anthony Tran

CARRIED

9.5. Appointment of Independent Members and Chair to the Audit and Risk Committee

The purpose of this report was to consider the appointment of Independent Members and the Chair of the Audit and Risk Committee (the Committee).

Council Resolution

That Council:

1. *Appoint Ms Lisa Tripodi and Mr Jeff Rigby as Independent Members of the Audit and Risk Committee for a three year term, effective from January 2023;*
2. *Re-appoint Ms Marilyn Kearney as an Independent Member of the Audit and Risk Committee for a three year term, effective from January 2023;*
3. *Appoint Ms Marilyn Kearney as Chair of the Audit and Risk Committee for a three year term, in line with her independent member term, effective from January 2023.; and*
4. *Set the annual rate of independent member remuneration as follows:*
 - ☐ *Chair \$ 9,800 (exclusive of GST)*
 - ☐ ***Member \$7,800 (exclusive of GST)***

Moved: Cr Michael Clarke
Seconded: Cr Anthony Tran

CARRIED

UNCONFIRMED MINUTES

9.6. Councillor Committee and Advisory Group Appointments - 2022/23

The purpose of this report was to report considers Councillor appointments to various Committees and Advisory Groups for the 2022/23 period.

Council Resolution

That Council approves the following Councillor appointments for Committees and Advisory Groups, effective from 7 December 2022:

- a) Councillor Cuc Lam as Chairperson to the Active and Healthy Ageing Community Advisory Committee and Councillor Anthony Tran as Deputy Chairperson to the Active and Healthy Ageing Community Advisory Committee.*
- b) Councillor Michael Clarke as representative to the Brooklyn Community Reference Group.*
- c) The Mayor, Councillor Michael Clarke, Councillor Cuc Lam and Councillor Simon Crawford as representatives to the Chief Executive Officer Employment Matters Advisory Committee.*
- d) The Mayor (ex-officio) and Councillor Anthony Tran from the River Ward, Councillor Bernadette Thomas from the Stony Creek Ward and Councillor Michael Clarke from the Yarraville Ward as members to the Civic Awards Judging Panel.*
- e) Councillor Michael Clarke as Chairperson to the Disability Advisory Committee and Councillor Jorge Jorquera as Deputy Chair to the Disability Advisory Committee.*
- f) Councillor Michael Clarke as representative to the Heritage Advisory Committee and Councillor Anthony Tran as substitute to the Heritage Advisory Committee.*
- g) Councillor Bernadette Thomas and Councillor Anthony Tran as Gender Equity Ambassadors.*
- h) Councillor Sarah Carter, Councillor Bernadette Thomas and Councillor Cuc Lam, Councillor Simon Crawford and Councillor Jorge Jorquera as representatives to the LGBTQIA+ Advisory Committee.*
- i) The Mayor and Chief Executive Officer as representatives to the M9 Committee.*
- j) Councillor Anthony Tran as representative to the Maribyrnong Active Transport Advisory Committee and Councillor Jorge Jorquera as substitute to the Maribyrnong Active Transport Advisory Committee.*

U N C O N F I R M E D M I N U T E S

- k) *Councillor Simon Crawford as representative and Councillor Bernadette Thomas as substitute to the Maribyrnong Arts Ambassadors Committee.*
- l) *Councillor Michael Clarke as Chairperson to the Maribyrnong First Nations Advisory Committee and Councillor Bernadette Thomas as Deputy Chairperson to the First Nations Advisory Committee.*
- m) *Councillor Bernadette Thomas as representative to the Metropolitan Transport Forum, Councillor Simon Crawford as substitute to the Metropolitan Transport Forum, and the Director Infrastructure Services as the staff representative.*
- n) *Councillor Michael Clarke as representative to the Municipal Association of Victoria and Councillor Cuc Lam as substitute to the Municipal Association of Victoria.*
- o) *Councillor Sarah Carter as representative to the Western Melbourne's Tourism Board and Councillor Cuc Lam as substitute to the Western Melbourne's Tourism Board.*
- p) *Councillor Anthony Tran as representative to the Victorian Local Governance Association and Councillor Bernadette Thomas as substitute to the Victorian Local Governance Association.*
- q) ***Councillor Anthony Tran as representative to the Youth Advisory Committee;***

Moved: Cr Anthony Tran
Seconded: Cr Michael Clarke

CARRIED

9.7. Governance Report - November 2022

The purpose of this report was to receive and note the record of informal meetings of Councillors and Councillor Delegates' for the period of November 2022 as well as other statutory compliance and governance matters as they arise.

U N C O N F I R M E D M I N U T E S

Council Resolution

That Council notes the Governance Report containing the record of informal meetings of Councillors and Councillor Delegates' Reports for November 2022 which will be made available on Council's website for the term of the current Council.

Moved: Cr Simon Crawford
Seconded: Cr Michael Clarke

CARRIED

10. NOTICES OF MOTION

Nil.

11. COUNCILLOR QUESTION TIME

Nil.

12. URGENT BUSINESS

Nil.

13. CONFIDENTIAL BUSINESS

Council Resolution

That Council resolve to close the meeting to the public, pursuant to Section 66 (2)(a) of the Local Government Act 2020, to discuss the annual performance review of the Chief Executive Officer.

Moved: Cr Michael Clarke
Seconded: Cr Anthony Tran

CARRIED

CLOSURE OF PUBLIC MEETING

The Chair, Cr Lam noted the Conflict of Interest disclosed by the Chief Executive Officer. The Chair, Cr Lam, declared the meeting closed at 7.35pm for consideration of Confidential Item 13.1. All members of the public and staff left the meeting, with the exception of the Director Corporate Services.

REOPENING OF MEETING TO THE PUBLIC

A motion was moved by Cr Anthony Tran, seconded by Cr Michael Clarke, that Council re-open the meeting to members of the public.

CARRIED

U N C O N F I R M E D M I N U T E S

The meeting was reopened to the public at 7.45pm.
Cr Crawford left the meeting at 7:45pm.

14. MEETING CLOSURE

The Chair, Cr Lam, declared the meeting closed at 7.51pm.

To be confirmed at the Council Meeting
to be held on 21 February, 2023.
Chair, Cr Sarah Carter

U N C O N F I R M E D M I N U T E S



Maribyrnong City Council

COUNCIL MEETING MINUTES

**Tuesday 7 February, 2023
6.30pm**

**Community Hall
Braybrook Community Hub
107–139 Churchill Avenue
Braybrook**

MEMBERSHIP

Councillor Sarah Carter (Chair)
Councillor Michael Clarke
Councillor Simon Crawford
Councillor Jorge Jorquera
Councillor Cuc Lam
Councillor Bernadette Thomas
Councillor Anthony Tran

To be confirmed at the Ordinary Council Meeting
to be held on 21 February, 2023

U N C O N F I R M E D M I N U T E S

1. COMMENCEMENT OF MEETING AND WELCOME

The meeting commenced at 6.30pm.

The Chair, Cr Cuc Lam made the following acknowledgement statement:

“We acknowledge that we are on the traditional lands of the Kulin Nation. We offer our respect to the Elders of these traditional lands, and through them to all Aboriginal and Torres Strait Islander peoples, past and present”.

PRESENT

Councillor Cuc Lam (Chairperson)
Councillor Michael Clarke
Councillor Simon Crawford
Councillor Jorge Jorquera
Councillor Bernadette Thomas
Councillor Anthony Tran

IN ATTENDANCE

Chief Executive Officer, Celia Haddock
Director Community Services, Lucas Gosling
Director Infrastructure Services, Patrick Jess
Director Corporate Services, Lisa King
Director Planning and Environment, Laura Jo Mellan
Manager Governance and Commercial Services, Phil McQue
Governance Officer, Jessica Abela

2. APOLOGIES

Cr Sarah Carter, Mayor

3. LEAVE OF ABSENCE

Nil.

4. DISCLOSURES OF CONFLICTS OF INTEREST

Nil.

U N C O N F I R M E D M I N U T E S

5. OFFICER REPORTS

5.1. Maribyrnong River Flood Community Recovery Committee

The purpose of this report was to present the draft Terms of Reference for the establishment of a community-led recovery committee for the Maribyrnong Flood Event 2022.

Council Resolution

That Council:

1. *Approve the establishment of a Community Recovery Committee for the Maribyrnong Flood, and*
2. *Endorse the draft Terms of Reference, shown at Attachment 1, to be circulated with the Expression of Interest, shown at Attachment 2.*

Moved: Cr Anthony Tran
Seconded: Cr Michael Clarke

CARRIED

6. MEETING CLOSURE

The Chair, Cr Cuc Lam, declared the meeting closed at 6.44pm.

To be confirmed at the Ordinary Council Meeting
to be held on 21 February, 2023.

Chair, Cr Cuc Lam

Agenda Item 8.1**PETITION: SAVE MCIVOR RESERVE - SAY “NO” TO AN INDOOR STADIUM AND CAR PARK ON PUBLIC PARKLAND**

Director: Lisa King
Director Corporate Services

Author: Phil McQue
Manager Governance and Commercial Services

PURPOSE

To table a petition received in relation to a request to “Petition: Save Mclvor Reserve - Say “NO” to an Indoor Stadium and Car Park on Public Parkland”.

ISSUES SUMMARY

- A petition has been submitted to Council containing 3102 signatures.
- The petition includes the following text:

*All Petitioners request that **MCC not build an indoor sports stadium or associated carpark** on Mclvor Reserve or any other green open space in the city, and that MCC, instead:*

- 1. Make the preservation of open space a top MCC priority now and into the future;*
- 2. Set green space, open space, and mature tree canopy targets that dictate the **MINIMUM** amounts of these resources that should be indisputably protected and preserved;*
- 3. Elevate the implementation of the Open Space Strategy to the highest priority and strictly adhere to its guidelines;*
- 4. Advocate more strongly on behalf of the community for State Government assistance securing 'brown land' sites for the development of public infrastructure that is not “dependent on its location in open space for its viability and function”; and*
- 5. Form a community-based green and open space advisory committee to help MCC be informed in a meaningful and timely manner regarding community expectations on the use and preservation of green and open space assets.*

Agenda Item 8.1

ATTACHMENTS

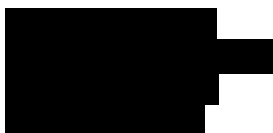
1. Save Mclvor Reserve Petition 140223_Redacted [↓](#)

OFFICER RECOMMENDATION

That Council:

1. **Receives and notes the Petition: Save Mclvor Reserve - Say “NO” to an Indoor Stadium and Car Park on Public Parkland; and**
 2. **Requests the Chief Executive Officer to consider the petition and determine the appropriate response.**
-

Agenda Item 8.1 - Attachment 1



Maribyrnong City Council
Attn: Governance
PO Box 58
West Footscray VIC 3012

Via Email: petitions@maribyrnong.vic.gov.au

14 February 2023

Re: Friends of Mclvor Reserve Petition
Save Mclvor Reserve - Say "NO" to an Indoor Stadium and Car Park on Public Parkland

Dear Maribyrnong City Council,

[REDACTED] and Friends of Mclvor Reserve are pleased to present to the Maribyrnong City Council (MCC) the attached combined paper and online petition regarding Mclvor Reserve, green and open space, and the use of public parkland.

We ask that this be tabled at the upcoming Council General meeting to be held on **21 February 2023**.

[REDACTED] is nominated as the contact person for this petition, for acknowledgement of receipt of this petition, and for further communications which can be directed to him at friendsofmclvorreserve@gmail.com or [REDACTED]

ABOUT THE PETITION

The text of the Save Mclvor Reserve Petition is enclosed as **Appendix 1**.

The combined petition is enclosed as **Appendix 2**. It contains identical wording for both components, to that contained in Appendix 1.

The petition is supported by **3102** signatories at the time of writing. The totals are outlined as follows:

COMPONENT	Number of Signatories	Failed to list postcode	Duplicates	TOTALS
Online	2781	25	4	2752
Hardcopy	350	n/a	0	350
TOTALS	3131	25¹	4²	3102

¹ Twenty-five signatories failed to list a postcode and were excluded from the total count.

² The petitions were scanned for duplicates and four signatories were found to have signed both forms, so the online duplicates were excluded from the total count.

Agenda Item 8.1 - Attachment 1

OPTIONAL COMMENTS INCLUDED BY SUPPORTERS OF THE PETITION

While the number of signatories is significant, the comments added by many supporters more colourfully express why individuals in the community value the natural environment. These optional comments that were part of the online component are compiled in **Appendix 3**. We urge you to read them carefully.

ABOUT THE COMBINED PETITION STRUCTURE

Recognising that not all community members who would be impacted by the proposed indoor sports stadium would have online access, we prepared both online and hardcopy components of the petition.

The hardcopy portion has been scanned in accordance with section 54.3 of the Maribyrnong City Council Governance Rules and is available to Council upon request. It has been compiled and is provided as a part of the combined petition, Appendix 2.

The online portion was created through the online petition host, Change.org. We note that the legitimacy of this website has been verified by Council relative to past petitions, and that Council considers it to be a "legitimate website," in accordance with 54.7 of the Maribyrnong City Council Governance Rules.

The online portion has been compiled, and is provided as a part of the combined petition, Appendix 2, but can also be viewed at www.change.org/savemcivorreserve. All online signatures are provided in 'Date Signed' order.

The online component, itself, is held on Change.org's server. As the petition creator we are furnished with a list of signatories that include names/addresses/postcodes/dates of signing.

With respect to the inclusion of email addresses and authenticity of the electronic signatories, it should be noted that, to sign the Change.org component of the petition, each signatory must sign with a unique email address. Although the mechanism for petition creators to collect emails from change.org has been removed, this information exists and is retained by Change.org as part of the petition record. Change.org has advised that it cannot share this information for privacy reasons.

Change.org's only advice for collecting email addresses is to write to all signatories, collectively, through the change.org updates portal and ask signatories to send their details to an external email address. Change.org does not, however, allow modification of the petition format to ask individuals to release their email addresses on signing. Consequently, making contact for the purpose of asking a signatory to opt-in, relies on individuals following the Change.org supplementary emails, as there is no other way to contact them directly.

We have used the Change.org systems to send messages to all signatories of the petition and have manually linked any email addresses received in response, on the petition next to each signatory's name.

Given that Council accepts Change.org as a legitimate petition host, and given the email login requirement, we trust that our inability to retrieve and produce those email addresses to Council will not prejudice the petition or petitioners who signed it in good faith.

Agenda Item 8.1 - Attachment 1

OTHER COMMENTS

This Petition is supported by signatories both inside and outside of our LGA. While we are happy to speak to this and some confounding issues created by Change.org's platform if Council so desires, it is our preliminary view that this is irrelevant, given Council's stated position on the importance of feedback from inside and outside of Maribyrnong.

All Council-sponsored feedback requests through Your City Your Voice were purposely unrestricted, welcoming feedback not only from residents and ratepayers in Maribyrnong, but also from outside the LGA. Council advised that this was because Council considers Mclvor and any proposed stadium to be of regional significance. The sports associations that informed the 2018 Indoor Stadium Strategy, also service members both inside and outside of the LGA. Moreover, many current users of the dog park, bowls club and outdoor sports ovals travel from far outside of the LGA to Mclvor for recreation. Consequently, while we did not purposefully solicit signatories from outside of our LGA, we also did not place any particular restrictions on the petition, in line with Council's handling of all formal and informal feedback requests.

Notwithstanding the above, we note for clarity that 3064 of the petition's signatories are from Australia, 2475 of which are identified as from Victoria, and 1794 of which are identified as from Maribyrnong/Melbourne³. 38 of our signatories are identified as being from overseas.

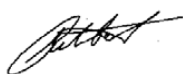
Friends of Mclvor Reserve and [REDACTED] encourage Council to view any signatories who fail to fully meet any particular technical petition requirement, to view their signatures and the petition as a whole in a favourable light, given some of the behavioural and technological issues that arise with an online petition through Change.org. We suggest that the support provided by many people in good faith for the actions sought by this Petition is quite genuine and heartfelt and should be considered in that light by this Council.

The online Petition remains active and continues to gather support at:

www.change.org/savemcivorreserve

We are encouraged by the Petition results and the strong community support for the MCC to take the actions set out in the Petition which reflect our community's deep commitment to green and open spaces. We welcome the opportunity to discuss the outcome of this petition as necessary and convenient with MCC.

Kind regards,



[REDACTED]

Friends of Mclvor Reserve

³ We note that, due to limitations on the Change.org platform, any signatory not specifically editing their postcode is given the default post code of 3000 (Melbourne). We have reviewed those and see many individuals we know to be residents of the LGA. We further note that individuals who log in through Facebook will be defaulted to their Facebook location data, which may be outdated. This may be significant regarding some of the Australia-wide and international signatories.

Agenda Item 8.1 - Attachment 1

APPENDIX 1 - PETITION TEXT

Save Mclvor Reserve Say “NO” to an Indoor Stadium and Car Park on Public Parkland

To: Maribyrnong City Council

This petition draws to the attention of the Maribyrnong City Council (MCC) the Petitioners' strong opposition to construction of an indoor sports stadium and any associated carpark on Mclvor Reserve or any other municipal green open space across the City of Maribyrnong. We believe construction of such a stadium would detrimentally impact park users.

All Petitioners request that **MCC not build an indoor sports stadium or associated carpark** on Mclvor Reserve or any other green open space in the city, and that MCC, instead:

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5. Form a community-based green and open space advisory committee to help MCC be informed in a meaningful and timely manner regarding community expectations on the use and preservation of green and open space assets.

In support of this Petition, the Petitioners note the following:

Mclvor Reserve is a well-used and loved public park, with key activities including exercise, dog walking, playing or watching sports, use of the BBQ and playground, and generally relaxing. Mclvor's parkland must be preserved to fulfil the recreational needs of the rapidly growing local population, accelerated by the influx of thousands of residents from the Bradmill development on the edge of the reserve.

If unstructured parkland is lost to a large indoor stadium, not only will the aesthetic of green open space be spoiled by such an imposing structure on the natural landscape, parkland usage will be concentrated onto the playing fields, over-loading those resources, impacting the kids and adults alike that participate in structured sports. This will be compounded by the city's predicted **shortfall of 27 sports fields** identified by MCC back in 2019. Greater pressure will similarly spread to the already crowded local neighbourhood streets surrounding the park. All users will be affected no matter where the location of a stadium on the reserve. It would be irresponsible for Council to try to fix one problem by creating so many others.

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APPENDIX 2 - COMBINED PETITION

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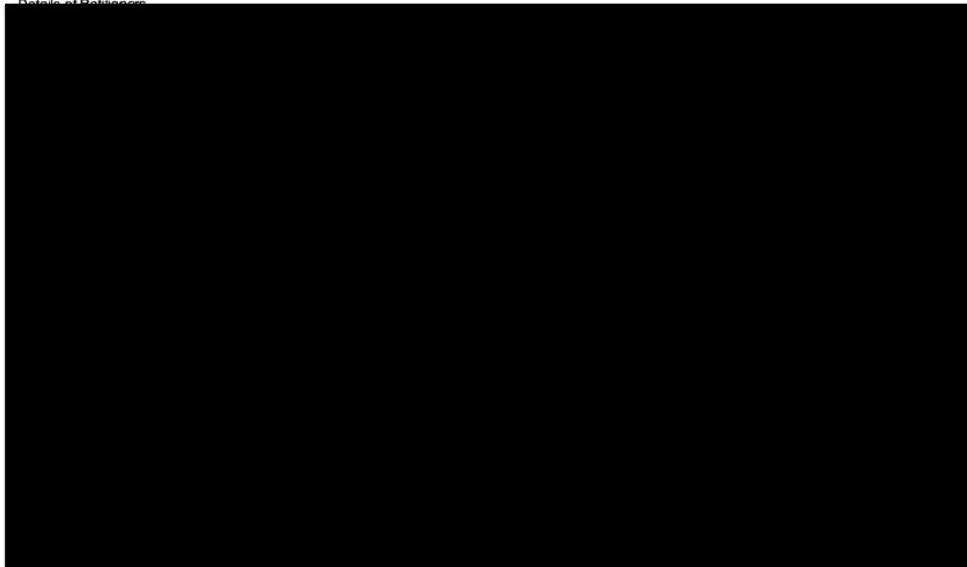
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Lead petitioner details:



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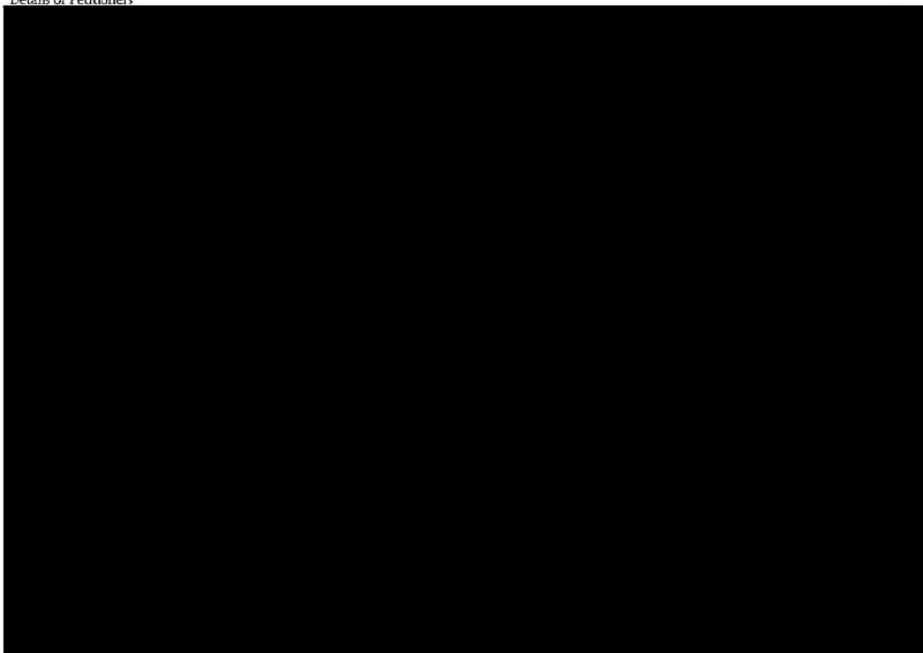
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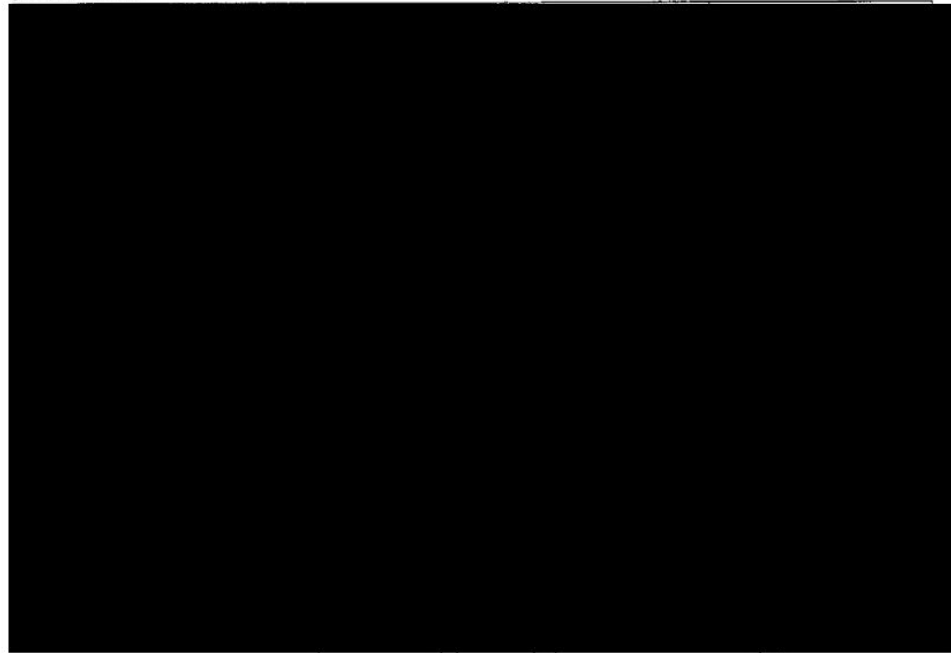
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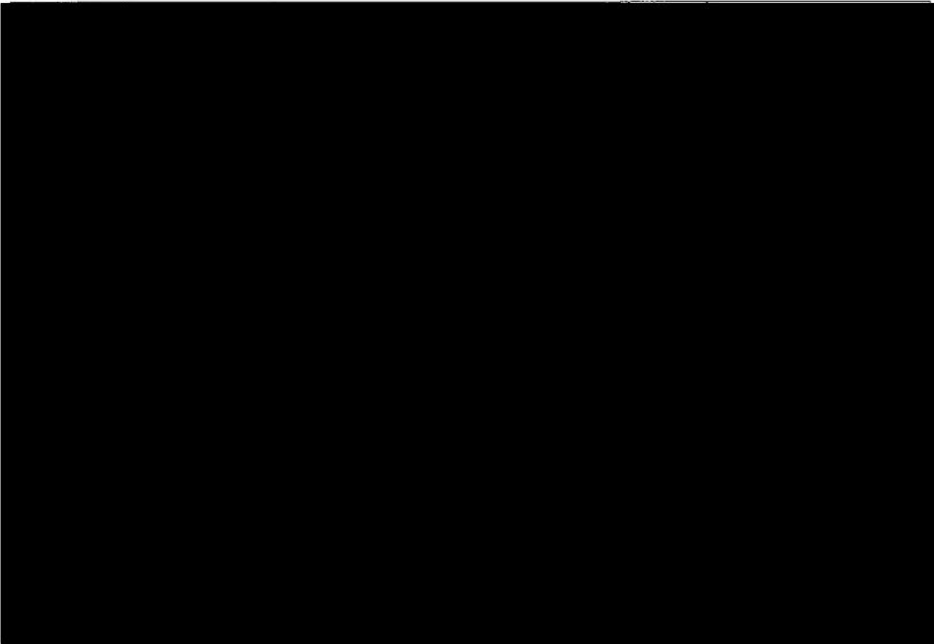
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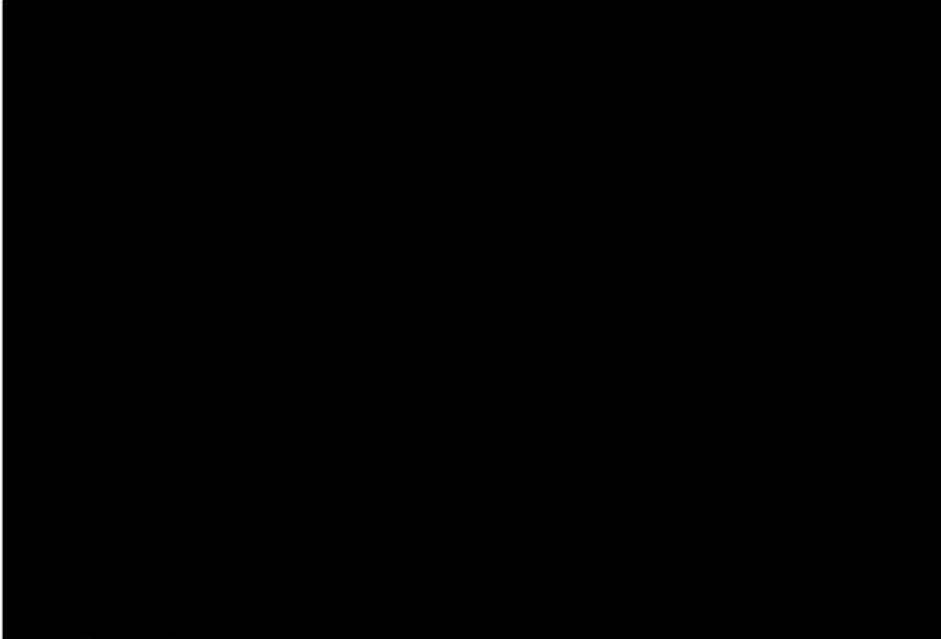
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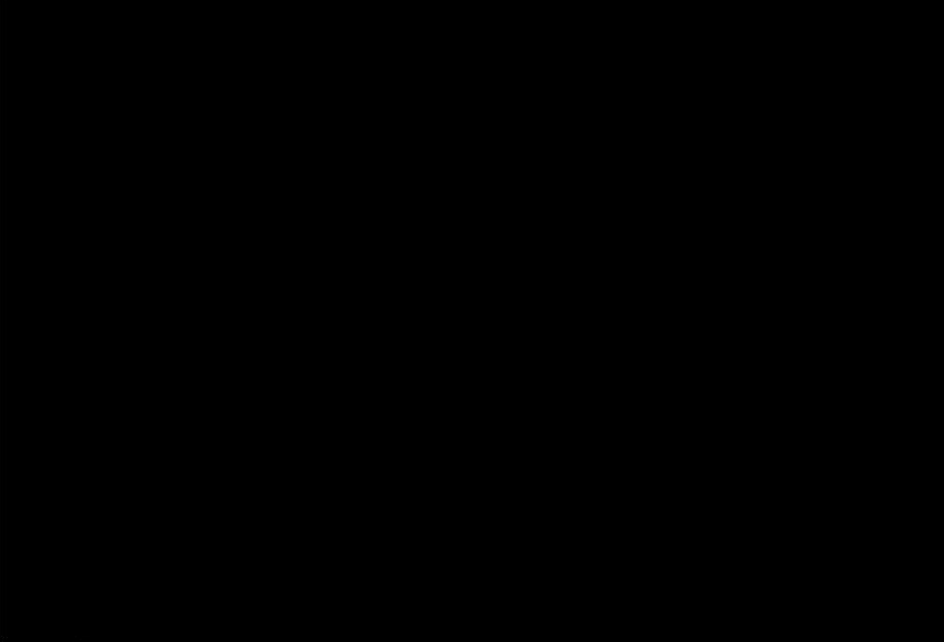
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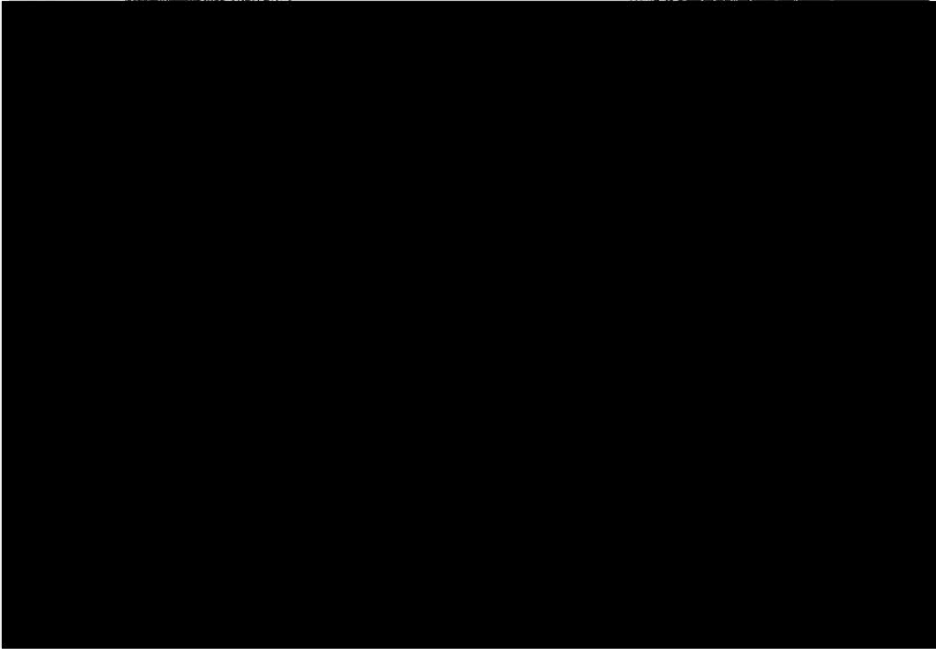
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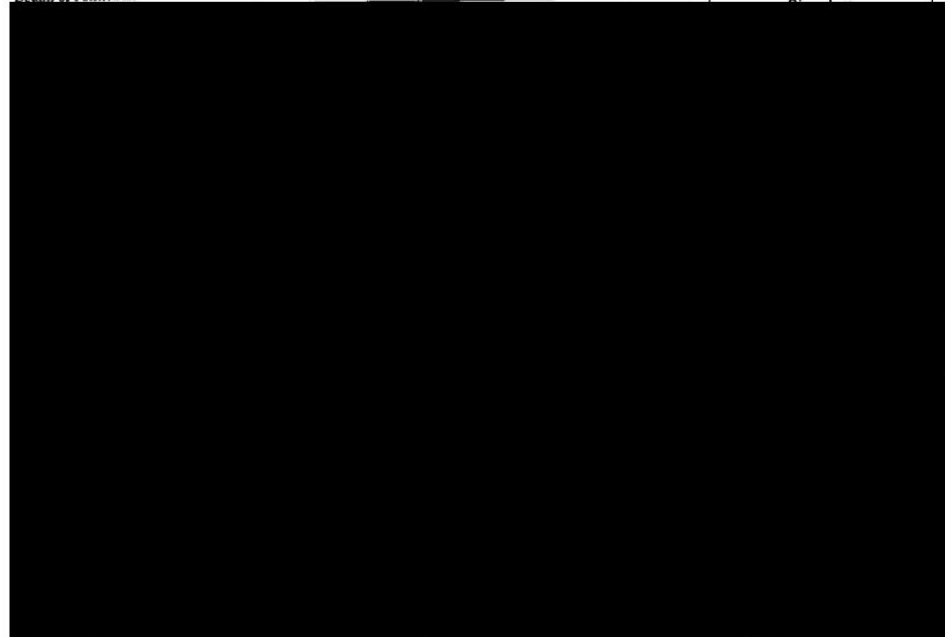
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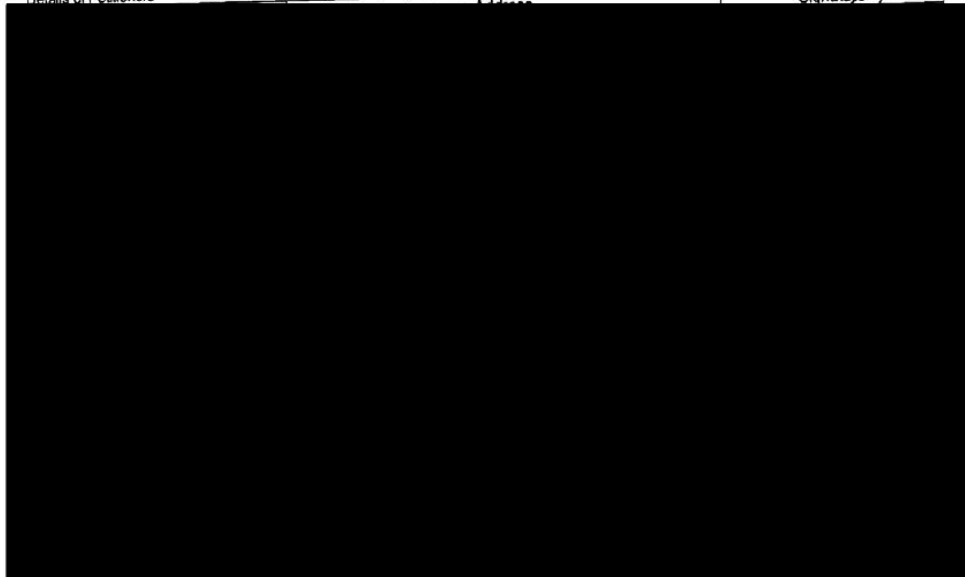
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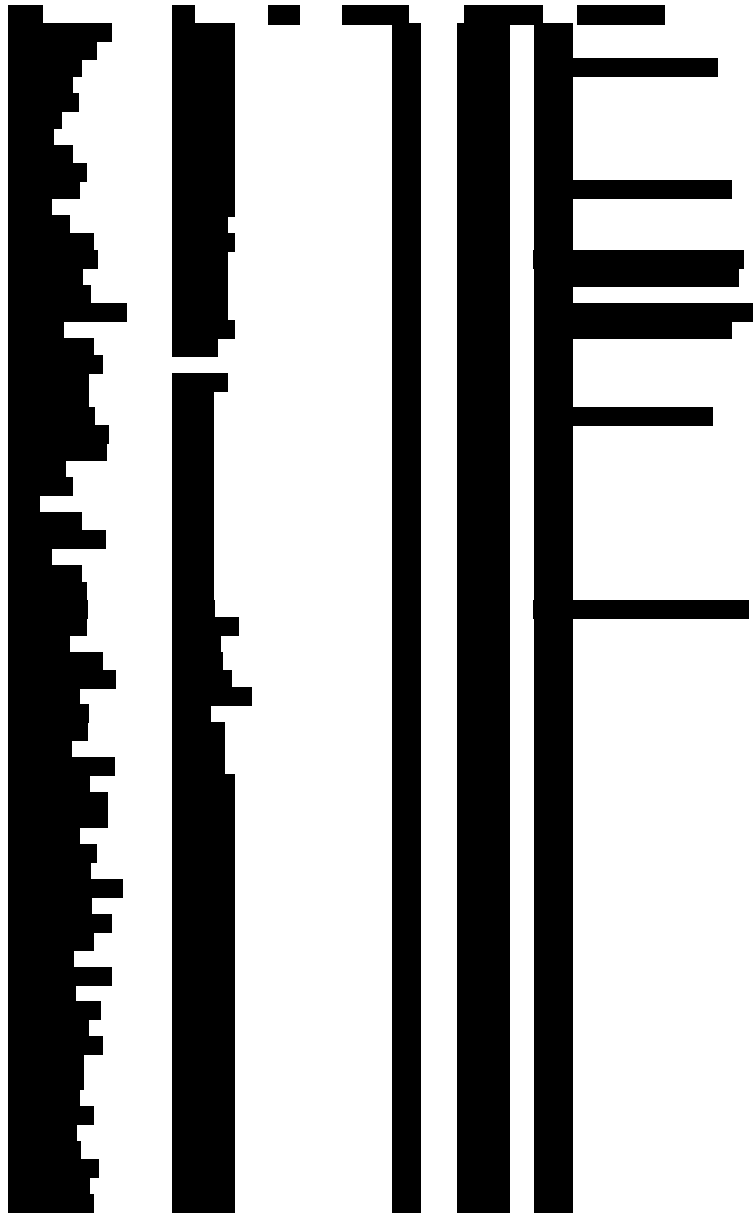
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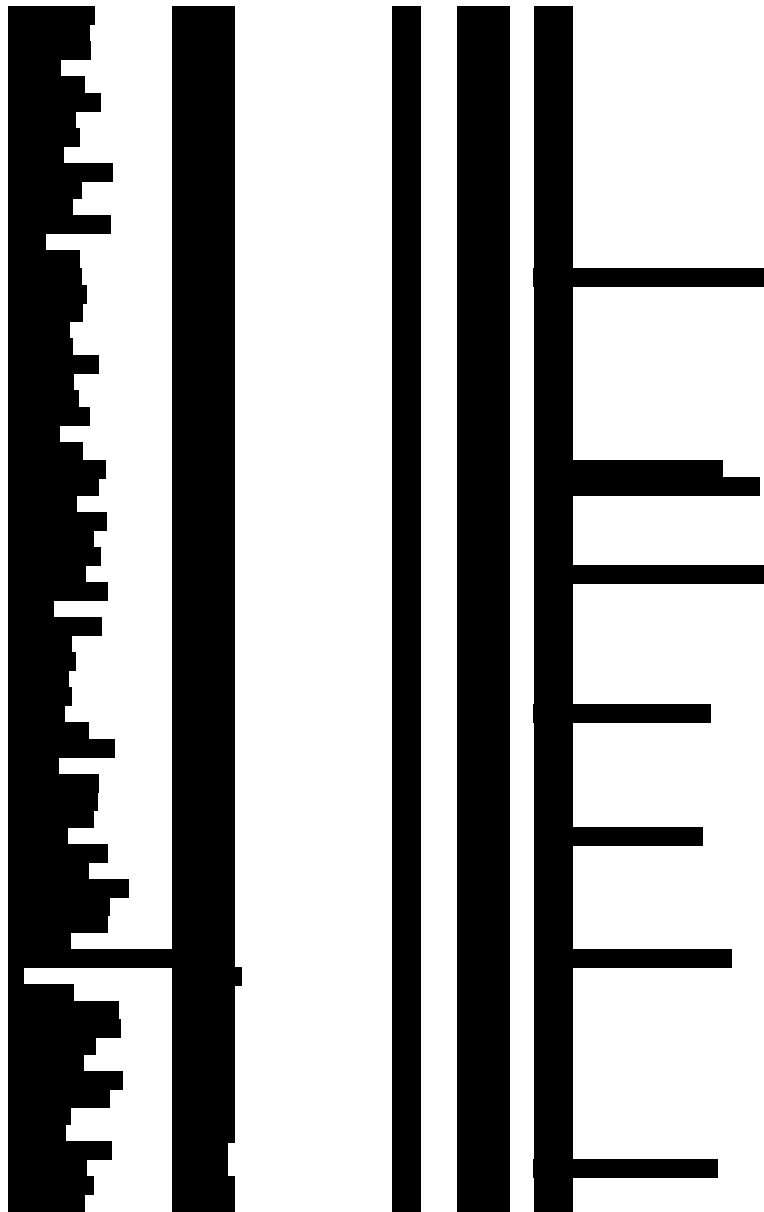
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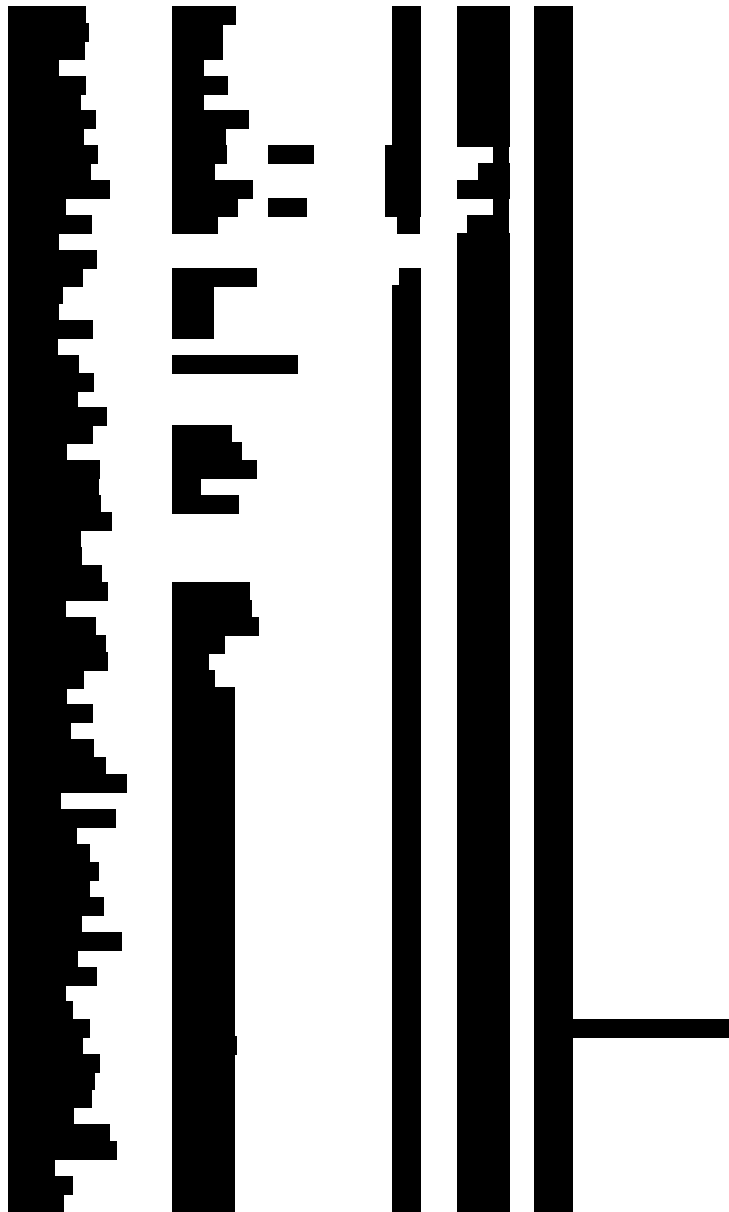


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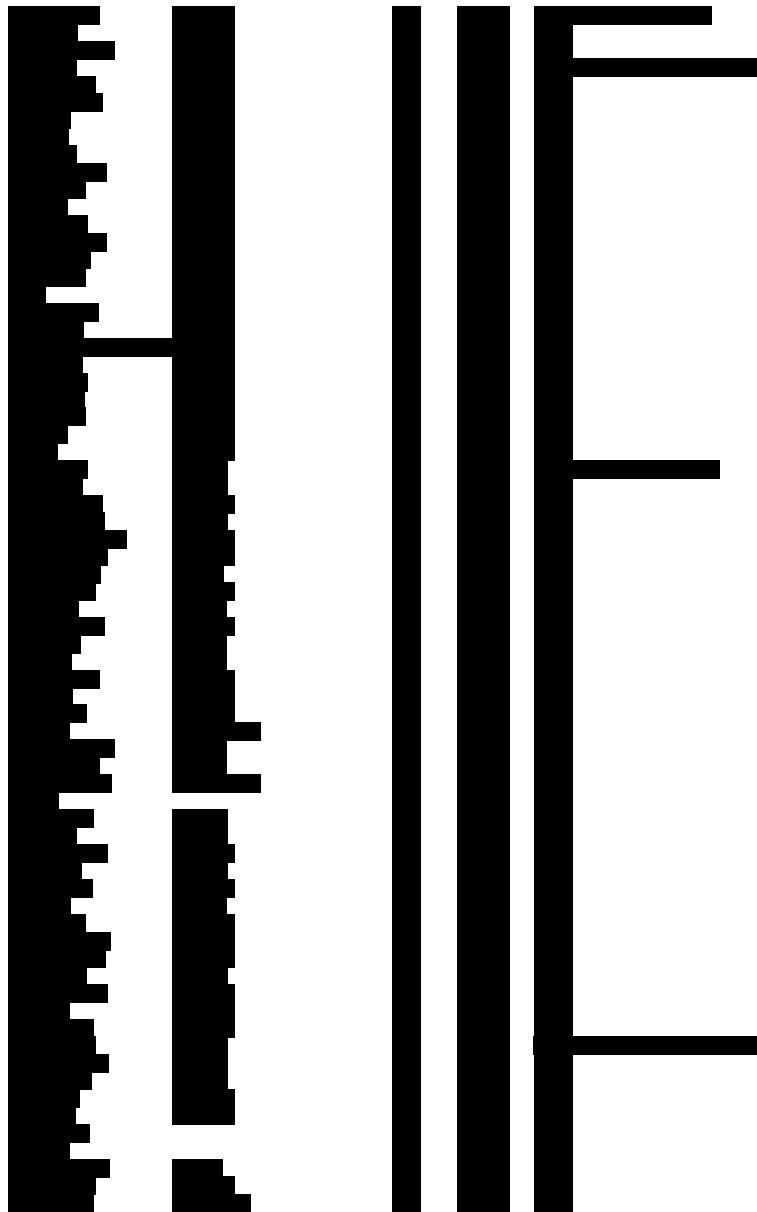
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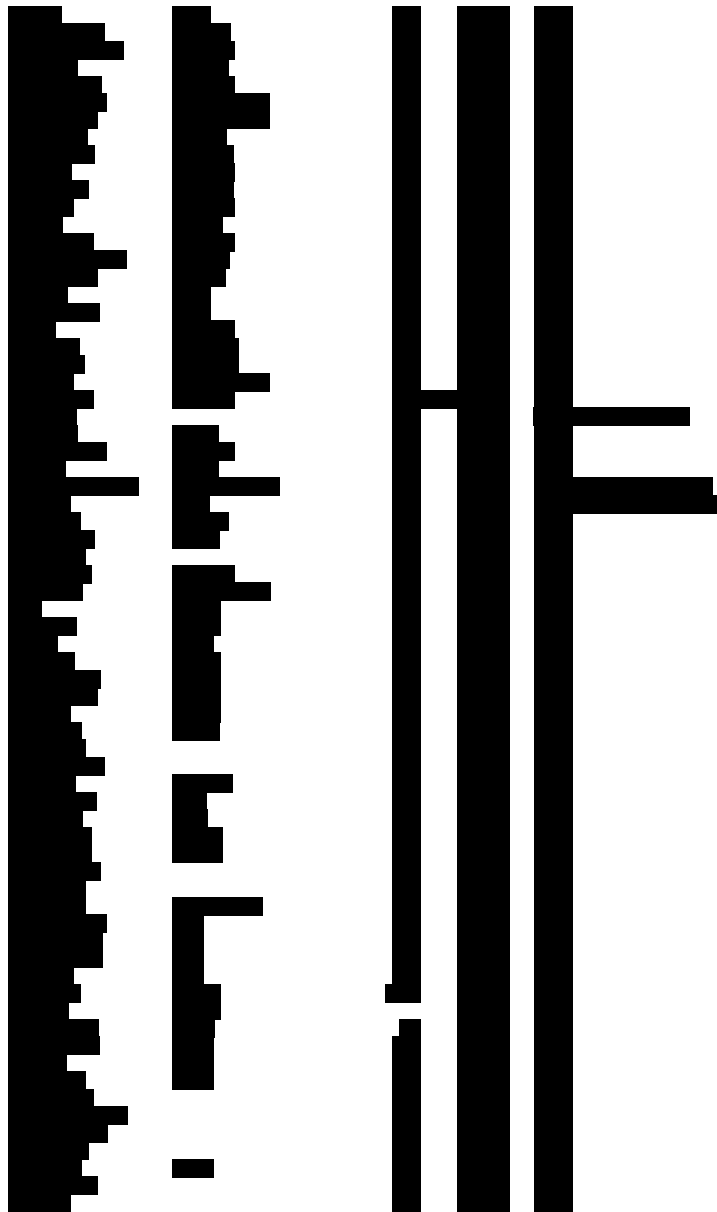
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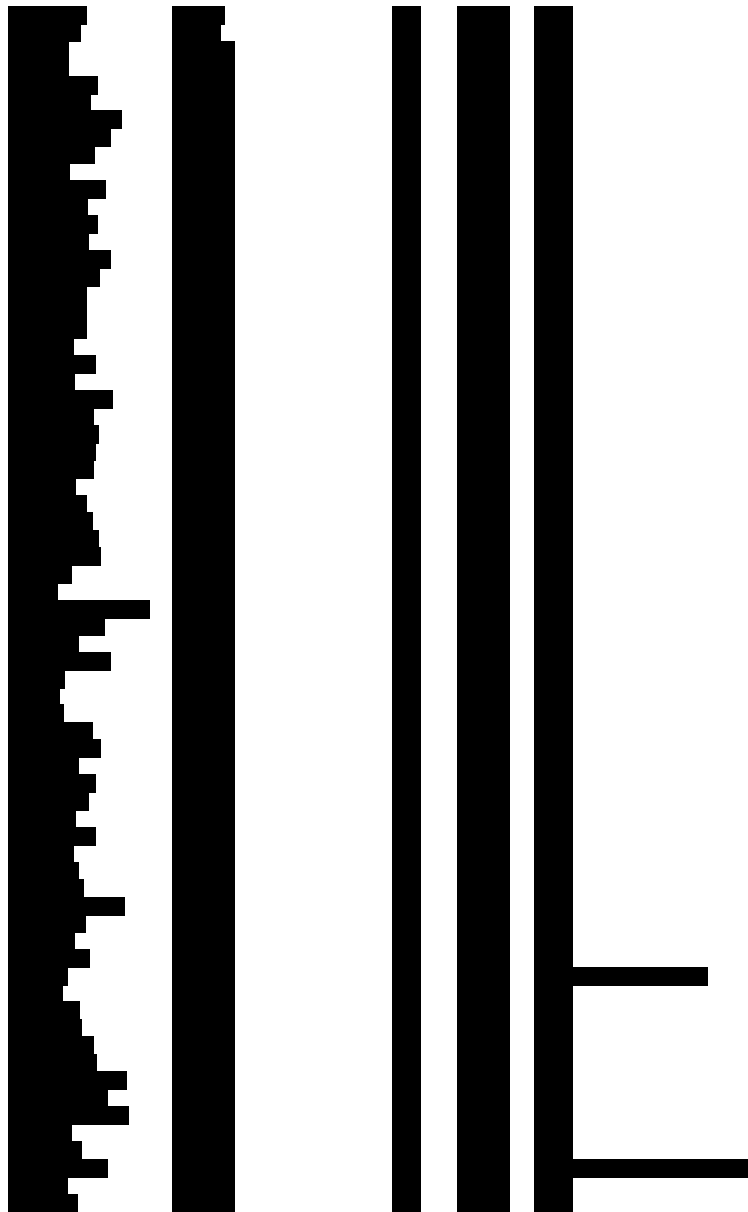
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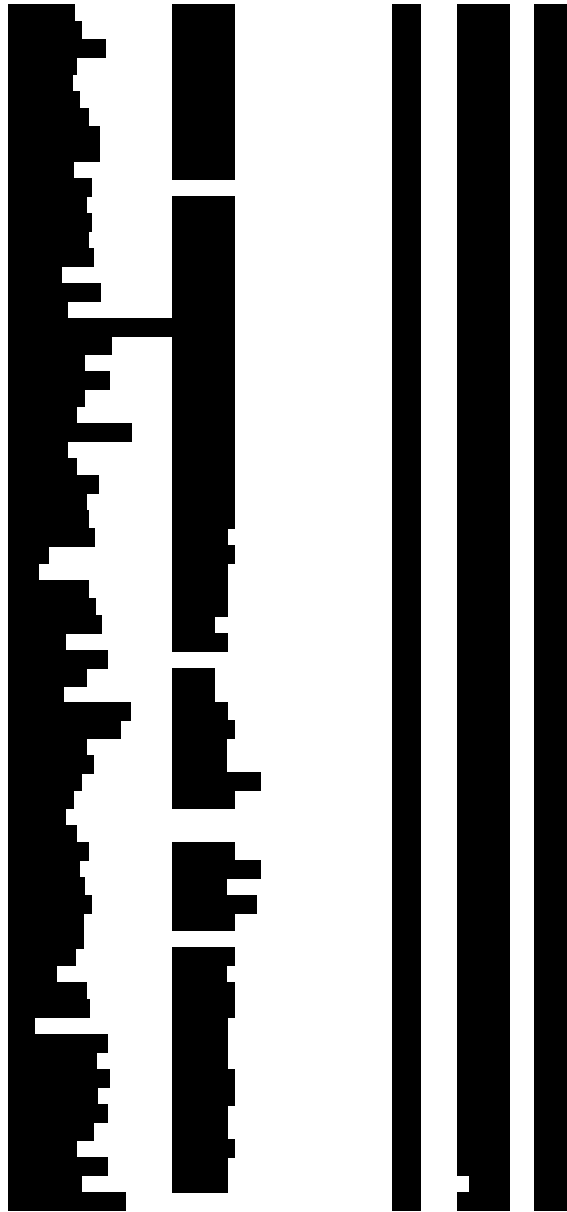
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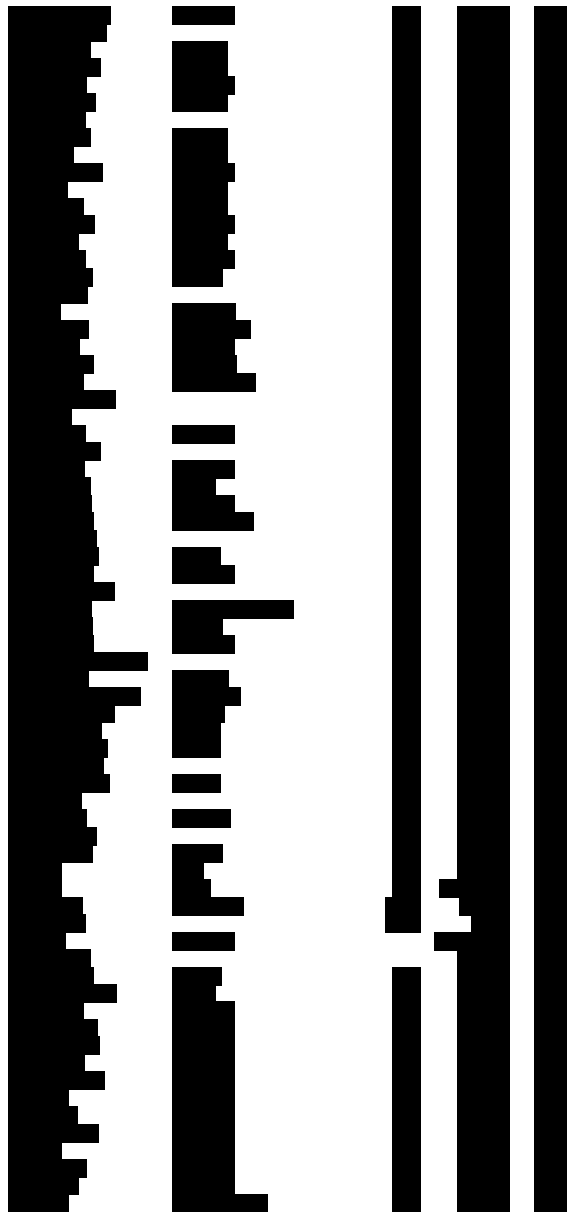
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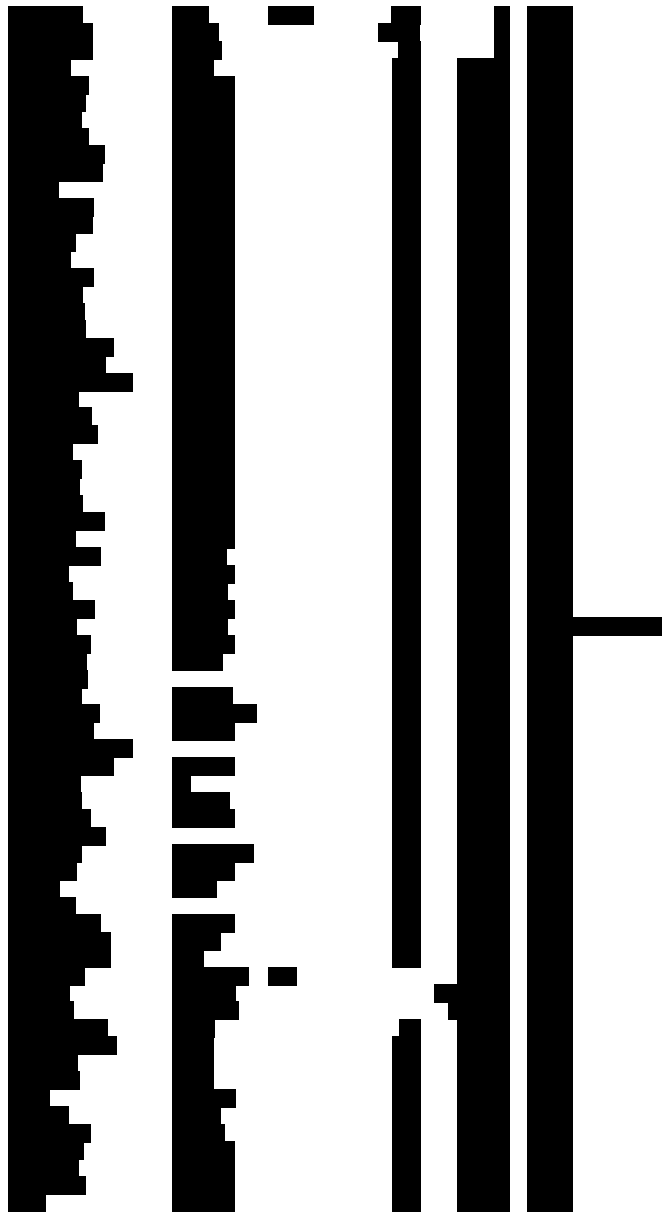
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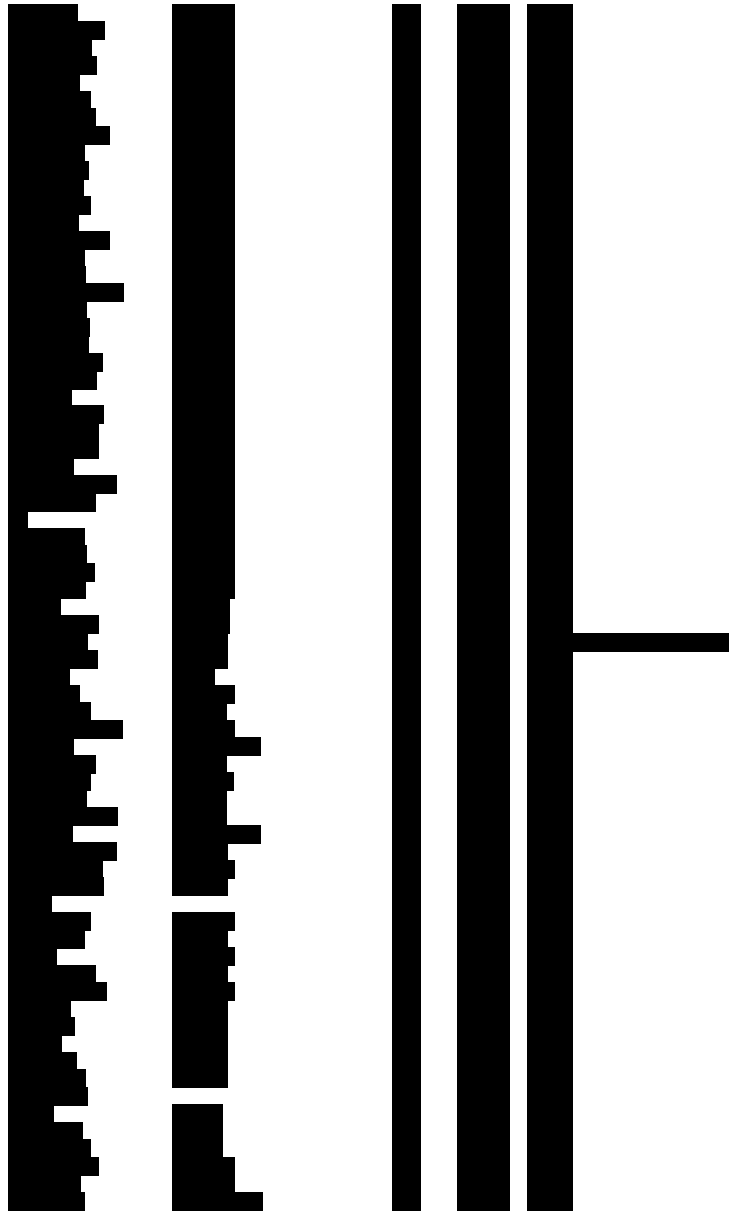
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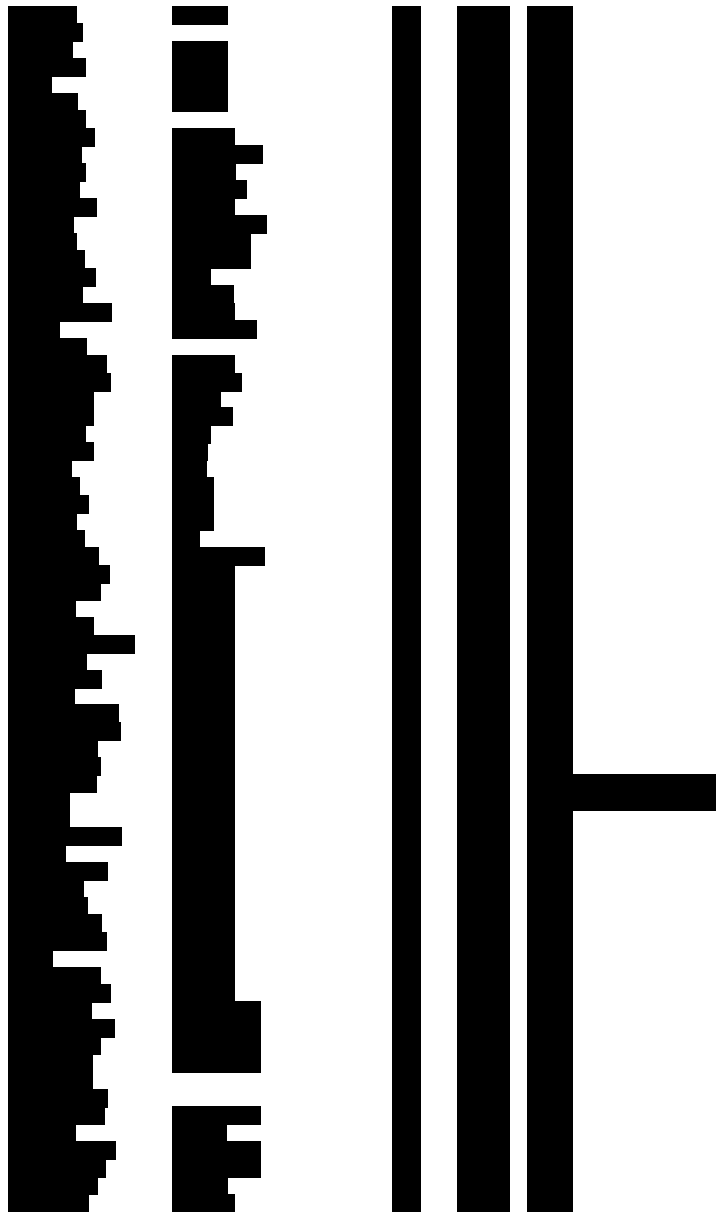
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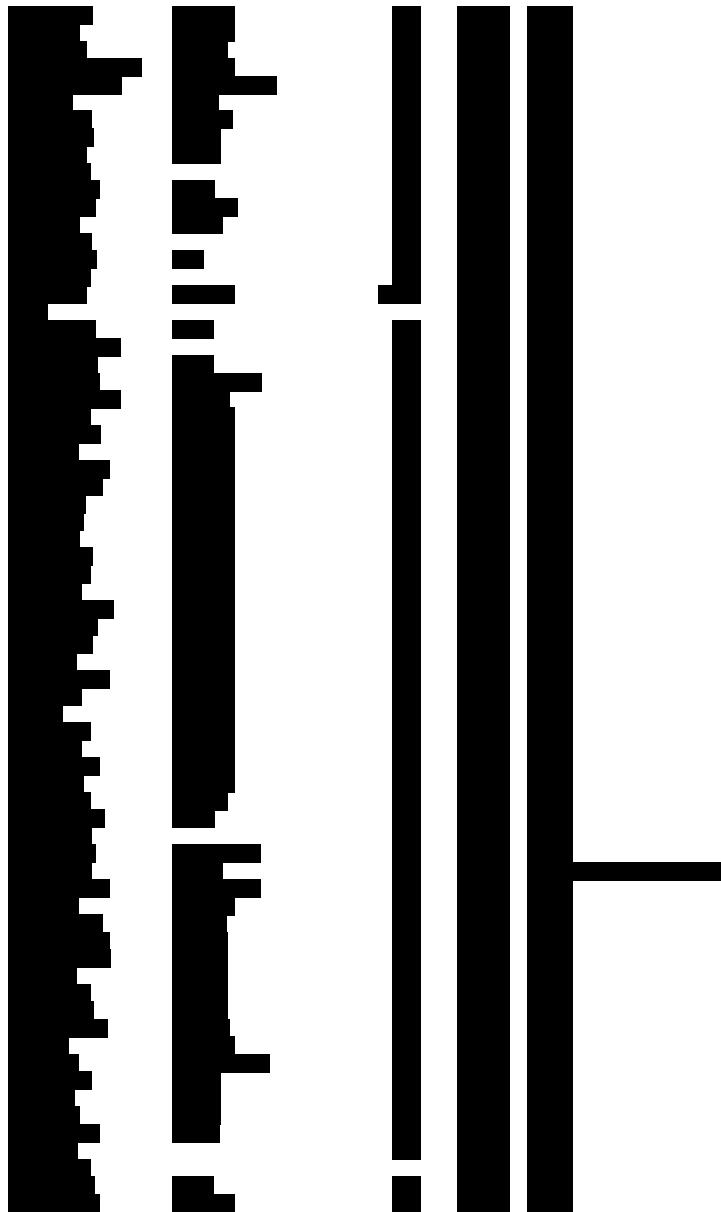
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1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem. Once the problem is identified, the next step is to define the objectives and goals of the project. This is followed by developing a plan of action, which includes identifying the resources needed and the timeline for completion. The plan is then implemented, and progress is monitored and reported regularly. Finally, the project is evaluated to determine its effectiveness and impact.

2. The second step in the process is to identify the stakeholders who will be affected by the project. This includes individuals, groups, and organizations that have an interest in the project or its outcomes. Once the stakeholders are identified, the next step is to engage them in the project. This involves communicating the project's purpose and goals, and seeking their input and feedback. Engaging stakeholders is crucial for ensuring that the project meets their needs and expectations.

3. The third step in the process is to develop a budget for the project. This involves estimating the costs of the project, including personnel, materials, and other resources. The budget is then used to allocate resources and track the project's financial performance. It is important to have a realistic budget that accounts for potential risks and uncertainties.

4. The fourth step in the process is to implement the project plan. This involves putting the plan into action and monitoring progress. It is important to have a clear timeline and milestones for the project, and to communicate progress regularly to stakeholders. If there are any deviations from the plan, they should be identified and addressed promptly.

5. The fifth and final step in the process is to evaluate the project's outcomes. This involves comparing the actual results of the project to the objectives and goals that were defined at the beginning. It is important to gather feedback from stakeholders and to analyze the data to determine the project's effectiveness and impact. The evaluation results are then used to inform future projects and to improve the overall process.

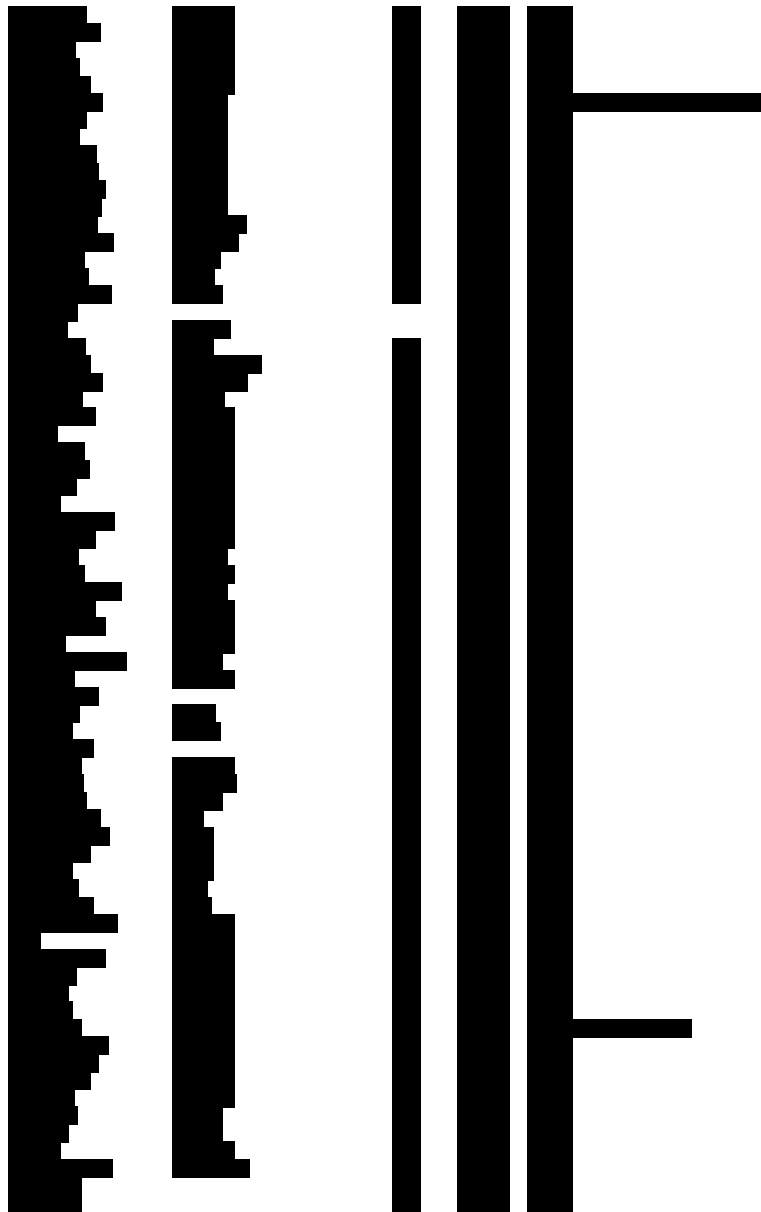
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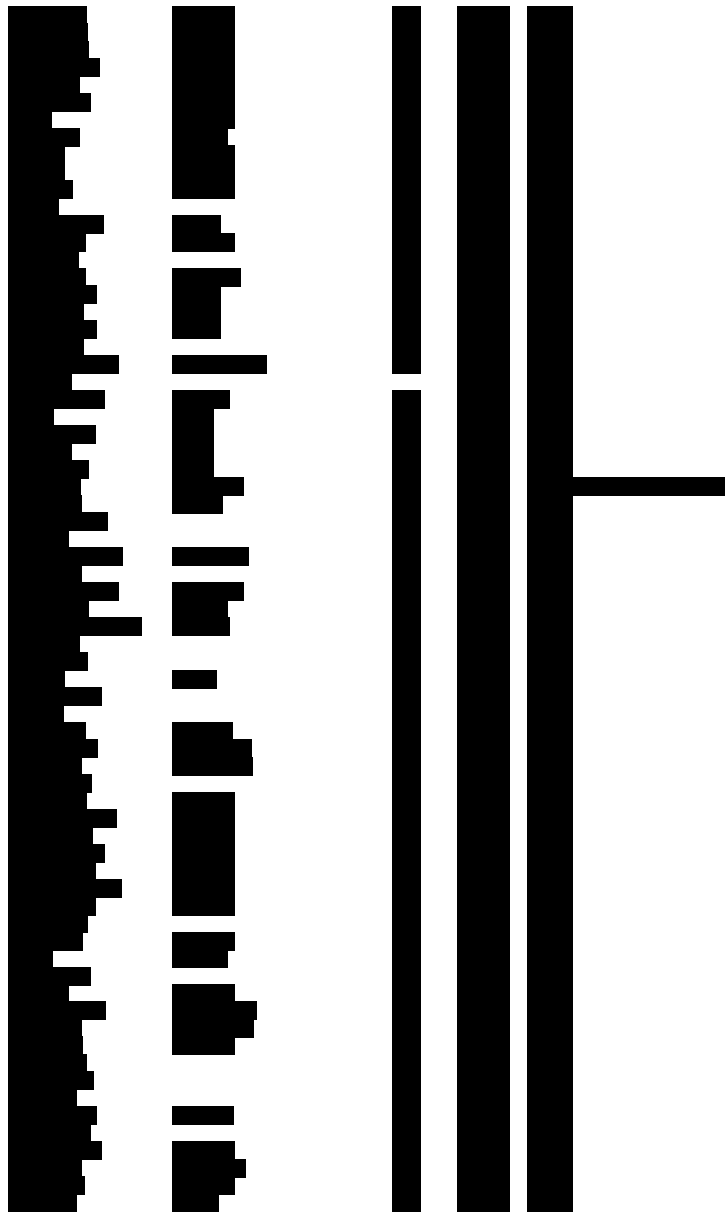
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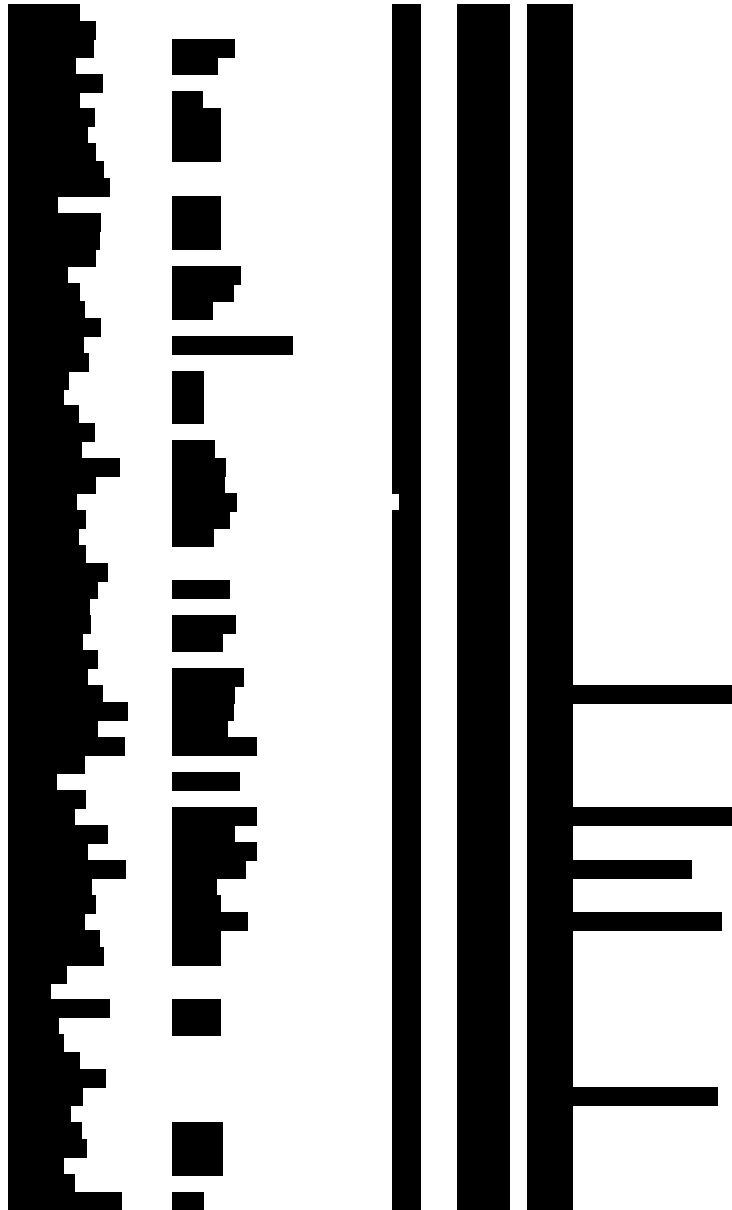
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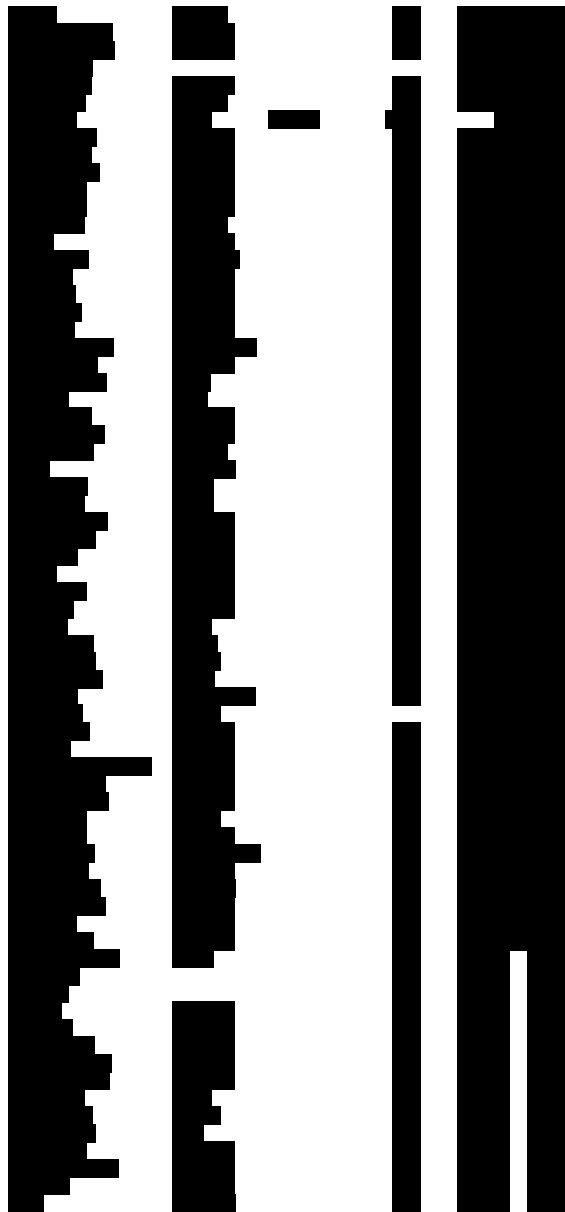
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APPENDIX 3 - Online Petition Comments

Name	City	Postal	Country	Date	Comment
	Yarraville	3013	Australia	4/8/22	"Once open space is gone, it's gone." "Maribyrnong rates last in the inner west for green space, already, so building on a park just doesn't make sense. We need to treat green space like an endangered species . . ."
	Melbourne	3013	Australia	4/8/22	because it is. #McIvorReserve'dForEveryone" "Council needs to be creative. Find an alternative space which doesn't impact on green spaces. There are multiple industrial sites which could be used."
	Melbourne	3011	Australia	5/8/22	"As a Beagle owner, these spaces make sage space for me and other owners of hunting breeds feel safe in an off lead environment."
		4100	Australia	5/8/22	"We need to counter the encroachment of towering high-rise blocks on our skyline by preserving and extending parklands and treed open space."
	Melbourne	3011	Australia	5/8/22	"My grandchildren love McIvor reserve to play. We walk the dog, run, cycle and enjoy the wonderful open space with neighbours as the residential back gardens are not enough for ball games and exercise. Signed Grandma."
	Melbourne	3001	Australia	5/8/22	"I use this park with my doggo. We originally asked for some minor works to upgrade the park and now they want to take it away completely. Betrayed!"
	Melbourne	3013	Australia	5/8/22	"City of Maribyrnong has the lowest green space in the western metro region. What limited amount we have must be protected. You can build on any brown field site."
	Maribyrno	3012	Australia	5/8/22	"We've got to stop council thinking that our public parkland is available for building on or selling off. Build a stadium on one of the many old industrial sites in maribyrnong not on a beautiful green asset with established trees, walking and cycling paths. Sporting facilities are only used by a percentage of our community, whereas we can all enjoy and access our parks. Of course it's all about dollars really. We need to keep fighting to protect our public green spaces!"
	Yarraville	3013	Australia	5/8/22	"We need to maintain green space as Maribyrnong has one of the lowest green space in the west. The council needs to build the stadium elsewhere."
	Yarraville	3013	Australia	5/8/22	"We use McIvor reserve every day to exercise and to walk our dog. Surely there is somewhere else to build these facilities especially not on green space."
	Melbourne	3000	Australia	5/8/22	"Green spaces are vital for the physical and mental health of all dogs and people."
	Newport	3015	Australia	5/8/22	"Green space for use by many, including a safe dog run space and home to a good mix of bird life, is integral to our community, near and far. McGivor Reserve is a well used and welcomeGreen space. There are many other areas which could support more infrastructure that are not yet established. Let's think bigger picture for all!"
	Parkville	3052	Australia	5/8/22	"This stadium would reduce and spoil the amount of natural environment. As well as the area would reduce the area for general public to access and enjoy."
	Coburg	3058	Australia	5/8/22	

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					"I take my dog to this reserve as it's lovely and reasonably well lit. It's easy to access and the dogs are all very friendly. I do not want to lose this park to another sports stadium in the area. We are already losing so much green wedge areas and it would be criminal to lose yet more!!!"
	Kingsville	3028	Australia	5/8/22	"Green space is essential to our health."
		3012	Australia	5/8/22	"Don't touch parkland!"
		3072	Australia	5/8/22	"I feel very strongly about protecting our open green space for everyone (humans, dogs and flora and fauna) at any time of day. Great to have sports stadiums built on brown sites as they are for minorities and those that can afford to pay when they are open. Once green space is built upon its gone forever. We need green space targets and more trees and canopies - certainly not less."
	Yarraville	3013	Australia	5/8/22	"We need Trees"
		3196	Australia	5/8/22	"We won't to save the dog park!"
					"I have walked my dogs there numerous times a week for the last 22 years! (That's four different dogs!) This park has become more popular over the years with walkers, exercisers, footy, soccer, cricket and loads and loads of us dog walkers who have the BEST time! I've made some good human friends through this too! Why are they trying to take away our extremely well used and successful parkland? IT'S ALREADY BEING USED TO CAPACITY."
		3013	Australia	5/8/22	
	Canberra	2612	Australia	5/8/22	rel="nofollow">2612"
					"I'm signing because this park is such a great park for all activities, including sport, dog walking/playing, more importantly for children to run, play, ride bikes, meet up with friends. Why oh why does this need to change. A stadium and car park is a no go?!!!"
		3677	Australia	5/8/22	"Residents will be deprived of their space for passive recreation."
	Maryborot	3465	Australia	5/8/22	"Public green spaces are precious community assets, of benefit to all."
	St Albans	3021	Australia	5/8/22	"Dogs need a safe place"
		3000	Australia	5/8/22	"I'm disappointed in council not listening to the community on so many issues."
	West Foot	3012	Australia	5/8/22	"I often use Mclvor Reserve to walk my pooches and it would be sad to see more green space taken away from the West."
	Melbourne	3012	Australia	5/8/22	"Just typical of Maribyrnong not to listen as usual"
		3013	Australia	5/8/22	"Truthfulness benevolence forbearance ❤️ 🙏 🙏"
	Melbourne	3923	Australia	5/8/22	"I dont want green spaces taken away permanently"
	Yarraville	3013	Australia	5/8/22	"More parks are needed. Not less"
		3465	Australia	5/8/22	"All houses around here have tiny or no backyards. Mclvor is our garden, our oasis, the place to stay sane during lockdowns, to raise kids, to meet friends, to love our pets. There is nothing like it around here. I love this park, it's sacred. I wish it had more trees, more birds, bees, more nature, it will surely have more people using it soon."
	Yarraville	3013	Australia	5/8/22	

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					"There are other places in the area that they could put in an Indoor Stadium, provided it won't cause any problems to what Mclvor Reserve is known for."
	Perth	6008	Australia	5/8/22	
	Shenton P.	6008	Australia	5/8/22	"Yarraville resident - protect public green spaces"
	Brisbane	4000	Australia	5/8/22	"Public space is PUBLIC space."
	Melbourne	3107	Australia	6/8/22	"We need our green spaces"
					"Because I value green space, dog parks. I don't value arrogant councils who think they can just push community around."
	epping	3076	Australia	6/8/22	
		2291	Australia	6/8/22	"We need these dog parks not only are they great for the dogs it's great for mental health for humans"
	Northcote	3070	Australia	6/8/22	"It is a public park not a council park or private owned park for a business."
		3013	Australia	6/8/22	"Green space is needed more than any other facilities (besides maybe schools!)"
		4501	Australia	6/8/22	"New government - New day"
	Brisbane	4000	Australia	6/8/22	"Climate protection and wildlife habitat destruction impacts"
	Geelong	3214	Australia	6/8/22	"We need as much green spaces as possible"
	Baulkham	2153	Australia	6/8/22	"All parkland is precious. We need more not less. There is always an alternative for building sites."
	West Foot	3012	Australia	6/8/22	"Any and all green space we currently have in the west is important to maintain (and grow)."
	Deer Park	3023	Australia	6/8/22	"There's so much history"
					"We need to save our existing Green Space and utilise unused brown sites for developments such as new indoor sports stadiums"
	Footscray	3011	Australia	6/8/22	
					"Our green space is finite. It needs to be protected for our community, now and into the future. A stadium can and should be built on a brown field site."
	Yarraville	3013	Australia	6/8/22	
					"Parkland is free for everyone to enjoy, and is working for us 24 hours a day. Mclvor Reserve's trees and green spaces are significant to the community for urban heat island prevention, as a wildlife habitat, for combating noise pollution and for absorbing airborne chemicals and releasing oxygen, which is particularly significant due to the proximity of the West Gate Tunnel exhaust and freeway. Green space is a long term social and health investment in our community, as was made abundantly clear during the hardest days of the pandemic here in the most locked down city in the world. The community's priorities have changed immensely in recent times and the Council's priorities should reflect that"
	Melbourne	3011	Australia	6/8/22	"3011"
	Melbourne	3013	Australia	6/8/22	"I want to live in a green liveable city and that means big trees and preserving parklands and green open space."
	Reservoir	3073	Australia	6/8/22	"We need our public parks"
	Melbourne	3013	Australia	6/8/22	"I enjoy our dog park more than an indoor sports stadium"
		3015	Australia	6/8/22	"We can't lose this green space! It's bad enough we have the WGTP & poor air quality!"

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					"Green and clear spaces are vital for sustainable and pleasant living ... first a stadium. Then high density housing. It never stops."
	Victoria	3032	Australia	7/8/22	
					"I'm sick of council making it harder to enjoy the neighbourhood, and their difference to community concerns. If some in the community want a sports space, then become more efficient in ops, buy property and develop it.
	Melbourne	3013	Australia	7/8/22	They do not need to take away the little green space there is."
					"I live in Footscray and regularly explore this parkland along with many others in the area with my daughter. There are so few green spaces already to enjoy in the inner west, MCC should be adding more, not taking them away."
		3971	Australia	7/8/22	
	Yarraville	3013	Australia	7/8/22	"I'm signing because we need our green space as we have seen over the past couple of years for mental and health wellbeing"
	Yarraville	3013	Australia	7/8/22	"Sport facilities don't serve the majority of the population, and former industrial land should be used for them."
	Footscray	3011	Australia	7/8/22	"Historic trees and green spaces can't be replaced."
					"We shouldn't have to choose between stadium space and green space. I am a basketball parent-we desperately need court space. BUT this doesn't have to come at the expense of our limited green space. Let's make council do the work-so much brown space to remediate, it shouldn't come down to a lazy, cheaper cop out."
	Melbourne	3000	Australia	7/8/22	
		3219	Australia	7/8/22	"I hope maribyrnong council change their minds this by far is the best dog park!"
	Moonee P	3039	Australia	7/8/22	"There aren't enough green spaces in this area."

					"- Over 50 mature trees and wildlife habitat will be destroyed to make way for 14,000m2 of concrete and bitumen! - The City of Maribyrnong has the lowest green space per resident in the western metropolitan region, at just 39m2. By comparison, Hobson's Bay has 109m2 per resident. By 2041, due to population growth, the City of Maribyrnong will have less than 20m2 of green space per resident! We cannot afford to lose any green space! - Yarraville's population is set to grow by 36% by 2041, with about 3,000 people moving into the Bradmill site adjoining Mclvor = more families, more kids, more dogs = greater need for open green space, not less! - Yarraville has the City's highest level of dog ownership in the City of Maribyrnong at 1,978 dogs = double its surrounding suburbs. The dog park is an essential community asset and must be protected. - Yarraville's 17,000 residents have the right to quality parkland of adequate size. It's not reasonable to build a massive development on their finite and li"
	Melbourne	3011	Australia	7/8/22	

					"The park is for community use not just for a specific sporting group. The added traffic and parking in our neighbourhood will be disruptive to everybody especially with the Bradmill project going ahead. Please leave our green space alone"
	Melbourne	3013	Australia	7/8/22	

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					"Green space is invaluable to the community, it sustains us and the local flora and fauna. Building on it is short-sighted and robs the community as a whole. Find 'brown land' site to build these facilities."
	West Foot	3012	Australia	7/8/22	"Open spaces are important for our community. We have enough congestion as it is not to mention the upcoming Bradmill estate development. No!"
		3012	Australia	7/8/22	"I live in the area and we need parks for our kids and community"
	Melbourne	3013	Australia	7/8/22	"dogs need a space to be let off"
	Wheeler	3150	Australia	7/8/22	"Please save our green space 3013"
		3013	Australia	7/8/22	"I want to"
	Melbourne	3000	Australia	7/8/22	"It is crazy to get rid of green land in the inner west. This park is used a lot. Why not use industrial land currently lying empty. There's a lot of that around in the inner west"
	Melbourne	3183	Australia	7/8/22	"We don't have enough green space and spaces to plant more trees did you hear me ??? MORE TREES is what west needs MORE TREES , otherwise we will bake over here , also you lot in council probably don't even live over here , your from the leafy east"
		3012	Australia	7/8/22	"All areas need an off lead area for dogs being that ALL councils have made our yards far too small to keep our dogs in. We can go to beaches anymore only a few select beaches. Our foot paths are far too dangerous these days too. Only a few weeks ago I tore in half my right foot legiment due to landing and rolling my ankle in a footpath hole in Melton. Nothing is fixed by these outer cheap ass councils. We need these off lead parks. Plus now I have an extra disability I can't walk a dog now so we need these off lead places for people with a disability otherwise there's less inclusion for us."
	Melbourne	3000	Australia	7/8/22	"Dog owners need safe areas to let their dogs run freely"
	Melbourne	3137	Australia	7/8/22	"We need to protect our green spaces in the west!! Use an old factory site. There are plenty of those."
	Melbourne	3012	Australia	7/8/22	"Important to keep natural and tree spaces for the heat management of increasing amount of concrete and heat absorbing and radiating materials to avoid unliveable places due to urban heat issues"
	Hadfield	3046	Australia	7/8/22	"More open space's, people need greenery it bright there day."
		4868	Australia	8/8/22	"I want to save our dog park. The only fully enclosed park for our locals."
			Australia	8/8/22	"I have two dogs and our local fenced park has been a mental godsend for me and them!"
	Upper Fer	3156	Australia	8/8/22	

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					"Access to green open space is vital for children's wellbeing, development and physical and mental health. This is backed up by numerous peer-reviewed academic studies (e.g. Chawla 2015; Li & Sullivan 2016; Song et al 2015 + 2017; Mass et al 2009; Markevych et al 2014; Braubach et al; Mitchell et al 2017). Public green space is also important for urban cooling & biodiversity. It's a public health asset, and should not be sacrificed for an indoor sports stadium/carpark. These facilities can be built on brownfield/industrial sites -- there are plenty of local options."
	Melbourne	3012	Australia	8/8/22	"Every tree & every piece of space is critical for us humans now! Leave it alone please."
	Windsor V	3181	Australia	8/8/22	"Access to green open space is vital for children's wellbeing, development and physical and mental health. This is backed up by numerous peer-reviewed academic studies (e.g. Chawla 2015; Li & Sullivan 2016; Song et al 2015 + 2017; Mass et al 2009; Markevych et al 2014; Braubach et al; Mitchell et al 2017). Public green space is also important for urban cooling & biodiversity. It's a public health asset, and should not be sacrificed for an indoor sports stadium/carpark. These facilities can be built on brownfield/industrial sites -- there are plenty of local options. (Resident of West Footscray, VIC 3012)"
	Melbourne	3012	Australia	8/8/22	"I am sick to death of councils taking away public park spaces! We need them for mental health, physical health, air purification, heat cooling in built up city areas! I am just at a complete loss for words at the insanity of the decisions you counsellors make! Stop taking what little public park spaces we have! Seriously!!!"
	Melbourne	3013	Australia	8/8/22	"I am signing because we cannot lose any more open space. Cover one of the toxic sites that cannot be used for open space in any form at all. There are many of these sites in the west that an indoor stadium would be welcome to rehabilitate toxic land by covering it with something useful."
	Sunshine	3020	Australia	8/8/22	"I am signing because I am concerned about the loss of green spaces. There are a lot of other buildings that could be considered before taking away this space."
	West Foot	3012	Australia	8/8/22	"Green space in the inner west must be protected."
	Melbourne	3013	Australia	8/8/22	"I'm signing because we can't afford to lose any green space in the west. With so many empty industrial sites surely an alternative location could be found."
	Melbourne	3144	Australia	8/8/22	"I'm a local and care"
	Footscray	3011	Australia	8/8/22	"It's important to save our green space."
					"Should be obvious"

					"This is a beautiful and WELL USED park by the whole community! We need to protect these green spaces in a time of climate crises, not create more concrete blocks!!!! All I see here is more money grabby by the greedy council and not listening to your community. Everybody loves this park. People travel to visit this park!! Save our green spaces."
	Brunswick	3055	Australia	8/8/22	"We don't need more sport stadiums, the outside world is a place for sport. Leave the green! We don't have much left Please"
	Newport	3015	Australia	9/8/22	
					"We are in a climate emergency, and need to address the heat island that makes our neighbourhood hotter (along with reducing air pollution, protecting habitat, providing green space for health & wellbeing...). So we need to protect all open space and retain all trees/greenery where possible. Not take down, not replace - we should be protecting, restoring, regenerating and increasing. As a resident of Yarraville, this includes retaining the green space at McIvor Reserve."
	yarraville	3013	Australia	9/8/22	"I'm sick of maribyrnong City council selling land that belongs to the people!"
	Melbourne	3000	Australia	9/8/22	"There is minimal parks why take down something so beautiful shared by community"
	Victoria	3021	Australia	9/8/22	"Preservation of Green Space is of the utmost importance to everyone."
	Brisbane	4001	Australia	9/8/22	"Council keeps trying to take our green space and we have less than any other council area. This is not ok."
		3101	Australia	#####	"The dog park and surrounding green space is an important part of my family's leisure time."
	Altona nor	3025	Australia	#####	"It is a fantastic place for families and an amazing green space in the western suburbs"
		3015	Australia	#####	"With the increase of people owning dogs during COVID we really do need to keep if not increase the amount of dog parks we have."
	Altona	3025	Australia	#####	"Don't want green space to be gone"
	Melbourne	3000	Australia	#####	"I disagree with creating a car park from green space"
	Melbourne	3041	Australia	#####	"I was previously a resident in Ascot Vale. Much of Maribyrnong feels like a concrete jungle, and open green spaces are much needed, especially as apartment development increases and resident population continues to rise. Indoor stadiums should be constructed on already-built sites rather than taking parkland away!"
	Melbourne	3032	Australia	#####	"It is a no-brainer. Of-course McIvor needs to be retained"
	Melbourne	3013	Australia	#####	"I love dogs and place to walk them"
	Wellington		New Zeal	#####	"Green spaces should be preserved"
	Melbourne	3085	Australia	#####	
					"There are plenty of spaces for stadiums and plenty of stadiums already. People with pets also have rights and needs to open spaces for social interaction and mental health. .Pet owners should not be disadvantaged. Public land should be available to everyone and not just sports lovers."
	Blairgowrie		Azerbaija	#####	

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				"We need more green space in this area, not less. Do better, Council."
		3012 Australia #####		
				"McIvor is everyone's open space, I brought my kids here to play, they will bring their kids and so on. There are many other options available, council needs to work harder on this."
	Yarraville	3013 Australia #####		
		3015 Australia #####		"I have a dog and he loves this park"
	Docklands	3008 Australia #####		"There are other options, this space needs to be protected"
	Kingsville	3012 Australia #####		"It's a great dog park .Move your stadium"
	Melbourne	3015 Australia #####		"Green spaces is important"
	Melbourne	3013 Australia #####		"You can put a stadium elsewhere"
	Christchurch	New Zeal #####		"Keep the green space"
				"I walk my dogs there. It is a lovely open space shared by people playing sports and dog walking"
	Melbourne	3000 Australia #####		"This unique and fabulous space is vital for dog owners in Yarraville and surrounding suburbs!"
	Newport	3015 Australia #####		
		2077 Australia #####		"We need open space and dog parks."
	Melbourne	3000 Australia #####		"I don't want this to happy"
				"Keep the green space, we have limited green space as it is.. and it will affect the existing sporting codes already using the area."
	Windsor	3181 Australia #####		
				"I am signing because we need our green spaces, I walk my dog at this park and an alternative location could be considered that does not remove a lovely park area."
	Melbourne	3000 Australia #####		"There are enough HUGE Stadiums already built. Us HUMANS NEED OUR GREEN SPACE!"
		2131 Australia #####		
				"Both Hobson Bay and Maribyrnong Councils endorsed the Living Melbourne Strategy - a critical and invaluable pathway to creating a green and resilient city reducing climate change, restoring biodiversity and improving community well-being. This proposal goes against everything within this strategy."
	Melbourne	3111 Australia #####		
				"We desperately need more green spaces, not less. It would be criminal to see this existing space covered in car parks and buildings. The impact of increased traffic on local roads would be significant, further decreasing the enjoyment of the area for locals and visitors."
		3013 Australia #####		
				"Don't reduce our green space. There are plenty of disused brown spaces / industrial sites in Maribyrnong council area. Why didn't the council consider acquiring a portion of the Bradmill site when it was resold?"
	Yarraville	3013 Australia #####		
				"We should not be building new built structures on green open space in the inner west - period! There are alternatives. I'm all for a new stadium in the area but not on existing green open space please."
	Yarraville	3013 Australia #####		
				"Invest in green space - do not take it away! By all means add toilets and lighting and better playground and facilities but NOT a sports stadium that will take away precious green space that will never come back. No.You represent the people. Not just of today - but the future generations. Do not do this.Put it on another site."
		3000 Australia #####		
	Melbourne	3001 Australia #####		"Green space is gold in the Inner West!"

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		3031 Australia #####	"A park is a park, not an opportunity to replace nature with a sports building, satisfying a few not the many! Leave our parks alone! Build the sports stadium elsewhere."
			"I am strongly opposed to open parkland being used for this purpose. We are supposed to be growing more trees to contribute positively to climate change, not bulldoze the down! There is little enough passive parkland for the well-being of people, let alone areas for leash free dog walking, in this LGA! Council needs to review this proposal and explore alternative, more appropriate sites for this project!"
	Perth	3016 Australia ##### 6000 Australia #####	"We want the park"
			"We do not have enough green spaces! An alternative space needs to be found. The council should be pushing the Bradmill Estate developers to include there."
		3013 Australia #####	
			"Who in council is pushing for this and who in private industry has interest? Are my council rates funding this proposal? I certainly hope not!!! Leave McIvor reserve just the way it is and has been in the past. What is taken away will never be returned. By the way, there are 3 heritage brick buildings on the Bradmill site so why not use one of these?"
	Melbourne	3013 Australia #####	"There is no pressing need for an indoor stadium. The required car parking and building would significantly impact the open space. The council should acquire hard stand land further along Francis street if it wants to pursue the stadium idea."
	Yarraville	3013 Australia #####	
	Melbourne	3001 Australia #####	"I'm a resident that values green spaces"
			"We need our passive recreation passes, we need to be able to walk our dogs and we need to have places to walk with people we love and clear our heads. Having open spaces and a green canopy reduces the thermal mass in that space. With ever increasing pressure on green spaces within cities giving way to more buildings, there's an equal and opposite increase in inner city temperatures. We need to consider the impact of this. Climate change is something that we can all act on. This is one example of act local- think global."
	Williamstr	3016 Australia #####	"I'm signing because I live in the area and we need all the green space we can get"
		3000 Australia #####	"To lose McIvor reserve as a green and open space would be a huge loss and disadvantage to our community. Sport centres should be built on brown land, industrial and reclaimed sites not our already scarce green land that currently provides open outdoor green space for recreation and amenity to ALL members of the community"
	Seddon	3011 Australia #####	"Why are Councils so focussed on taking away open space and turning it into sporting facilities?"
		30t8 Australia #####	"Our green space needs to stay green"
		3141 Australia #####	"Green space is in short supply. If they want concrete and bitumen then they should buy and convert empty factories and the like."
		3058 Australia #####	

		2042	Australia	#####	"This is a crucial and critical place for community to engage with each other in a safe way."
					"In a built suburbs like Yarraville and Kingsville, free multi-use open spaces where the community can meet and mix are rare and precious, and must be maintained. There are ample industrial brown- sites that can be redeveloped without using our few green spaces."
	Melbourne	3013	Australia	#####	"I'm signing because of the absolute FACT that: "Dog is a Mans and Womans...best friend!" And as it is there are NOT enough "Dogs off leash" parks as it is...we need MORE of them...not LESS!!!"
		3129	Australia	#####	"We need a much green space as possible to encourage wildlife to thrive. Please consider another option."
	Melbourne	3108	Australia	#####	
					"I moved from Yarraville to live in Hoppers Crossing, but I still go to Mclvor reserve since it is the only big and safe enough dog park in the West for my husky. It'll be heartbreaking for us as there are no fenced dog parks in our area."
	Melbourne	3013	Australia	#####	"I think dog parks are a critical community need, people getting out and breathe fresh air - with their doggies. Make Social connections. Prevent mental stress. Keep the park, the hospital waiting system thanks you."
	Melbourne	3128	Australia	#####	
					"Many years ago a man by the name of [REDACTED] used that area and all the way to the Newmarket sales yard to hold cattle on before they were sold. Before he passed, MR [REDACTED] gifted that land to ALWAYS be PUBLIC OPEN SPACESHAME on the local government to want to totally ignore such a precious bequest from a time gone by! So, NO !!!"
		3011	Australia	#####	
					"Be smart and reuse one of the many post-industrial blocks in the inner west, not precious green space. Maribyrnong Council must do better here. Mclvor Reserve was a sanity saver for me and my hound during lockdowns. We still walk there and cherish the random conversations and new friendships made. There are so few big sky, green places left. Hands off!"
	Seddon	3011	Australia	#####	"We need the green space to remain . The stadium can be somewhere else. Not against the stadium just the positioning ."
	Melbourne	3001	Australia	1/9/22	
					"I have just moved from Moonee Ponds where the council was active in keeping the upkeep of their community gardens I cannot believe this council would even consider doing this"
	Melbourne	3040	Australia	4/9/22	
	Rowville	3178	Australia	4/9/22	"Where will people be able to walk their dogs if the council close all the parks?"
					"Having the only fully fenced dog off lead area in the immediate vicinity, it allows a lot of dog owners to run their dogs freely. Additionally, increasing traffic on Francis St will worsen an already heavily congested area."
	Melbourne	3184	Australia	6/9/22	
	Melbourne	3001	Australia	7/9/22	"The Inner West needs as many green spaces as possible!"

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				"It's important that Maribyrnong City Council (MCC) recognise the need for more green space, in particular this area of the city. While sport and government funded sporting infrastructure is important, it behoves MCC to be a leader in the creation and sustainment of green space, in what was once a heavily polluted area of our city. Please don't take away our green spaces, but instead, reclaim the historic industrial land in the immediate surrounds. Forgo any sales to developers, create the sporting facilities needed, and most of all; preserve and promote our green space."
	Yarraville	3013	Australia	#####
				"We need to obtain our green space more so now than ever, especially post covid, when outdoor recreation was what everyone needed, and utilised increasingly, including our pets."
		3013	Australia	#####
	Brisbane	4300	Australia	#####
				"People need to have somewhere to take their dogs & themselves. To get outside & walk & experience a beautiful green space."
				"I'm not against having a new basketball stadium. I would prefer to see it built closer to a train station, and to not lose a public park for it."
	Melbourne	3012	Australia	#####
				"With all the new developments locally it is time council put the responsibility on providing infrastructure such as this onto the developers not taking resources from local residents."
	Melbourne	3013	Australia	#####
				"Maribyrnong City council is missing every opportunity to secure Green Spaces for future generations. Braybrook parkland has already been offered to a professional sporting body to be fenced off."
		3032	Australia	#####
				"Public open spaces must be protected b4 they are all gone." don't it always seem to go that you don't know what you've got till it's gone" thanks
		3078	Australia	#####
				"We need to protect the limited green space that exists in our municipality. Basketball players need a stadium but we need to pressure council to find an appropriate alternative site. Amazing to see the mass support for this campaign. Well done
	Maidstone	3012	Australia	#####
				"There are few enough parks in Maribyrnong. Don't destroy parks when there are so many other options."
		3053	Australia	#####
				"Green space open to everyone to use is more Important than a building and carpark- stop the incessant development of land that is green space and belongs to all citizens !"
		2550	Australia	#####
				"Concrete jungles need breathing space so the inhabitants are not cooked to death."
		2500	Australia	#####
				"We need open areas for dogs to be able to run and play with other dogs. Socialising dogs with other dogs is important and for owners to become friends."
	Brunswick	3057	Australia	#####
				"I am a local resident and don't think I limited green spaces should be limited even more."
	Melbourne	3183	Australia	#####

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				"We need an indoor basketball stadium but not on well used and needed parklands. There is a lack of green space in Yarraville so choose the site wisely, not lazily."
	yarraville	3013	Australia	#####
	Petersham	2049	Australia	#####
				"We all need all the green space we can get!"
				"This park's value is way higher as nature reserve than a polluting building. It was left by [REDACTED] for everyone small, big or cuddly."
	Yarraville	3013	Australia	#####
	Melbourne	3012	Australia	#####
				"We need to protect outdoors spaces"
				"I take my dog here all the time and it is a special place for a lot of people"
	Footscray	3011	Australia	#####
				"Greenspace is scarce in any inner city suburb! We need to hold onto this beautiful space!"
	South king	3015	Australia	#####
				"I consider green space necessary to take precedence over more bricks & mortar. I believe MCC needs to consider the NEED to take green space into their budgetary considerations"
	Footscray	3011	Australia	#####
	Stkilda	3182	Australia	#####
				"Our councils should be looking to import each green spaces not remove them"
				"Green space in the inner city is precious . Indoor stadiums should be built in industrial areas (on sites preferably confiscated from the businesses that contaminate the few remaining waterways). But seriously we need to preserve any open space and any canopy we can . It's getting hotter."
	Melbourne	3032	Australia	#####
				"We need the Open Space and a good % of natural area. Find a site with less natural value for this use please."
	Moonee P	3039	Australia	#####
				"We need more green space and trees for our community and for a liveable climate."
	Melbourne	3013	Australia	#####
				"Because it's the only right thing to do. I acknowledge and pay my respects to the First Nations People of this sacred land and waterways, your Ancestors and acknowledge that sovereignty was never ceded in this country and anywhere else on this planet"
	Melbourne	3016	Australia	#####
	Sydney	2000	Australia	#####
				"Green space matters!!!"
				"I believe local residents have a right to have this amazing open space maintained. Large stadiums such as the proposed can be built on "brown sites" which is a perfect use for this otherwise contaminated land."
	Newport	3015	Australia	#####
				"Maribyrnong City Council purports to have a commitment to not only saving existing green space within their electorate but creating new space wherever possible. Yet they will desecrate a significant portion of McIvor Reserve to build a 6-court basketball stadium and associated carparks which could easily be built on existing brown spaces. And this is additional to the residential development already underway on the old Bradmill site. That site will cram another 1500 dwellings into an area already incapable of handling the existing daily traffic flow. Imagine the increase in traffic 5000 residents will add to a weekly influx of thousands of basketball participants. Hypocrisy and greed go hand in hand at MCC!"
	Melbourne	3000	Australia	#####

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"I don't object to some people wanting an Indoor Basketball Stadium. But I SO STRONGLY OBJECT to one being built on beautiful McIvor Reserve. It astounds me that the Maribyrnong Council could EVER THINK that this beautiful green, public space area should have such a structure that would also involve hundreds of cars and many people coming and going so, so close to a public open space and also in a residential area. On its website, the Maribyrnong Council states: "Our Vision - An inclusive, flourishing, progressive city that cares for both its residents and its environments." To the Council, I respectfully point out that NONE OF WHAT YOU'RE PROPOSING RE MCIVOR RESERVE SUPPORTS THE VISION YOU CLAIM! And to the CEO, the Mayor and all the Councillors, your proposal for McIvor Reserve DOES NOT ADHERE TO ANY OF YOUR PLANS TO ACHIEVE THE VISION YOU STATE!"

██████████	3013	Australia	#####	"I have so many great memories utilising the park and wish to continue to do so into the future."
██████████	3039	Australia	3/1/23	"We need to protect green space - once it's gone it's gone forever."
██████████	3101	Australia	#####	"Green space is so rare in the western suburbs and we need to protect it!"
██████████	Melbourne 3013	Australia	#####	"We need more green areas in west"
██████████	Coburg 3012	Australia	#####	"We need parklands in the West!!!! Please don't destroy these magnificent trees!!!! Too many have gone!!!"
██████████	Ascot vale 3125	Australia	#####	"We need to conserve our environment to live on this planet. Destroying habitat for short term benefits will not serve us well. More planning is needed for this project."
██████████	Melbourne 3184	Australia	#####	"Green space can't be recreated (in this modern, capitalist world)"
██████████	Melbourne 3000	Australia	#####	"We need to maintain, encourage and preserve more green spaces in Melbourne."
██████████	3056	Australia	#####	"I care about parks and people need green places to walk, chill and just enjoy life!"
██████████	Gippsland 3875	Australia	#####	"There isn't enough greenspace already. There is plenty of industrial land to build a car park and basketball stadium. S"
██████████	Seddon 3012	Australia	5/2/23	"Suggest repurposing industrial land nearby rather than a beautiful nature reserve which already contributes so much to the community"
██████████	Melbourne 3000	Australia	5/2/23	"I'm not against people playing under cover (Melbourne is known to rain occasionally), I just don't understand why you can't use one of the MANY unoccupied industrial spaces to build this stadium. Please keep our greenspace. After all, it's OUR greenspace, not yours. xoxox"
██████████	Melbourne 3012	Australia	7/2/23	"There is no justification for turning open green space into car parking and indoor sports stadiums when industrial sites in the city remain vacant."
██████████	3041	Australia	#####	"It is wrong to take parkland to build an indoor facility and even worse, a carpark. STOP this ridiculous environmental vandalism and protect our open green natural spaces instead. A solution is to build in an industrial area instead."
██████████	Strathmor 3041	Australia	#####	

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				"Green space and natural areas will stop significant impacts to our lives from radiant heat from temp increases. I cannot believe we still have to sign petitions like these!"
	North Mel	3031	Australia	#####
				"I am a junior basketball parent a dog owner, Yarraville resident and daily user of the reserve.Yarraville is about to grow with thousands added to the population within metres of Mclvor reserve. The reserve is already hectic with sporting clubs and locals.Reducing the size adding car parking combined with 4-5000 new residents right next door is a terrible strategic decision.Whilst there is a need for a stadium there are other locations more appropriate to benefit all members of the community."
	Melbourne	3000	Australia	#####
	epping	3076	Australia	#####
	newport	3015	Australia	#####
				"Save Mclvor!"
				"We need more not kess park land"
		3015	Australia	#####
				"Open space is critical. The west is particularly poor in this regard. Public spaces must not be lost piece by piece!!"
		3040	Australia	#####
				"The west needs to retain & protect as much green space as possible. Once built on, it can never be reclaimed."
				"We need much more canopy cover and green spaces across the western and northern suburbs. This is not just for aesthetics, but also for public health and climate change mitigation."
		3040	Australia	#####
	Kingsville	3012	Australia	#####
				"This is ridiculous when the inner west already has terrible air aqualung snd a shortage of green space."
				"The West is too hot and not green enough. Planting trees alone isn't enough, we need devoted green spaces to prevent heat islands."
		3132	Australia	#####

Agenda Item 9.1**INITIATION OF 2023 - 2026 TRIENNIAL ARTS PARTNER FUNDING**

Director: Lucas Gosling
Director Community Services

Author: Alix Massina
Manager Libraries Arts and Culture

PURPOSE

To seek Council approval to initiate the next three years of Triennial Arts Partner funding (1 July 2023 - 30 June 2026) which supports the operations of local not-for-profit arts, cultural and heritage organisations in Maribyrnong, and to endorse the draft Funding Guidelines, prior to them being disseminated to the community.

This is the second iteration of the successful Triennial Arts Partner program, which provides a transparent, equitable, and best practice arts funding initiative as recommended in the endorsed *Arts and Culture Strategy 2018 – 2023*.

ISSUES SUMMARY

- Council's Triennial Arts Partner program currently contributes multi-year operational funding to 13 local arts, cultural or heritage organisations in the City of Maribyrnong.
- The program provides operational assistance with the day-to-day running costs and delivery of programmes that support local artists, builds new audiences and increases participation in the arts by the community.
- Council's investment in its local creative sector enables forward planning, reduced administrative processes and builds organisational capacity to leverage local government support to increase other partnerships and state or federal investment.
- The Triennial Arts Partner program runs from 2020 to 30 June 2023 and played a critical role in supporting the local arts sector during the multiple Covid-19 lockdowns and recent recovery period.
- Applicants are requested to submit a three-year Strategic Plan or Programme for arts, heritage or cultural activities with the community, with one year detailed Artistic Program and a three-year Operational Budget, based on this it is proposed that the funding round is open for 12 weeks.
- It is proposed that the next round opens on 6 March 2023, closing 2 June 2023 for the assessment period, with the next program for delivery being 1 July 2023 to 30 June 2026.
- Applications are assessed against the Selection Criteria in the Funding Guidelines by an independent peer panel comprising four representatives from the arts industry (across music, literature, visual and performing arts) and Council staff.
- The application process is supported through a number of workshops such as writing a Strategic Plan, partnerships and multi-year grant writing.

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ATTACHMENTS

1. Guidelines (draft) - Maribyrnong City Council's 2023-2026 Triennial Arts Partners Funding Program [↓](#)

OFFICER RECOMMENDATION

That Council:

1. **Approve the Guidelines, shown as Attachment 1, and the next funding round of the 2023-2026 Triennial Arts Partner Funding for local key arts organisations, and**
 2. **Requests the Chief Executive Officer to commence the process of promoting the grants and seeking applications from the creative sector.**
-

Agenda Item 9.1**BACKGROUND**

Maribyrnong City Council's local arts, cultural and heritage organisations are significant partners in achieving the creative vibrancy Maribyrnong is renowned for.

Maribyrnong's creative-industries sector comprises of more than 1,500 jobs, which amounts to 3.8 percent of the City's total workforce. The sector's contribution to the Gross Regional Product (GRP) is \$297.9 million (5.4 percent), which is Maribyrnong's seventh largest by GRP (Economic and Social Value of the Arts and Creative Sector in the City of Maribyrnong, Geografia Pty Ltd, 2017).

Through the Triennial Arts Partner program Council generates economic, cultural and social value to our city and delivers on its Council Plan (3.4) "to build capacity for our diverse communities to thrive economically and culturally". The Triennial Arts Partner funding program enables long-term planning to foster the development and growth of the City's creative people, culture and communities.

As part of the endorsed *Arts and Culture Strategy 2018 – 2023* Council committed to a number of Actions focused on increasing investment and stability of the local arts and cultural sector, ensuring funding is distributed evenly and in a transparent and fair process including Action 4.5:

Investigate best-practice funding models and consider the introduction of three-year funding agreements to optimise performance and enhance sector stability.

In accordance with this, Council officers undertook a funding research project in 2019 surveying and consulting with the local sector (across organisations who currently receive support, those who do not and independents); bench-marked investment levels and funding methods of other Local Government's; and researched best practice in the funding landscape within the Australian arts industry more broadly.

This funding report was presented to Council's Executive Leadership Team in September 2019 with a request to increase the budget allocation to Arts and Culture in order to replace the old historic system whereby a select number of local arts organisations were supported annually by private arrangement with Council. It introduced a transparent and equitable arts funding system that enabled more organisations to apply through a formal process rather than through historic arrangements and/or the budget bids process.

This clear and open funding system is of benefit to Maribyrnong City Council, as it requires all arts organisations to meet selection criteria (in line with our Council Plan and Arts and Culture Strategy) and to evaluate their key performance indicators (KPIs) as part of a transparent funding agreement and acquittal process with Council.

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Council's first Triennial Arts Partner funding for not-for-profit arts organisations opened on 1 July 2020, increasing Council's support to the arts with 13 local organisations funded through the program. The timing of this funding was particularly significant with local creative sector losing significant income in 2020 through closure of their programs due to Covid-19 lockdowns. Many of the funded companies have indicated in their acquittals that without triennial support they would have struggled to survive during this period. Council also supported the Triennial Arts Partners during this time with advice on Covid-safe plans and strategies to move their programming to digital and online formats.

The current Triennial Arts Partners are:

- Footscray Community Arts
- Women's Circus
- Snuff Puppets
- L2R Dance
- Western Edge Youth Arts
- Melbourne's Living Museum of the West
- 100 Story Building
- Cinespace
- WIT Incorporated
- Trocadero Arts Projects
- Footscray Yarraville City Band,
- Hyde St Youth Band
- Footscray Historical Society

Annual Reports submitted in the acquittals for this program reveal the program has been very successful in increasing the community's participation in arts and culture with 259,200 people participating in arts and culture activities in Maribyrnong in 2021-2022, despite the COVID-19 lockdowns. In addition to this 273,500 people participated in digital arts and culture activities.

Responses to the value of triennial support from Council include:

"Triennial funding has given us financial stability for the first time in our history. As the COVID lockdowns prevented gathering, this funding has meant the difference between staying afloat as an organisation and closing permanently".

"With dedicated part-time positions only possible through Maribyrnong's triennial funding, we have been able to improve our community and stakeholder engagement, audience development, marketing, and promotion."

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“Triennial funding provided by Maribyrnong City Council in 2021/22 was vital to the organisation’s sustainability. The impact of long lockdowns in the second half of 2021 resulted in cancelled classes, workshops, performances, which heavily impacted our income. It helped us to re-emerge after lockdowns ensuring we could still run our programs to the same level of professionalism and with the added costs associated with making the space Covid safe.”

“In what was the most difficult year of our 10 year history, every single dollar of funding made an enormous difference to our fixed costs (rent, bills, staffing) so we could focus on leveraging additional support through grants in order to continue delivering a range of programs that engaged and benefited our participants. Beyond simply funding, the endorsement by Maribyrnong Council via triennial support speaks volumes to the value we bring to the community.”

DISCUSSION/KEY ISSUES**1. Key Issues**

Council seeks to open the next funding round of Triennial Arts Partner Funding on the 6 March 2023.

Triennial Arts Partner Funding is designed to:

- Provide multi-year organisational funding to significant arts, cultural or heritage organisations in the City of Maribyrnong.
- Assist with their capacity to deliver programmes that support local artists, build new audiences and increase participation in the arts by the community.
- Increase partnership opportunities for key arts organisations to leverage and strengthen their financial viability
- Enable forward planning for arts organisations with multi-year funding, reducing administrative processes and building organisational capacity
- Increase creative outcomes in Maribyrnong that extend marketing reach
- Ensure that the outcomes of the Arts and Culture Strategy 2018-2023 are realised

Applicants submit a three year Strategic Plan or Programme for arts, heritage or cultural activities with the community, with one year detailed Artistic Program and a three Year Operational Budget.

Given the application process is substantial, it is proposed that the funding round be open for 12 weeks with the round closing 2 June 2023.

Applications are assessed against the Selection Criteria in the Funding Guidelines (attached) by an independent peer panel comprising four representatives from the arts industry (across music, literature, visual and performing arts) and Council staff.

The application process is supported with a number of capacity building workshops such as writing a Strategic Plan, partnerships and multi-year grant writing.

The Triennial Arts Partner program is currently funded at \$605,500. Council may wish to consider any changes to the overall budget as part of the 2023/24 budget process.

Agenda Item 9.1**2. Council Policy/Legislation****Council Plan 2021-2025**

This report contributes to Council's strategic objectives contained in the Council Plan 2021-2025 by considering:

- Strategic Objectives
 - Council will provide well-planned neighbourhoods and a strong local economy, delivering services that are inclusive and accessible to the whole community, and that support wellbeing, healthy and safe living, connection to the community, and cultural interaction.

Legislation

Local Government Act 2020.

Conflicts of Interest

No officer responsible for, or contributing to, this report has declared a direct or indirect interest in relation to this report.

Human Rights Consideration

This report complies with the rights listed in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

3. Engagement

Arts and Culture provided the following capacity building workshops to support the local sector with this funding initiative:

- How to apply for Triennial Arts Partners Funding
- Pitches and Partners (building sustainability) Workshop
- Developing a Strategic Plan Workshop (with Tess Lawley)

4. Resources

The Triennial Arts Partner program is currently funded at \$605,500. Under the current agreements, this provides funding for 13 creative arts organisations to support operational activities.

5. Environment

Nil.

CONCLUSION

Our local arts, cultural and heritage organisations are significant partners in achieving the creative vibrancy Maribyrnong is renowned for. Maribyrnong's creative-industries

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sector comprises more than 1,500 jobs, amounting to 3.8 percent of the City's total workforce. The sector's contribution to the Gross Regional Product (GRP) is \$297.9 million (5.4 percent), which is Maribyrnong's seventh largest by GRP (Economic and Social Value of the Arts and Creative Sector in the City of Maribyrnong, Geografia Pty Ltd, 2017).

Through the Triennial Arts Partner program Council generates economic, cultural and social value to our city and delivers on its Council Plan (3.4) "to build capacity for our diverse communities to thrive economically and culturally". The Triennial Arts Partner funding program enables long-term planning to foster the development and growth of the City's creative people, culture and communities.



1 July 2023 – 30 June 2026 Triennial Arts Partners Funding Guidelines

Agenda Item 9.1 - Attachment 1

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Introduction to Maribyrnong's Triennial Arts Partner Funding Agenda Item 9.1 - Attachment 1

At the City of Maribyrnong, our vision is to help our communities flourish. We want to create a lively, enriched society that takes advantage of our greatest asset – our authentically diverse culture and dynamic arts sector.

In 2018 Maribyrnong Council endorsed its *Arts and Culture Strategy 2018-2023* which:

- Support our rich arts ecology of artists, arts organisation and the positive activities already occurring;
- Ensure that the stories and perspectives of First Nation artists are being told;
- Encourage participation of the diverse cultures of Maribyrnong in the arts;
- Develop facilities that ensure ready access to the arts by the whole community in this rapidly expanding municipality;
- Ensure that our creative industries thrive; and
- Ensure that Council takes a holistic and cross-Council approach in creating a vibrant arts and creative-industries sector.

www.maribyrnong.vic.gov.au/arts-and-culture/About/Arts-and-Culture-Strategy-2018-2023

In 2019 Maribyrnong Council also endorsed its *Public Art Strategy 2019-2029* to shape our city and significantly invest in a wide range of public art from major to ephemeral to works integrated with urban design.

www.maribyrnong.vic.gov.au/arts-and-culture/About/Public-Art-Strategy-2019-2029

In order to future proof the cultural vibrancy of the inner West, Council cannot deliver the outcomes of these Strategies alone. We therefore seek to partner with key arts organisations based in Maribyrnong that make significant contributions to the arts, culture and/or heritage of our community and have the capacity to deliver a Three Year program that enhances the cultural, community and economic development of Maribyrnong.

Triennial Arts Partner Funding is designed to:

- Provide multi-year organisational funding to significant arts, cultural or heritage organisations in the City of Maribyrnong.
- Assist with their capacity to deliver programmes that support local artists, build new audiences and increase participation in the arts by the community.
- Increase partnership opportunities for key arts organisations to leverage and strengthen their financial viability
- Enable forward planning for arts organisations with multi-year funding, reducing administrative processes and building organisational capacity
- Increase creative outcomes in Maribyrnong that extend our marketing reach
- Ensure that the outcomes of the *Arts and Culture Strategy 2018-2023* are realised

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Key arts organisations that are either based in Maribyrnong, or with a significant history of delivery in Maribyrnong, and a strong track record of producing high quality work that engages the community in a significant way may apply for amounts as follows:

Professionally staffed arts organisations:

- Apply for up to **\$45,000 per year** for three years from 1 July 2023 – 30 June 2026. (Applications for greater than \$45,000 is by written invitation from Council only).

Volunteer-run arts, cultural or heritage organisations:

- Apply for up to **\$20,000 per year** for three years from 1 July 2023 – 30 June 2026. (Applications for greater than \$20,000 is by written invitation from Council only).

Key Dates

Applications OPEN	6 March 2023
Workshop on Applying for Triennial Arts Partner Funding	3pm Wednesday 5 April 2023
Workshop on Strategic Plan Writing	3pm Wednesday 26 April 2023
CLOSE	Midday 12pm 2 June 2023
Assessment	3-30 June 2023
Decisions to Council	13 July 2023
Three Year Programme to be delivered within the City of Maribyrnong	1 July 2023 – 30 June 2026

Maribyrnong City Council – Local Sector Capacity Building Workshops

Workshop 1: Applying for Triennial Arts Partners Funding

3pm – 4:30pm Wednesday 5 April 2023

Workshop 2: Developing a Strategic Plan

3pm – 5pm Wednesday 26 April 2023

ELIGIBILITY:

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Organisations must fulfil all of the following criteria:

- Not-for-profit arts, cultural or heritage organisations based in or with a significant history of delivery in the City of Maribyrnong;
- Have a formal governance structure, annual audited or independently verified financials;
- A legal constituted entity for at least two years;
- Have a strong track record of producing quality work and engaging the community in a significant way
- Have public liability insurance to the value of no less than \$20million, working with children checks (if the project involves young people) and all other legal requirements (such as licencing, workcover, superannuation).

Exclusions

The following are excluded from applying:

- Non-arts-related businesses or for-profit organisations
- Academic institutions and schools;
- Projects which require retrospective funding, such as projects which have commenced or are completed
- Building, capital works* or facility maintenance
- Competitions, prizes, award exhibitions or fundraising events
- Recipients who have not fully met previous funding or acquittal obligations.

** Capital works are defined as projects undertaken to create a new permanent asset or space, or to permanently change the use, function or layout of an existing asset or space.*

Triennial Arts Partner Criteria

The Selection Panel will prioritise organisations that rate highly across the following selection criteria:

CAPACITY

- Excellence in artistic and/or cultural development practice;
- Proficient in administration, project and/or production management;
- A commitment to rigorous processes and evaluation;
- Organisational structure, staffing and resources required to successfully undertake the proposed three year programme of activities; and
- A complete, balanced, and realistic three year operating budget.

RELEVANCE AND ARTISTIC IMPACT

- The organisation is located in Maribyrnong, or has a significant history of delivery in Maribyrnong and the proposed three year programme of activities is undertaken primarily in Maribyrnong.

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- A significant number of the creative teams or project participants in the proposed three year programme of activities live, work, study or have deep connections to Maribyrnong;
- The three year programme engages widely with members of the community to offer engaging, high calibre artistic, cultural or heritage outcomes;
- The three year programme of activities contributes to and reflects local culture, identity and diversity;
- The three year programme increases the City's profile as a vibrant and diverse destination;
- The three year programme demonstrates a commitment to the Actions of either *Arts and Culture Strategy 2018-2023* or *Public Art Strategy 2019-2029*;

CAPACITY BUILDING

Three year funding will also make a significant difference to one or more of the following:

- Economic, tourism, creative and cultural impact and growth;
- Local skills and knowledge development;
- Community social cohesion and well-being;
- Organisational and/or program development, promotion and sustainability;
- Initiatives that address sustainable practices;

Application Assessment Process

The success of applications is determined by the application's merits against the funding criteria and program objectives, and in competition with other applications. Applications are assessed by a panel of arts sector specialists and staff from Arts and Culture Maribyrnong. Staff from Arts and Culture Maribyrnong will support and promote the initiative.

Should any industry panel member be part of, or associated with, an application, they will exclude themselves from assessment and discussion of that proposal.

All funding recommendations are referred to a meeting of Council for approval.

Please note: Triennial Arts Partner Funding will be highly competitive and Maribyrnong City Council cannot fund all the applications it receives. Funding provided for three years does not ensure that funding will be available in future years.

HOW TO APPLY (Professionally staffed):

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Professionally staffed arts organisations will be required to address the following:

- Organisation information (contact details, ABN)
- Description of your organisation covering:
 - Brief statement of the role and work of the organisation including any significant achievements over the last few years
 - Artform, activity locations and demographic focus
 - Brief details of Board and key staff (including EFT)
- About Your Programme
 - Outline a three year Strategic or Business Plan of high quality arts activity in Maribyrnong (with one year of your Artistic Plan detailed in full)
 - Demonstrate how your organisation fosters development of the City's creative people and culture
 - Articulate in your Artistic Plan your strategies for professional practice, community participation and engagement
 - Indicate any partnerships in place or levels of financial leverage that will be targeted for specific projects
 - Ensure your Strategic plan has a marketing plan or outline your strategies for audience development and promotion
 - Demonstrate how your three year programme responds to Actions in Maribyrnong City Council's *Arts and Culture Strategy 2018-2023*
- Request for funding from Maribyrnong City Council
 - Amount requested and purpose
 - Impact – what would this funding mean for your organisation?
 - Future funding commitments or partnerships secured for this three-year period
 - Budget 2023-2026 (a budget template is provided)
- Support Material relevant to building a case for partnership
 - Confirmation of commitment from supporting venue (s) if relevant
 - Most recent annual report and audited financials
 - Letters of support from organisations or partners
 - Proof of public liability cover to the value of \$20million
 - Creative Team biographies (1-2 paragraphs maximum each) in the detailed year of the Artistic Plan
 - Up to 6 examples of previous work including: Photographs, reviews, media, links to vimeo, etc for music, film or performance examples (maximum 5-6mins duration)

HOW TO APPLY (Volunteer-run):

Agenda Item 9.1 - Attachment 1

Volunteer-run arts, cultural or heritage organisations will be required to address the following:

- Organisation information (contact details, ABN)
- Description of your organisation covering:
 - Brief statement of the role and work of the organisation including any significant achievements over the last few years
 - Artform, activity locations and demographic focus
 - Biographies (1-2 paragraphs maximum each) of your Management Committee
- About Your Programme
 - Outline a three year programme of community engaged arts activity in Maribyrnong
 - Demonstrate how the organisation fosters development of the City's community;
 - Outline your marketing strategies for audience development and promotion
 - Demonstrate how your three year programme responds to Actions in Maribyrnong City Council's *Arts and Culture Strategy 2018-2023*
- Request for funding from Maribyrnong City Council
 - Amount requested and purpose
 - Impact – what would this funding mean for your organisation?
 - Outline any other sources of support secured for this three-year period
 - Budget 2021, 2022, 2023 (a budget template is provided)
- Support Material relevant to building a case for partnership
 - Most recent audited financials
 - Letters of support from organisations or partners
 - Proof of public liability cover to the value of \$20million
 - Up to 3 examples of previous work including: Photographs, reviews, media, links to vimeo, etc for music, film or performance examples (maximum 5-6mins duration)

How to apply

Agenda Item 9.1 - Attachment 1

Funding applications are submitted using the Smartygrants online application system. Interested applicants are strongly advised to attend the Arts Funding Information Session to find out more about the application process.

The link to the online application will be accessible from **Monday 6 March 2023** and will automatically close at **Midday 12pm 2 June 2023**.

For help accessing the online application or problems in uploading your documents, please contact the Coordinator Arts and Culture on 03 96880200 Monday to Friday 9am-5:30pm.

Unfortunately no hard copies or late applications will be accepted.

Funding Agreement

Successful applicants will be required to enter into a formal agreement with the Maribyrnong City Council before receiving support.

The Funding Agreement will outline:

- Schedule of payments and deliverables
- Key Performance Indicators that will reflect the objectives of the program and measurements of impact
- Accountability and reporting schedule
- Review timeline

Each year of funding in the three year funding period will be reviewed.

Please note: a three year funding agreement with Maribyrnong City Council precludes you from making any Budget Bids during the funded period.

Grants as taxable income and GST (Goods & Services Tax)

Any monies received by a grant recipient will be considered as taxable income unless the Australian Taxation Office has declared the organisation a tax-exempt body. For more information visit the [Australian Tax Office](https://www.ato.gov.au) website.

Other legal requirements

Legal and insurance standards

All applicants must ensure that they comply with all legal and insurance standards. Successful applicants will be asked to produce proof of public liability insurance (certificate of currency). For any legal queries please check this website: www.artslaw.com.au.

Government legislation

Successful applicants must ensure they act with fairness and equity in all matters concerning staff recruitment and management, for both paid and volunteer staff. Funded applicants are required to comply with relevant Acts such as:

Agenda Item 9.1 - Attachment 1

- Fair Work Act 2009
- Equal Opportunity Act 2010
- Charter of Human Rights and Responsibilities Act 2006
- Victorian Privacy and Data Protection Act 2014
- Disability Discrimination Act 1992
- Occupational Health and Safety Acts, Regulations and Codes of Practices
- Worksafe Victoria
- Child Safe Standards Victoria

Paying Artist Fairly

Arts and Culture Maribyrnong support the fair payment of professional artists. We encourage you to budget your fees and wages in alignment with NAVA recommended rates or MEAA weekly award wages.

Permits and Local Laws

Events in Council open spaces such as parks or along the river will need permits or other permissions. Applicants proposing projects which include the installation of artworks or the building of temporary structures, or performances or events in public and open space, may need advice regarding the permit or permissions process prior to application submission. Please contact the Coordinator Arts and Culture on 03 9688 0200 to discuss your project idea prior to contacting other Council departments.

Handy tips for your Funding Application

Agenda Item 9.1 - Attachment 1

Planning your project

- Check that your timeline gives you plenty of time to contact and engage with potential project partners, other supporters or funders.
- Find out if there are other grants that you could potentially apply for to support your programme. Additional support will be looked on favourably.
- If your project is in public space, find out what Council permits may be required.
- Find out if there are organisations or businesses that might be interested in giving in-kind support to your project.

The guidelines and application form

- Read the Guidelines and criteria thoroughly.
- Preview the application form thoroughly before you begin writing. There are hints in the application form to help you provide important information.

Describing your project

- Be clear and succinct, articulating what the outcomes will be.
- Tell the story of your organisation: who you are, what your Three Year Programme is about, what people will see and experience, why you want to do it, who will be involved, where and when it will be.
- Clearly describe how your organisation will meet the eligibility criteria.
- Ask someone else to read your application and give you feedback.
- If you intend to work with diverse groups in the community, explain how you will reach them.
- Have a plan for supporting artists or community members with a disability/language barrier who might be participating in your programmes.
- Find out about key community or other arts organisations that would make strong partners.
- Demonstrate that you understand any legal requirements that may be needed in working with volunteers or community participants.

Using the online application form

- Preview the online form. It contains hints about what you need to consider for each section of the application.
- Write an initial draft of your project description and Timeline in a WORD document and edit inside this to meet the word limits.
- Then cut and paste text from your draft word document to the appropriate question field in the electronic document.
- Prepare a budget in Excel first to make sure it balances and then add it to the online budget page. The budget page has automatic addition capacity.
- Save a pdf copy of electronic version of your completed application prior to final submission
- Most of questions in the online form are compulsory fields, noted with an asterisk. The application cannot be submitted unless all compulsory fields

are completed. A dialogue box will appear on clicking the submit button on the final page if there are any empty fields.

- Remember to click on SAVE at the end of each page.

Find out what you need to support your application

- Make sure that the support material you submit directly relates to your programme. If it doesn't enhance your case for funding, don't submit it.

The budget

- Be realistic about your three year projections costs
- Make sure your staffing included on-costs for superannuation, work-cover and other entitlements
- Check that your income total and expenditure totals match.

Contact Us:

Applicants are strongly encouraged to contact Arts and Culture Maribyrnong on 03 9688 0200 to discuss their Triennial Arts Partner proposal before submitting an application.

Agenda Item 9.2**AWARDING OF CONTRACT NO 1204-23 PROVISION OF MARIBYRNONG COMMUNITY CENTRE EXTENSION AND REFURBISHMENT**

Director: Patrick Jess
Director Infrastructure Services

Author: Steve Tierney
Manager Assets and Capital Works

PURPOSE

To seek Council approval to award Contract No 1204-23 Provision of Maribyrnong Community Centre Extension and Refurbishment to Kinetic Constructions Pty Ltd.

ISSUES SUMMARY

- Sections 108 and 109 of the *Local Government Act 2020* (The Act) and Council's Procurement Policy require Council to give public notice and invite tenders before it enters into a contract for services to the value of \$300,000 or higher.
- Following a tender process, the Tender Evaluation Panel recommends that Contract No 1204-23 Provision of Maribyrnong Community Centre Extension and Refurbishment be awarded to Kinetic Constructions Pty Ltd.

ATTACHMENTS

Nil.

OFFICER RECOMMENDATION

That Council:

1. **Awards Contract No 1204-23 Provision of Maribyrnong Community Centre Extension and Refurbishment to Kinetic Construction Pty Ltd for the total contract sum of \$2,047,533.00 (excluding GST); and**
 2. **Authorises the Chief Executive Officer to execute Contract No 1204-23 Provision of Maribyrnong Community Centre Extension and Refurbishment to Kinetic Construction Pty Ltd.**
-

Agenda Item 9.2**BACKGROUND**

Sections 108 and 109 of the *Local Government Act 2020* (The Act) and Council's Procurement Policy require Council to give public notice and invite tenders before it enters into a contract for works to the value of \$300,000 or higher.

The proposed contract involves: The extension and refurbishment of the existing Maribyrnong Community Centre, including new playground and landscaping.

In accordance with the Instrument of Delegation – Operating Authority, the awarding of contracts exceeding a total value of \$2 million inclusive of GST requires a resolution of Council.

DISCUSSION/KEY ISSUES**1. Key Issues****Tender Process**

Pursuant to Maribyrnong City Council's Procurement Policy, the Request for Tender was advertised on Saturday October 21 2022. By the closing date, one (1) conforming tender had been received.

The price of the submission was \$2,047,533.00.

The tender was checked for arithmetical correctness, omissions and qualifications.

Evaluation Process

The Evaluation Panel consisted of:

- Director Community Services– Chairperson and Voting Member
- Acting Senior Coordinator building and assets – Voting Member
- Community Infrastructure Planner – Voting Member
- Senior Project Manager - Voting Member
- Strategic Procurement Advisor – Voting Member
- Architect (Consultant)– Non Voting Member

The members of the evaluation panel do not have any pecuniary interest in this contract.

The tender was evaluated against the following criteria, weightings and in accordance with Council's Procurement Policy and associated procedures.

Agenda Item 9.2**Approved Evaluation Criteria**

Part 1 Mandatory Criteria		
Criteria	Description	Pass/Fail
Insurance	Evidence of the insurances cover required under the proposed contract	Pass/Fail
OH&S Systems	Evidence and systems to verify existence of the OH&S and EMS system	Pass/Fail
Financial Viability	Demonstrated financial capacity to provide, over the term of the contract, all the requirements specified	Pass/Fail
Compliance with proposed contract	Demonstrated understanding and compliance with the proposed contract	Pass/Fail
Part 2 Weighted Criteria		
Criteria	Description	Weight
Capability and Capacity	Demonstrated skills, including the ability to manage projects in delivering quality outcomes. Resources committed to the project	15%
Relevant Experience and Past Performance	Experience in similar projects; proven record of compliance and completion of all works based on past contractual and current performance	15%
Delivery Methodology and Project / Implementation Plan	Ability to supply and or carry out works within the timeframes required	15%
Performance & Risk Management	Identification and assessment of any risks considered to currently exist or which may occur during the currency of the Contract that would affect the effective and efficient performance of the work under the contract	5%
Financial	Tender Price	50%

Identification of Preferred Tenderer

The Panel's Assessment Matrix rated Kinetic Constructions Pty Ltd at 8.2 out of a possible 10 points. Their tender sum of \$2,047,533.00 (exclusive of GST) was the only tender.

Agenda Item 9.2

The tenderer, Kinetic Constructions Pty Ltd was interviewed and advised the following:

- a) The tendered lump sum is confirmed.
- b) Kinetic Constructions Pty Ltd can commence works in four (4) weeks from award of the contract.
- c) Adequate resources will be available to satisfactorily undertake this contract.
- d) The 20 week construction period is adequate.

Experience

Kinetic Constructions has completed several projects of a similar scope, scale and complexity including: Heathmont Early Learning Centre and the Frankston Community Centre Refurbishment.

Independent Performance and Financial Assessment

An independent performance and financial assessment has been undertaken and returned a satisfactory rating.

Project Delivery Timeframe

Award of contract:	Late February 2023
Contract commencement:	Mid-March 2023
Works completion:	Late August 2023
Defects Liability period:	12 months
Contract end:	End of August 2024

Tender Evaluation Panel Recommendation

Based on Kinetic Constructions Pty Ltd response to the request for tender and the outcome of the due diligence conducted, the Tender Evaluation Panel recommends that Council approve the awarding of Contract No 1204-23 Provision of Maribyrnong Community Centre Extension and Refurbishment to Kinetic Construction Pty Ltd for the lump total contract sum of \$ 2,047,533.00 (exclusive of GST).

Agenda Item 9.2**2. Council Policy/Legislation****Council Plan 2021-2025**

This report contributes to Council's strategic objectives contained in the Council Plan 2021-2025 by considering:

- Strategic Objectives
 - Council will provide well-planned neighbourhoods and a strong local economy, delivering services that are inclusive and accessible to the whole community, and that support wellbeing, healthy and safe living, connection to the community, and cultural interaction.

Legislation

Nil.

Conflicts of Interest

No officer responsible for, or contributing to, this report has declared a direct or indirect interest in relation to this report.

Human Rights Consideration

This report complies with the rights listed in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

3. Engagement

Nil.

4. Resources

Funding for this project is as follows;

<i>Funding Source</i>	<i>\$ Excluding GST</i>
<i>State Govt (DET Building Block Program)</i>	<i>\$1,799,952.00</i>
<i>MCC 22 / 23 Cap Project – Cap 22</i>	<i>\$315,000.00</i>
<i>MCC 22 / 23 Cap Project – Cap 243</i>	<i>\$200,000.00</i>
<i>Total Project Funding</i>	<i>\$2,314,952.00</i>

5. Environment

The redesign and proposed re-development of the Maribyrnong Community Centre and Kindergarten has been designed in accordance with Council's Environmental Sustainable Design Policy Guidelines for Council Buildings – March 2018.

Agenda Item 9.2

CONCLUSION

It is recommended that Council award Contract No 1204-23 Provision of Maribyrnong Community Centre Extension and Refurbishment to Kinetic Constructions Pty Ltd.

Agenda Item 9.3**QUARTERLY PERFORMANCE AND FINANCIAL REPORT - PERIOD ENDING 31 DECEMBER 2022**

Director: Lisa King
Director Corporate Services

Author: Mark Connor
Manager Finance

PURPOSE

The purpose of this report is to present the Quarterly Performance and Financial Report for the period ending 31 December 2022.

ISSUES SUMMARY

- At the end of this reporting period, variances have been identified across some revenue and expenditure categories, improving the underlying operating result at an aggregate level for the full 2022/2023 financial year by \$1.744 million. This was predominantly due to savings in employee cost, more than expected statutory charges due to increase in licences and parking permits at Footscray hospital and magistrate court payments from convictions and other income.
- Of the 60 Council Plan actions at Q2, 10 (17%) have been completed and 41 (68%) were progressing to target and 9 (15%) of the actions are progressing but are delayed.
- Forecast to budget variations are addressed in the Operating and Capital sections of the attached report. The variances shown in the year-to-date section are the result of timing differences. Any ongoing impacts have been recorded in the forecast figures.
- The second quarter forecast is an operating and initiative favourable variance of \$1.744 million to the budget and provides Council with the most up to date estimate of the year end result.
- Transfer to reserves - Major Projects \$7.775 million; Plant reserve \$300k; Footscray Cemetery reserve \$500k; Unfunded Super reserve \$50k; Laneway reserve \$80k.
- Total year-to-date expenditure of Capital and Assets Improvement Program as at December 2022 is \$15.32 million, taking into account project commitments a further \$18.42 million giving a total actual + commitments of \$33.73 million for the second quarter. This amounts to 42% of the forecasted capital works of 2022/2023. The forecast for Capital and Improvement expenditure is \$79.40 million.
- Three Projects totalling \$0.47 million are proposed to not proceed (Note 14 of the attached quarterly report) and variations to existing capital program (\$1.90 million) (Note 15 of the attached quarterly report).
- 11 projects are carried forward to next year worth \$5.864 million (Note 12) as project completion extended to 2023/2024.

Agenda Item 9.3

- 7 projects are deferred to future year due to longer project lifecycle. Total project cost \$0.895 million of which \$0.295 million draws from rates revenue (Note 13). This will be transferred to reserve and these projects will be funded from the same reserve in near future year.
- Transfer to Open Space Reserve is \$2.65 million and transfer to DCP Reserve is \$0.033 million.

ATTACHMENTS

1. Quarterly Performance and Financial Report - Period Ending 31 December 2022 [↓](#)

OFFICER RECOMMENDATION**That Council:**

1. **Notes the 2022/2023 Second Quarter Performance and Financial Report and that a revised budget pursuant to section 97 (3) of the Local Government Act 2020 is not required; and**
 2. **Notes the continuing impact of the October 2022 flooding event and subsequent financial hardship to affected residents of the Maribyrnong community and resolves to continue to provide financial relief to identified residents by offering a rebate of 50% on the 2022/2023 Quarter Three and Quarter Four Instalments of the Rates and Municipal Charges, upon application (noting this rebate does not apply for the State Government Fire Service Levy).**
-

Agenda Item 9.3**BACKGROUND**

The Performance and Financial Report is a regular and ongoing mechanism for Council to be accountable to its community. Reports are provided to Council in accordance with section 97 of the *Local Government Act 2020*.

The report provides an overview of Council's financial results while also providing a forecast outlook for the 2022/23 financial year. This is compared against the full year budget in order to identify the expected variations, which are recorded as forecast changes from Council's adopted annual budget.

DISCUSSION/KEY ISSUES**1. Key Issues****Annual Council Plan Actions**

Progress of the 60 actions of the 2022/23 Annual Council Action Plan is as follows:

- 17% (10 of 60) are completed.
- 15% (9 of 60) have commenced, but experienced some delay.
- 68% (42 of 60) progressing to target.

Financial Operations

At the end of each quarter, a forecast is prepared which compares the 2022/23 year to date results against the full year budget in order to identify the expected variations from Council's original annual expectations. Based on the review conducted, variances have been identified across some revenue and expenditure categories, improving the underlying operating result at an aggregate level for the full 2022/23 financial year by \$1.744 million. This is predominantly due to savings in employee costs, more than expected statutory charges due to increases in licences and parking permits and magistrate court payments from convictions and other income.

The Finance and Performance Report for the period ending December 2022 provides Council with the most up to date estimate of the year end result. All significant operating variances are identified with variances shown in the year-to-date section as a result of timing differences.

Capital works and Improvement Program

Throughout the year, Council's capital program is influenced by a number of factors which were unforeseen at the time of budget development. For example, factors impacting upon Council's ability to deliver the capital program as planned include external factors such as delays in third party approvals, delays of materials arising from COVID-19 impacts and project planning delays.

Section 4 of Attachment 1 highlights variances to the original adopted budget. Three (3) projects (\$0.47 million) are proposed to not proceed this financial year and 2 projects are deferred to next year.

Agenda Item 9.3**2. Council Policy/Legislation****Council Plan 2021-2025**

This report contributes to Council's strategic objectives contained in the Council Plan 2021-2025 by considering:

- Strategic Objective:
 - Ethical leadership - Council will proactively lead changing City using strategic foresight, innovation, transparent decision making & well-planned & effective collaboration & community engagement to support community & economic growth.

Legislation

Quarterly Budget Reports are provided to Council in accordance with section 97 of the *Local Government Act 2020*.

Conflicts of Interest

No officer responsible for, or contributing to, this report has declared a direct or indirect interest in relation to this report.

Human Rights Consideration

This report complies with the rights listed in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

3. Engagement

The 2022/2023 Annual Budget was developed in consultation with the community.

4. Resources

Resource implications are addressed in Attachment 1 to this report.

5. Environment

Nil.

CONCLUSION

Council's financial position reflects an overall positive performance against budget, made up of a number of variances, both favourable and unfavourable, across Council's operational services. These variances will continue to be monitored for the remainder of the financial year. The Capital Works adjusted budget increase of \$1.412M at 31 December 2022 will be funded from Council's retained earnings/operating surplus. There is ongoing review of project progress, project savings and project delivery which will inform the March quarterly report and set the adjusted target for the year.

Quarterly Performance and Financial Report

Quarter 2 for the Period Ending 31 December 2022



Agenda Item 9.3 - Attachment 1

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1. Introduction

The Performance and Financial Report is a regular and ongoing mechanism for Council to be accountable to the community.

The report provides an update on progress of Council Plan Actions, budget commentary, including a comparison of the actual and budgeted results to date and an explanation of any material variations. A summary of the implementation of the annual Capital Works and Improvement Program is also included.

2. Key Issues This Quarter

Flood event

Over 200 homes were evacuated on the morning of Friday 14 October 2022 as the Maribyrnong River burst its banks. Council supported the initial response to the emergency with the establishment of a relief centre at the Maribyrnong Community Centre.

The flooding event has caused significant financial hardship for a number of residents and community groups and Council is providing financial assistance to those impacted at the time. Properties in fourteen streets were impacted by flooding.

Currently, any affected ratepayers are eligible to enter into a minimum payment arrangement for Municipal Rates and Charges to suit individual circumstances. Interest will not be charged on these arrangements. Legal action for the collection of rates and charges on any impacted property has also been suspended. Further Rates, Fees and Charges relief was provided in special council meeting on 8th Nov 2022 to the affected ratepayers and community organisation. The financial impact for this relief for the financial year ended 30 June 2023 is anticipated to be approximately \$312,000.

The Victorian Government has allocated an amount of \$1 million under the Council Flood Support funds for immediate clean-up activities on council owned and managed public land and restoration of community services that are ineligible under the Disaster Recovery Funding Arrangements (DRFA). We have also received a confirmation of day labour being accepted as a claim under DRFA and extension of time for repair and restoration works. Emergency Recovery Victoria also confirmed Council is eligible to receive 1 FTE for flood recovery. KPMG is also assisting with pro-bono flood relief work, which was initiated by Department of Jobs Precinct and Regions (DJPR) for claims processing, grants management and establishing framework for acquittal process.

Agenda Item 9.3 - Attachment 1

Progress to date

- Based on the review conducted, variances have been identified across some revenue and expenditure categories, improving the underlying operating result at an aggregate level for the full 2022/2023 financial year by \$1.744 million. This is predominantly due to savings in employee cost, more than expected statutory charges due to increase in licences and parking permits at Footscray hospital and magistrate court payments from convictions and other income.
- Of the 60 Council Plan actions at Q2, 10 (17%) have been completed and 41 (68%) were progressing to target and 9 (15%) of the actions are progressing but are delayed.
- Forecast to budget variations are addressed in the Operating and Capital sections of the attached quarterly report. The variances shown in the year-to-date section of the attached report are the result of timing differences. Any ongoing impacts has been recorded in the forecast figures.
- The second quarter forecast is an operating and initiative favourable variance of \$1.744 million to the budget and provides Council with the most up to date estimate of the year end result.
- Transfer to reserves - Major Projects \$7.775 million; Plant reserve \$300k; Footscray Cemetery reserve \$500k; Unfunded Super reserve \$50k; Laneway reserve \$80k.
- Total year-to-date expenditure of Capital and Assets Improvement Program as at December 2022 is \$15.32 million, taking into account project commitments a further \$18.42 million giving a total actual + commitments of \$33.73 million for the second quarter. This amounts to 42% of the forecasted capital works of 2022-2023. The forecast for Capital and Improvement expenditure is \$79.40 million.
- In addition to current year project commitment of \$18.42 million, \$4.06m has also been raised for 2023/2024, in line with cash flow schedule of major construction contracts.
- 3 Projects worth \$0.47 million not going ahead (Note 14 of the attached quarterly report) and variations to existing capital program (\$1.90 million) (Note 15 of the attached quarterly report).
- 11 projects are carried forward to next year worth \$5.864 million (Note 12) as project completion extended to 2023/2024.
- 7 projects are deferred to future year due to longer project lifecycle. Total project costs \$0.895 million of which \$0.295 million draws from rates revenue (Note 13). This will be transferred to reserve and these projects will be funded from the same reserve in near future year.
- Transfer to Openspace Reserve is \$2.65 million and transfer to DCP Reserve is \$0.033 million.

3. Annual Council Plan Action 2022/2023

3.1. Background

Council adopted the Council Plan 2021-2025 and integrated Municipal Public Health and Wellbeing Plan on 15 June 2021.

The Council Plan guides the planning, development, resourcing and provision of services to the community over a four-year period.

Five strategic objectives underpin a framework that drives operational performance, and supports the achievement of community and organisational outcomes. These strategic objectives are:

1. Safe climate and healthy environment
2. Liveable neighbourhoods
3. A place for all
4. Future focussed
5. Ethical leadership

To support the delivery of the Council Plan, a four-year implementation plan was developed. For the second year of the current Council Plan, 60 actions have been established. Actions are funded through the operational and capital works budget.

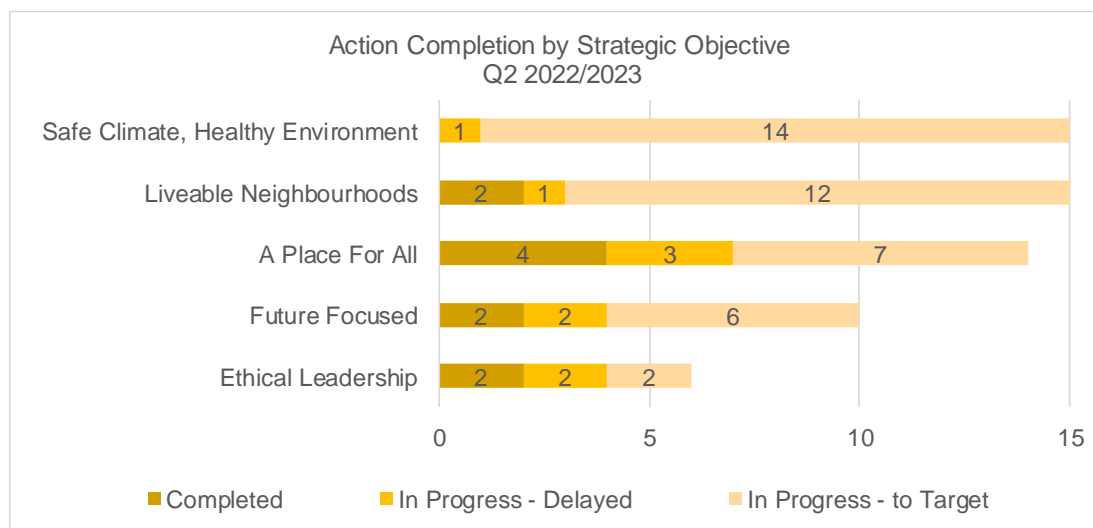
The 60 Annual Council Action Plan are comprised of:

- 9 Major Initiatives and 51 non Major Initiatives.
- 57 out of 60 are Municipal Public Health and Wellbeing actions (marked by a blue HW in the Strategy section)

3.2. Status this quarter

The status of the annual Council Plan action as at 31 December 2022 are as follows:

- 17% (10 of 60) are completed.
- 15% (9 of 60) have commenced, but experienced some delay.
- 68% (42 of 60) progressing to target.
- The table below indicates the progress of the actions according to the five strategic objectives of the Council Plan.



Appendix 1 provides the status of each Council Plan actions.

Agenda Item 9.3 - Attachment 1

3.3. Delayed actions

At the end of December 2022 there were 9 of 60 actions have been delayed and thus incomplete at 31 December 2022. They are all progressing and completion is expected in the 2022-23 financial year. The following table identifies the delayed annual priority actions.

There are the 7 delayed non-Major Initiatives Council Plan actions and 2 Major Initiatives Council Plan action shaded in blue:

In Progress Priority Annual Actions	Service's Progress Comment
1.3.2 Develop and implement the Biodiversity Plan and Action Plan	Current resource constraints have meant this project is on hold.
2.2.7 Develop and consult on a Walking Strategy (within the Active Transport Framework)	A draft Walking Strategy has been developed with officers currently undertaking internal consultation. The draft strategy will be presented to Council in Q4 FY2022/2023. The delay is due to the impacts of difficulties in filling vacant positions.
3.2.3 Implement the Intercultural Maribyrnong Strategy and Action Plan	The Intercultural Maribyrnong Strategy is in draft format and will be finalised for further comment in early 2023.
3.2.7 Implement the Footscray University Town (FUT) Plan 2020-25	The Footscray Foodie App project is continuing with some app upgrades, and commencement of a social media campaign. Plans are in place to deliver the 'Deck Out West' activation in 2023 near Maribyrnong River.
3.4.3 Develop and implement the 'Leading and Participation' program and framework	The draft Leading and Participation framework has been developed.
4.2.2 Secure funding for NeXT (now known as Creative West) project and commence design and build	Looking at State Government for \$3 million to re-scope the project from \$130 million to \$70 million, to undergo an update Feasibility and Business Case and Schematic and detailed design.
4.2.5 Develop and implement Advocacy Plan 2021 and engage third party funders to encourage their support of advocacy priorities	Review complete and update underway. To be delivered to Council in Jan 2023.
5.1.1 Implement the Reconciliation Action Plan (RAP)	Year 1 Reconciliation Action plan implementation is well progressed. Progress update is delayed and will go to Council in early 2023.
5.4.2 Implement Workforce Plan in line with statutory obligations	Gender Equity Action Plan (GEAP) actions developed and endorsed by ELT. Workforce Plan incorporates LGBTIQ+ Action Plan outcomes.

Each quarter, the progress of these actions is reported to Council as shown in the Council Plan action progress report.

4. Financial Operations

This section provides a comparison of the actual and budgeted results to date and an explanation of any material variations. It also provides a forecast of the financial position anticipated at the end of the financial year.

The quarter forecast is an operating and initiative favourable variance of \$1.744 million to the budget and provides Council with the most up to date estimate of the year-end result. Any significant operating variances are listed under Resource group table. The variances shown in the year-to-date section are the result of timing differences for example grants being received prior to the cost of the service delivery being incurred, grants received in the previous financial year. Capital Forecast Variance will be transfer to/from Reserve.

The report indicates that Council has a favourable operating (including Initiative) variance to Budget of \$1.744 million.

Budget to Forecast Variance Overview

Maribyrnong City Council Budget to Forecast Overview Summary 2022/2023		Amounts \$(000)
Operating	\$7.775 million transfer to Major Projects Reserve, \$300k transfer to Plant Reserve, \$50k Unfunded Super, and \$500k transfer to Footscray Cemetery Trust.	1,751
Initiatives	Current Budget to Forecast Initiative Variance Favourable	(7)
Capital	Current Budget to Forecast Capital Variance favourable	(1,426)
Overall		318

Operating/Service Summary by Functions

Service/Functions	YTD Actual	YTD Budget	YTD Variance	Annual Adopted Budget	Carried Fwd. from 2021/22	Annual Forecast	Budget to Forecast Variance
	\$(000)	\$(000)	\$(000)	\$(000)	\$(000)	\$(000)	\$(000)
Operating Income							
Community Services	3,292	1,750	1,542	4,434	0	4,713	280
Corporate Services	118,547	115,869	2,680	120,429	-1,744	120,993	2,308
Infrastructure Services	4,556	4,412	143	9,139	0	9,252	113
Planning and Environment Services	10,821	8,579	2,242	18,880	0	21,697	2,816
Operating Income Total	137,216	130,610	6,607	152,882	-1,744	156,655	5,517
Operating Expenses							
Community Services	9,381	10,039	657	19,602	0	19,299	303
Corporate Services	10,910	11,810	900	28,930	0	31,051	(2,122)
Infrastructure Services	21,608	24,565	2,957	48,553	0	48,947	(394)
Planning and Environment Services	13,052	13,201	149	26,533	0	28,094	(1,560)
Operating Expenses Total	54,951	59,615	4,663	123,618	0	127,391	(3,773)
Grand Total	-82,265	-70,995	11,270	-29,264	-1,744	-29,264	1,744

Operating/Service Summary by Functions

Service/Functions	Current Budget to Forecast Variance \$(000)
Community Services	583
Corporate Services	186
Infrastructure Services	(281)
Planning and Environment Services	1,256
MCC Q2 - Budget to Forecast Variance Total	1,744

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Operating/Service Summary by Resource Group

Resource Groups	Notes	YTD Actual \$(000)	YTD Budget \$(000)	YTD Variance \$(000)	Annual Adopted Budget \$(000)	Carried Fwd. from 2021/22 \$(000)	Annual Forecast \$(000)	Budget to Forecast Variance \$(000)
Revenue								
Contributions - cash	1	22	-	22	62	-	42	(20)
Grants – Operating (non- recurrent)	2	2,809	315	2,494	925	-	3,523	2,598
Grants – Operating (recurrent)	3	2,792	804	1,988	5,958	-1,744	4,316	102
Internal Income		1,301	1,250	52	2,499	-	2,499	-
Investment Income	4	1,580	342	1,238	684	-	3,137	2,453
Other Revenues	5	1,207	640	567	1,290	-	1,939	648
Rates	6	115,795	115,628	167	116,230	-	115,838	(391)
Sale Proceeds		-	-	-	80	-	80	-
Statutory Charges	7	6,529	6,377	152	12,934	-	13,174	240
User Charges	8	5,182	5,254	(72)	12,220	-	12,107	(113)
Operating Income Total		137,217	130,610	6,607	152,882	-1,744	156,654	5,517
Expenditure								
Bad and doubtful debts		1,445	1,500	55	3,000	-	3,000	-
Borrowing Costs		-	-	-	14	-	14	-
Employee Costs	9	27,769	30,951	3,182	61,534	-	59,215	2,319
Internal Expenses	10	1,297	1,235	(62)	8,781	-	11,234	(2,453)
Materials and services (Inc. Contract)	11	24,173	25,672	1,499	49,765	-	53,412	(3,647)
Other Expenses		267	257	(10)	524	-	516	8
Operating Expenses Total		54,951	59,615	4,664	123,618	-	127,391	(3,773)
Grand Total		-82,266	-70,995	11,171	-29,264	-1,744	-29,263	1,744

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Operating Summary by Resource Group - Comments

Note	Comments
Note 1 Contributions – Cash (\$20k)	<p>Comprised of (\$37k) loss of income related to co-contributions from other Councils for Midsumma festival and EatDrink Westside programs. This has resulted in savings under contract and services as per note 11.</p> <p>\$37k unfavourable under this resource group is offset by \$15k favourable income contribution from Victoria University for Deck Out West Student run pop up program, plus \$2k additional income from Thinxtra towards the additional electricity cost for hosting network equipment's at council buildings.</p>
Note 2 Grants - Operating (non-recurrent) \$2.336 million favourable forecast	<p>Mainly related to \$1 million Council Flood Support funds for immediate flood clean-up activities. Other additional non-recurrent grants received that were not budgeted and as listed below.</p> <p>\$622k is the funding from Department of Jobs, Precincts and Regions supporting Local Councils for COVID safe for works services and promotion of outdoor activation;</p> <p>\$225k High-risk Waste Sites Local Government Capacity Building Project (DELWP);</p> <p>\$220k Music and Night Time Economy Kick Starter, \$159k one off funding from Victoria Building Authority (VBA) services regarding cladding investigation;</p> <p>\$171k Westgate Tunnel project, \$80k Maribyrnong Economic Study Project;</p> <p>\$78k Local Govt. Business Concierge & Hospitality Support;</p> <p>\$19k Local Councils Outdoor Eating and Entertainment Package;</p> <p>\$16k Surge funding & Clinical Placement grant, \$14k Adolescent vaccination grants;</p> <p>\$1k grant funding for health & Wellbeing, and \$1k for Sector Support and Family Strengthening.</p> <p>\$229K Local Partnership, \$19k MAV Disability Work Experience Project, \$11k Protecting wildlife & Pest Controlling (Melbourne Water), \$3k Helping Hands for Stoney Creek (Melbourne Water).</p> <p>Increased staffing and contractor costs will offset these additional Grant funding. The additional grants are offset by some of the grants we were anticipating to receive - (\$200k) Saltwater Sculpture Biennial project, and (\$70k) Fogo funding.</p>
Note 3 Grants – Operating (recurrent) \$61k favourable forecast	<p>Council has received more than anticipated recurrent grants - \$60k increased funding in School Crossings; \$21k in Community Learning & Libraries grant; \$12k in Service Development & Engagement; \$8k Environmental Health funding related to Tobacco 2023 grant; \$7k Freeza program, \$6k in Best Start program; \$4k in Food services; \$4k in Maribyrnong Supported Playgroup; \$4k in Victoria Grants Commission (VGC) for General Purpose funding, and \$3k in Safer Community L2P program.</p>

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Note	Comments
	<p>Following unspent funding carried forward from last financial year: \$73k for home maintenance to older people support; \$40k for older people center based respite care, \$41k Young Engage Program DFFH.</p> <p>These additional grants are offset by some of the grants we were anticipating to receive - (\$74k) Maternal Clinical Services due to reduce number of births, (\$49k) due to funding ceased from Melbourne Water related to Water Sensitive Urban Design (WSUD) position, (\$28k) in Enhanced Home Visiting Services, (\$20k) in Senior Citizens Centres/Older Person Activities program and (\$10k) HACC supporting funding program for Community Centres (Maribyrnong & Maidstone Community Centre)</p>
Note 4 Investment Income \$2.453 million favourable forecast	Favourable due to higher interest rates and increased amount of investment.
Note 5 Other Revenues \$648k favourable forecast	<p>Favourable forecast comprised of \$59k discount on early payment for Work Cover premium, \$150k in long term facility hire for the new lease agreement for Billy Button childcare and \$32k for Yarraville Footscray Bowling Club. \$12k favourable from commission from investments, \$203k recover work cover and \$262k from prior year's fire service levy admin cost recovery from State Revenue Office (SRO). \$10k favourable for delivery of parent information sessions for sleep & settling program, \$23k reimbursement of half share landscape work at Van Ness Avenue offset increased cost in contract services, \$12k utilities reimbursement for the share cost usages at Maribyrnong Community Centre, \$6k sponsorship contribution for network breakfast and business breakfast, \$5k recover costs related to children's centres sanitary and hygiene service for nappy and sanitary bins, \$3k additional revenue from steel waste sales.</p> <p>These favourable variances are offset by loss of income in long-term facility hire and recover cost due to termination of the lease (\$46k). Additional (\$57k) loss of rental income due to Cafe at MAC has ended the lease agreement; (\$3k) reduction in rental revenue due to Service Leases for Mum-Matter has terminated the lease agreement.</p> <p>(\$5k) loss revenue generated from birthday parties, training and program at MAC, (\$15k) unfavourable income related to cancellation of One Night in Footscray event, (\$3k) reduced revenue for the lost and damaged libraries books.</p>
Note 6 Rates (\$391k) unfavourable forecast	<p>Mainly related to relief provided to the affected ratepayer due to floods (\$284k), unfavourable in rates legal costs recovered (\$140k) and in abandoned rates (\$40k).</p> <p>These unfavourable variances are offset by \$44k in additional recycling/garbage bins, and \$29k in rates interest penalty income.</p>

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Note	Comments
Note 7 Statutory Charges \$240k favourable forecast	<p>\$100k Magistrates Court payment from convictions, \$60k favourable in Working Within Road Reserve revenue, \$6k favourable in Council election voting compulsory infringement related to prior year, \$143k in licenses & permits issued to businesses at Footscray hospital, \$145k favourable income related to building services, such as Building over an Easement, VBA levy, land liable to flooding, sitting dispensations, and initial registration for swimming pool or spa, \$9k increased in licenses and permit income related to environmental health relocation of business fees and reassessment.</p> <p>This is offset by (\$185k) unfavourable in Local Law (EPA) infringement income, (\$38k) reduction in Town Planning infringement.</p>
Note 8 User Charges (\$113k) unfavourable forecast	<p>Comprised of \$226k favourable in building permits to occupy street permit, \$85k increased income in merchandise sales at Maribyrnong Aquatic Centre (MAC), \$70k increased in foods registration application fees, \$60k increased income relate to parking permit for filming & food trucks, \$46k additional income related to sale of abandoned vehicles, \$19k favourable in tree service charges, \$17k increased in development fee, \$15k cardboard recycling charges, \$10k aged services fees for private business homecare packages, \$6k increased income at call waste collection, \$5k environmental health solicitor request enquiries, \$2k favourable in Amplify event ticket sales, \$5k locker commission at MAC, \$2k photocopier charges at library services and \$1k festival event permit.</p> <p>These are offset by (\$184k) unfavourable in drainage plan approval income due to reduce number of applications, (\$150k) overall unfavourable in leisure fees at MAC, (\$140k) loss of product sales to State Revenue Office (SRO), (\$53k) loss in home care aged services fees, (\$46k) loss income related to fast track of applications fees, (\$43k) loss income related to local law application fees, (\$41k) loss hire charges income related to Braybrook main hall, as the hall is being occupied internally due to Civic Precinct redevelopment, (\$10k) loss income related to laneway fees, (\$5k) loss income related to discarded book sale at library, (\$5k) reduced product sales related to thermometer & swabs revenue, (\$5k) reduced income in occasional child care at Maribyrnong Aquatic Center.</p>
Note 9 Employee Costs \$2.454 million favourable forecast	<p>\$2.472 million favourable in employee costs across the organisation due to a number of vacancies, (this is partially offset by increase in agency staff (temporary workers) of (\$1.045) million under note 11 below), \$62k favourable in training, seminars & conference costs.</p> <p>This is offset by (\$215k) unfavourable due to increase in WorkCover insurance premium.</p>

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Note	Comments
Note 10	
Internal Expenses (\$2.453) million unfavourable forecast	Increase in investment interest income, transfer to major project reserve.
Note 11	
Materials and services (Incl. Contracts) (\$3.473) million unfavourable forecast	<p>The unfavourable in Materials and Services is mainly due to spending of number of externally non-recurrent grants as mentioned in Note 1 above (\$3.211 million) (Operating Non-recurrent grants).</p> <p>Additional unfavourable variance comprised of (\$1.045) million agency temp offset favourable in employee cost at note 9 above, (\$48k) cleaning services, (\$42k) in general insurance/excess, (\$16k) increased vehicle premium insurance, (\$28k) additional community grants to sporting clubs which are affected by floods as part of flood relief package.</p> <p>(\$121k) New Year Eve event, (\$50k) mainly related to delayed submission of club utilities reimbursement as part of the last year COVID 19 relief package.</p> <p>(\$33k) in Flood insurance, (\$30k) staff end of year breakup, (\$12k) investment management expenses, (\$220k) Parks & Open Space horticultural maintenance due to new sites added to the program, (\$153k) contract services for Property Maintenance funded from favourable in salary and grant, (\$130k) Parks & Open Space Sport Grounds Maintenance program, (\$24k) minor asset purchases, (\$3k) postage charges.</p> <p>The above unfavourable variances are offset by favourable forecast variances of \$200k Saltwater Sculpture Biennial due to cancellation of project, \$115k Northern Maribyrnong (DSM) planning investigations, \$115k Contributions Planning - Investigate and prepare Development Contribution Plans, \$70k contractor backfilled for school crossing supervisors, \$105k savings in store supplies across the organisation, \$91k reduced debt recovery costs, \$128k reduced leasing fleet/equipment, \$47k overall external printing, \$46k in programs general, \$42k promotion/marketing, \$23k advertising & gazetting, \$20k in safety equipment, \$10k fuel, \$130k tipping & refuse collection for disposal of park bins, \$98k in FOGO program, \$62k biodiversity strategy program, \$145k solar PV batteries, \$30k Data & Communications Costs, \$21k bank fees and charges, \$21k cash collection services fees.</p>

5. Capital Works and Improvement Program

Council's Capital Works and Improvement Program consists of various projects including roads, footpaths, drainage works, transportation, parks and recreation, information technology and major redevelopment building projects.

This section provides an update on the delivery of the Program, identifies, and explains any variances to the adopted budget.

For 2022/2023, a budget of \$75.46 million was allocated to deliver new works, with projects carried forward from 2021/2022 of \$9.89 million giving a total of \$85.35 million (\$75.46 million + \$9.89 million). The adopted Capital and Asset Improvement Program for 2022/2023 had new works of \$75.46 million and comprised of 190 projects/programs. The funding for the Capital and Asset Improvement Program comprised \$11.1 million from grants, \$10 million from loans, \$30.324 million from reserves, sale of assets \$0.35 million and \$29.264 million from rate revenue.

As Council's infrastructure assets continue to age and deteriorate, the challenge of managing and sustaining them becomes even greater. The Capital and Asset Improvement Program for 2022/2023 consists of 287 projects. Officers undertake a detailed monthly review of all capital projects including financials, timelines, deliverables, risks and value management opportunities. This information is utilised in the compilation of this report.

Throughout the year, Council's capital program is influenced by a number of factors that were unforeseen at the time of budget development. For example, factors impacting upon Council's ability to deliver the capital program as planned include external factors such as delays in third party approvals, slower than expected responses to tenders and procurement, delays of materials arising from COVID-19 impacts and project planning delays.

The total current budget of the below projects is \$52.5 million. Key project highlights as at end of Quarter 2 in 2022/2023 FY are:

- Civic Precinct Redevelopment (Town Hall) YTD actual \$0.546 million plus commitments \$0.404 million, annual forecast \$9.417 million, reduced from annual budget \$12.75 million to be in line with cash flow schedule of construction contract.
- Civic Precinct Redevelopment (Civic Park) YTD actual \$0.129 million plus commitments \$0.076 million, annual forecast \$0.450 million, increased from annual budget \$0.325 million to be in line with cash flow schedule of construction contract.
- Waterslide and splash park YTD actual \$0.186 million plus commitments \$10.27 million, annual forecast \$6.40 million, reduced from annual budget \$6.967 million to be in line with cash flow schedule of construction contract.
- Henry Turner South Pavilion construction YTD actual \$2.367 million plus commitments \$1.594 million, annual forecast \$5.60 million, annual budget \$5.60 million. Project is reaching practical completion end of March 2023.
- Footscray Park - West Lawn YTD actual \$0.00 million plus commitments \$0.00 million, annual forecast \$4.30 million, annual budget \$4.30 million. Construction contract awarded and works are commencing by end of January.
- Hansen Reserve - Sports Playing Field and Lighting YTD actual \$0.060 million plus commitments \$0.059 million, annual forecast \$3.703 million, annual budget \$3.703 million. Design is being completed, project is scheduled to tender construction in March. However the lighting component is expecting delay.
- Quarry Park Landscape Upgrade and Capping YTD actual \$0.021 million, annual forecast \$1.00 million, annual budget \$1.762 million. Master planning and further soil remediation currently being carried out to optimise delivery.

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- Cowper Street Design & Construction YTD actual \$0.100 million plus commitments \$0.105 million, annual forecast \$0.50 million, annual budget \$2.829 million. Design amendments near completion however construction will likely to commence in 2023/2024 and complete in 2024/2025.
- Roads renewal program YTD actual \$1.140 million plus commitments \$1.302 million, annual forecast \$6.361 million, reduced from annual budget \$8.397 million as construction of Summerhill Road - West Footscray being rescheduled to 2023/2024.
- Footpath renewal program YTD actual \$0.104 million plus commitments \$0.211 million, annual forecast \$0.676 million, reduced from annual budget \$0.764 million. Footpath rehabilitation package tender closed and will be awarded soon to commence construction.
- Bicycle Network upgrade program YTD actual \$0.526 million plus commitments \$0.198 million, annual forecast \$3.233 million, reduced from annual budget \$5.091 million as Sunshine Transport Precinct Activation continues to consider community feedback and options of implementation.

Capital Current Budget to Forecast Variance Summary

Capital Forecast Vs Budget Variance Summary - Dec 2022	\$(000)	\$(000)
Net Capital Budget 2022/2023	29,264	
Carry Forward from 2021/2022 (CF)	8,471	37,735
Net Forecast 2022/2023		33,331
Capital Improvement - Budget to Forecast Net surplus/ (Deficit)		4,404
Projects carried forward to 2023/2024 from Rates (Note 12)		(2,681)
Projects carried forward to 2023/2024 from Grants (Note 12)		(166)
Projects deferred and transfer to reserve (Note 13)		(295)
Transfer to Openspace reserve		(2,655)
Transfer to DCP reserve		(33)
Transfer from Reserve		(1,426)

Adjusted Capital Variance

Reconciliation to Adjusted Capital Variance	\$(000)
Project Not proceeding (Note 14)	474
Projects under/over (Note 15)	(1,900)
Transfer from Reserve	(1,426)

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Carried Forward Projects

Carried Forward to 2023/2024 (Note 12)	Rates \$(000)	Grant \$(000)	Reserve \$(000)
Quarry Park New Park - Landscape Upgrade and Capping			762
Public Toilet Strategy 22/23 - Yarraville Garden Toilet	330		
Cowper Street Design & Construction	74		2,255
Road Renewal - Summerhill Road - West Footscray (Ballarat to Essex)	1,779		
Yarraville Oval Master Plan and Cricket Net Redevelopment		166	
Mountain Bike Track Feasibility & Design	436		
Yarraville Gardens – Masterplan	23		
Quarry Park - Masterplan Review	11		
Angliss Reserve – Masterplan	6		
Dobson Reserve – Masterplan	11		
Hyde Street Reserve - Masterplan	11		
Total Carry-forward to 2023/2024	2,681	166	3,017

Deferred Projects

Deferred to Future Year (Note 13)	\$(000)
Footscray Library Community and Cultural Hub (NeXT) – Renamed “Creative West”. *Showing zero as current year funding draws from reserve	0
47 Moreland Street Creative Hub Upgrade	13
FCAC Warehouse and 47 Moreland St - HVAC - Detailed Design	103
Saltriver PI - New Park *Showing zero as current year funding draws from reserve	0
Footpath Program 2022/2023 - Bunbury Street	79
Yarraville Masterplan Refresh	100
Transfer to Reserve	295

The following projects will not proceed and transfer to reserve \$0.474 million

Project Cancelled - Not proceeding (Note 14)	Amount \$000
Road Resurfacing - Errol Street - (Cranwell - Ballarat) - Braybrook	85
Footpath Program 2022/2023 - Tottenham Parade	9
Public Toilet Strategy - Maribyrnong Street Toilet	380
Total budget saving due to projects not proceeding	474

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Adjust existing projects - \$1.900 million.

Capital and Asset Improvement Project Overrun is forecasted due to scope adjustments, design modifications, market price fluctuation and payment schedule changes. Some projects are also proposed for an underspend adjustment due to milestone revisions caused by COVID-19 induced supply chain disruptions, project efficiency and saving, funds for these projects will be lower than budget this year to complete the works.

Project Description - Under or Over (Note 15)	Amount \$000
VGC -Local Roads Grant	34
Joseph Road Public Real Works - Detailed Design	185
Roads Renewal - Dudley St - Footscray	56
Roads Renewal - Pearce Street - Entire Street	120
Roads Renewal - Dickens Street: Williamstown to Powell	150
Road Renewal - Thompson Street - Seg 01 - Seg 02: Gamon - Dead End	182
Road Renewal - Inkerman Street - (Havlock-Rosamond) - MAIDSTONE	173
Speed Limit Reduction Program	100
Road Resurfacing - Owen Street - (Gordon-Skyline) - FOOTSCRAY	134
Road Resurfacing - Richelieu Street - (Suffolk-Ballararat) - MAIDSTONE	76
Road Resurfacing - River Street - (Rowe - Gordon) MARIBYRNONG	(82)
Road Resurfacing - River Street - (Rosamond - Rowe) MARIBYRNONG	(87)
Road Resurfacing -Summerville Road - (Geelong Rd - Williamstown Rd)	(2,000)
Roads Renewal - Barrett St - Maidstone	(90)
Roads Renewal - Holland Court - Maidstone	(240)
Flood Modelling	153
Sunshine Transport Precinct Activation - Walking & Cycling Network	68
DDA Access To Council Buildings	53
Building demolitions	180
Annual Early Years Facility Playground Upgrade Program (10 Years)	89
MAC - Waterslide and splash park (Y1 - detail design & part construction)	(255)
Phoenix Youth Centre	(80)
Phoenix Youth Centre - Stage 2	97
Bluestone Church & Arts Space - Forecourt	(51)
Public Toilet Strategy 22/2023 - Yarraville Garden Toilet	(380)
Footscray Park Masterplan Work	(96)
Improving recreational access to the Maribyrnong River	(120)
Medicinal Cannabis Project	(67)
CAMMS Project Management - Design & Implementation	(180)
Minor Variations of less than \$50k (48 projects)	(22)
Total project under/over budget	(1,900)

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6. Financial Statements

Comprehensive Income Statement	2022/2023	2022/2023	2021/22
Q2 2022/2023 Financial Statements	Q2 Actuals	Annual Budget	Annual Actuals
	\$'000	\$'000	\$'000
Income			
Rates and charges	115,794	116,229	109,726
Statutory fees and fines	6,531	12,934	11,289
User fees	5,182	12,220	7,245
Grants - operating	5,601	6,524	9,149
Grants - capital	6,672	11,100	5,956
Contributions - monetary	2,713	7,402	4,214
Contributions - non monetary	-	-	10,453
Net gain on disposal of property, infrastructure, plant and equipment	-	-	-
Other income	2,902	2,396	2,275
Total income	145,395	168,805	160,307
Expenses			
Employee costs	27,770	61,533	53,285
Materials and services	26,488	61,230	56,913
Depreciation and amortisation	9,550	19,155	18,625
Amortisation - right of use assets	586	758	869
Bad and doubtful debts	1,445	3,000	2,570
Borrowing costs	-	14	-
Finance costs - leases	74	109	130
Net loss on disposal of property, infrastructure, plant and equipment	153	1,570	1,332
Other expenses	273	525	488
Total expenses	66,339	147,894	134,212
Surplus/(deficit) for the year	79,056	20,911	26,095
Other comprehensive income	-	-	-
Net asset revaluation increment/(decrement)	-	-	130,123
Total comprehensive result	79,056	20,911	156,218

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Balance Sheet	2022/2023	2022/2023	2021/22
Q2 2022/2023 Financial Statements	Q2 Actuals	Annual Budget	Annual Actuals
	\$'000	\$'000	\$'000
Assets			
Current assets			
Cash and cash equivalents	13,921	28,790	37,725
Other financial assets	124,100	62,000	89,000
Trade and other receivables	69,175	22,295	15,220
Inventories	7	8	7
Non-current assets classified as "held for sale"	2,250	-	2,250
Other assets	950	2,247	2,316
Total current assets	210,403	115,340	146,518
Non-current assets			
Trade and other receivables		454	270
Property, infrastructure, plant and equipment	-	1,279,261	1,360,068
Right-of-use assets	1,362,643	2,908	3,666
Total non-current assets	4,075	1,282,623	1,364,004
Total assets	1,366,718	1,397,963	1,510,522
Liabilities	1,577,121		
Current liabilities			
Trade and other payables		11,494	6,913
Trust funds and deposits		6,544	6,118
Unearned income	3,834	-	9,914
Provisions	5,390	17,804	14,946
Accrued interest	614	14	-
Interest-bearing liabilities	15,095	1,000	-
Lease liabilities	-	698	736
Total current liabilities	-	37,554	38,627
Non-current liabilities	1,806		
Provisions	26,739	1,174	785
Interest-bearing liabilities		9,000	-
Lease liabilities		2,308	3,006
Total non-current liabilities	785	12,482	3,791
Total liabilities	-	50,036	42,418
Net assets	2,437	1,347,927	1,468,104
Equity	3,222		
Accumulated surplus	29,961	455,754	422,958
Reserves		892,173	1,045,146
Total Equity	1,547,160	1,347,927	1,468,104

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Statement of Changes in Equity	Accumulated	Revaluation	Other	
Q2 2022/2023 Financial Statements	Total	Surplus	Reserve	Reserves
Annual 2022/2023	\$'000	\$'000	\$'000	\$'000
Balance at beginning of the financial year	1,468,104	422,958	950,255	94,891
Surplus for the year	79,056	79,056	-	-
Net asset revaluation increment	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of Q2	1,547,160	502,014	950,255	94,891
Annual 2021/2022				
Balance at beginning of the financial year	1,311,886	400,544	820,132	91,210
Surplus for the year	26,095	26,095	-	-
Net asset revaluation (decrement)	130,123	-	130,123	-
Transfers to other reserves	-	(20,185)	-	20,185
Transfers from other reserves	-	16,504	-	(16,504)
Balance at end of the financial year	1,468,104	422,958	950,255	94,891

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Statement of Cash Flows	2022/2023	2022/2023	2021/2022
Q2 2022/2023 Financial Statements	Q2 Actuals	Annual Budget	Annual Actuals
	\$'000	\$'000	\$'000
	Inflows/ (Outflows)	Inflows/ (Outflows)	Inflows/ (Outflows)
Cash flows from operating activities			
Rates and charges	59,628	120,943	110,048
Statutory fees and fines	8,115	8,750	8,904
User fees	4,420	11,805	7,954
Grants - operating	4,282	6,524	10,222
Grants - capital	(7)	6,173	3,506
Contributions - monetary	2,716	7,402	4,239
Interest received	1,580	684	513
Trust funds and deposits taken	7,071	2,602	12,867
Other receipts	198	1,712	931
Net GST refund	3,261	4,929	7,436
Employee costs	(27,709)	(59,563)	(53,685)
Materials and services	(27,451)	(69,994)	(60,953)
Short-term, low value and variable lease payments	(242)	-	(240)
Trust funds and deposits repaid	(7,799)	(2,602)	(13,293)
Other payments	(3,921)	(525)	(3,260)
Net cash provided by/(used in) operating activities	24,142	38,840	35,189
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(12,421)	(69,754)	(31,118)
Proceeds from sale of property, infrastructure, plant and equipment	143	430	442
Payments for investments	(108,100)	(16,000)	(96,000)
Proceeds from sale of investments	73,000	14,000	77,000
Net cash provided by/(used in) investing activities	(47,378)	(71,324)	(49,676)
Cash flows from financing activities			
Proceeds from borrowings		10,000	
Interest paid - lease liability	(74)	(109)	(130)
Repayment of lease liabilities	(494)	(736)	(816)
Net cash provided (used in) financing activities		9,155	(946)
Net increase (decrease) in cash and cash equivalents	(568)	(23,329)	(15,433)
Cash and cash equivalents at the beginning of the financial year	(23,804)	52,119	53,158
Cash and cash equivalents at the end of the financial year	13,921	28,790	37,725

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Statement of Capital & Improvement Works	2022/2023 Q2 Actuals \$'000	2022/2023 Annual Budget \$'000	2021/22 Annual Actuals \$'000
Q2 2022/2023 Financial Statements			
Property			
Land	-	1,762	-
Works in Progress	21	0	28
Total land	21	1762	28
Buildings	353	32,694	3,917
Works in Progress	4,601	0	5,003
Total buildings	4,953	32,694	8,920
Total property	4,974	34,456	8,948
Plant and equipment			
Plant, machinery and equipment	-	1,800	1,178
Computers and telecommunications	-	2,446	925
Library books	-	920	578
Works in Progress	1,413	0	903
Total plant and equipment	1,413	5,166	3,584
Infrastructure			
Roads	306	12,650	2,133
Bridges	-	256	-
Footpaths and cycle ways	89	6,768	1,052
Drainage	-	1,209	979
Recreational, leisure and community facilities	-	200	2,055
Waste management	-	250	864
Parks, open space and streetscapes	184	12,063	632
Off street car parks	-	0	87
Other infrastructure	-	0	1,566
Works in Progress	4,238	0	9,217
Total infrastructure	4,817	33,396	18,585
Total capital works expenditure	11,204	73,018	31,117
New	119	14,333	3,909
Renewal	468	17,575	8,009
Expansion	-	34,142	4,048
Upgrade	345	6,968	-
Work in progress	10,272		
Total capital works expenditure	11,204	73,018	31,117

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Financial Summary

Directorate	YTD Actuals	YTD Budget	YTD Variance	Annual Adopted Budget	Annual Forecast Budget	Carried Forward	Budget plus CFwd. to Forecast Variance
Operating Expenditure							
Community Services	9,148	10,039	891	19,602	19,010	-	592
Corporate Services	10,903	11,810	907	28,929	31,045	-	(2,116)
Infrastructure Services	21,598	24,565	2,968	48,553	48,933	-	(379)
Planning and Environment Services	13,052	13,201	150	26,533	28,094	-	(1,559)
Operating Expenditure Total	54,701	59,615	4,916	123,618	127,081	-	(3,463)
Initiatives Expenditure							
Community Services	234	-	(234)	-	289	-	(289)
Corporate Services	7	-	(7)	-	7	-	(7)
Infrastructure Services	10	-	(10)	-	14	-	(14)
Initiatives Expenditure Total	250	-	(251)	-	310	-	(310)
Capital Expenditure							
Community Services	491	650	159	1,294	1,240	283	337
Corporate Services	675	1,044	369	2,205	2,531	326	-
Infrastructure Services	13,543	21,080	7,537	57,012	62,513	8,364	2,863
Planning and Environment Services	606	2,419	1,813	4,945	3,700	922	2,167
Capital Expenditure Total	15,315	25,193	9,878	65,456	69,984	9,895	5,367
Expenditure Total	70,267	84,808	14,542	189,074	197,375	9,895	1,594
Operating Income							
Community Services	2,962	1,750	1,212	4,434	4,424	-	(9)
Corporate Services	118,547	115,870	2,680	120,429	120,993	-1,744	2,308
Infrastructure Services	4,542	4,412	129	9,139	9,238	-	99
Planning and Environment Services	10,821	8,579	2,242	18,880	21,697	-	2,816

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Directorate	YTD Actuals	YTD Budget	YTD Variance	Annual Adopted Budget	Annual Forecast Budget	Carried Forward	Budget plus CFwd. to Forecast Variance
Operating Income Total	136,872	130,610	6,263	152,882	156,352	-1,744	5,214
Initiative Income							
Community Services	329	-	329	-	(289)	-	288
Infrastructure Services	14	-	14	-	(14)	-	14
Initiative Income Total	344	-	343	-	303	-	303
Capital Income							
Community Services	100	82	18	200	100	-200	(300)
Corporate Services	-	134	(134)	200	526	-326	-
Infrastructure Services	8,270	7,717	554	31,319	33,249	-898	1,031
Planning and Environment Services	1,250	2,527	(1,277)	4,473	2,779	-	1,694
Operating Income Total	9,622	10,461	(839)	36,192	36,653	1,424	(963)
Revenue Total	146,838	141,071	5,768	189,074	193,309	-320	4,554
Total	-76,571	-56,263	20,309	-	4,066	10,215	6,148
Council Operation - Budget to Forecast Net surplus/ (Deficit)							1,751
Strategic Initiative - Budget to Forecast Net surplus/ (Deficit)							(7)
Capital Improvement - Budget to Forecast Net surplus/ (Deficit)							4,404
Total							6,148

7. Additional Information

The following information is to demonstrate the following:

Appendix 1 - Council Action Plan 2022/2023 Progress Status Report Q2

8. Appendix 1 - Council Action Plan 2022/2023 Progress Status Report Q2

Blue shade indicates Major Initiative

HW indicates Health and Wellbeing Strategy/Actions

Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
1.1 Delivery the climate emergency strategy outcomes HW	City Futures	1.1.1 Develop and implement Climate Emergency Action Plan (Years 1 – 4), noting zero emissions by 2030	Annual progress report to Council	30 June 2023	Actions identified in the Climate Emergency Action Plan continue to be implemented.	In Progress – to Target
		1.1.2 Develop and implement a Climate Emergency Adaptation Framework	Annual progress report to Council	30 June 2023	A Request for Quote (RFQ) is being developed for the appointment of a consultant to prepare the Adaptation Framework.	In Progress – to Target
		1.1.3 Support our community to understand and take action on climate emergency with a goal of zero community emissions by 2030	Annual progress report to Council	31 March 2023	Community education initiatives continue to be supported and promoted by Council.	In Progress – to Target
		1.1.4 Investigate renewable energy options and projects for Council and the community	Annual progress report to Council	30 June 2023	An options paper on renewable energy projects was presented in November 2022 for Council's consideration. Further investigation of preferred options will continue.	In Progress – to Target
1.2 Reduce waste production, increase diversion from landfill and	Assets & Capital	1.2.1 Deliver actions under the Towards Zero Waste Strategy 2019-2030, including diverting 45% of waste from landfill by 2025, and 60% by 2030	Annual progress report to Council	30 June 2023	Implementation of the strategy is ongoing and a report on diversion rates will be prepared in due course.	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
improve recycling services <i>HW</i>	City Futures	1.2.3 Investigate options for glass recycling service provision	Report presented to Council	30 June 2023	Investigations are ongoing in collaboration with the Melbourne 9 (M9) group of Councils.	In Progress – to Target
		1.2.4 Use recycled and low carbon materials in construction, infrastructure, renovation and maintenance projects	Annual report to Council including quantity of recycled materials used in Council projects	30 April 2023	A sustainable buildings guideline is being prepared and sustainable materials have been integrated into construction projects opportunistically.	In Progress – to Target
			Annual Project and Capital review	30 April 2023		
		1.2.5 Develop and implement single use plastics Policy and Action Plan to support current programme	Annual progress report to Council	31 December 2022	The Single Use Plastics Policy and Action Plan continue to be implemented across Council.	In Progress – to Target
		1.3.1 Develop and implement the Integrated Water Management Strategy and Action Plan	Annual progress report to Council	30 June 2023	A draft Integrated Water Management Strategy will be finalised for the consideration of Council in the first part of 2023.	In Progress – to Target
1.3 Enhance the natural and urban environment, by planting more trees and protecting water ways <i>HW</i>	City Futures	1.3.2 Develop and implement the Biodiversity Plan and Action Plan	Annual progress report to Council	30 June 2023	Current resource constraints have meant this project is on hold.	In Progress - Delayed
	Operations and Maintenance	1.3.3 Update the Urban Forest Strategy and Action Plan	Annual progress report to Council	30 April 2023	Council adopted the Urban Forest Strategy in December 2018. The Action Plan is currently underway to meet the strategic objectives and	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
					<p>predicted canopy cover targets. An estimate of 12,000 climate suitable trees have been planted across the municipality through the delivery of this Action Plan. The Strategy and Action plan is due for review in December 2028. Annual progress report will be provided to Council April 2023.</p> <p>Completed new public toilets, picnic shelter and barbeque at McNish Reserve.</p> <p>Frog Bog and Rain Garden at Court St completed.</p> <p>Installation of new irrigation system, planting, and furniture replacement in Cruickshank Park completed.</p> <p>Hyde Street Reserve landscaping upgrade to include bike parking area and disc golf course completed. Annual progress report to Council to be presented early 2023 in alignment with Melbourne Waters Update.</p>	In Progress – to Target
	Recreation & Open Space	1.3.4 Implement Stony Creek Future Directions Plan 2020	Annual progress report to Council	31 May 2023		

Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
1.4 Creating additional and accessible open space HW	Recreation & Open Space	1.3.5 Include the “Stony Creek stormwater treatment and harvesting – Design Flow Report – May 2019” with the implementation of the Stony Creek Future Directions Plan	Annual progress report to Council	31 May 2023	Rain Garden at Court St, Yarraville completed. Construction of Rain Garden at Bishop St, Yarraville delayed due to soil contamination mitigation measures.	In Progress – to Target
		1.4.1 Implement the Open Space Strategy 2014-2032	Make annual improvements to Reserves as outlined in the Open Space Strategy	28 February 2023	A program of upgrades to parks and reserves: paths, landscaping, lighting furniture and fittings, irrigation works completed. There has been no land purchases. State Government has been advised of Open Space deficiencies with key locations sought to be included in the State wide plan lead by Department of Environment, Land, Water and Planning (DELWP).	In Progress – to Target
		1.4.2 Implement the Hansen Reserve Masterplan	Annual progress report to Council	30 June 2023	New regional play space completed new sheltered barbeque and picnic area near play space completed. New drinking fountains installed near play space. Pavilion schematics developed and proceeding to detailed design. Report to Council early 2023.	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
2.1 Promote and design, low carbon, green, safe, aesthetic and connected neighbourhoods <i>HW</i>	Libraries Arts and Culture	2.1.1 Implement the Public Art Strategy 2019-2029	Annual progress report to Council	31 May 2023	In this quarter, major new gateway public artwork at Dynon Bridge (called Maribyrnong) and three StreetWORKS murals will be installed, including a project with Phoenix Youth Centre and a commission responding to the Climate Emergency. Two visual art exhibitions HIDDEN and the Footscray Art Prize will be presented (with Council supporting the Local Artist Prize), and other public artworks in development.	In Progress – to Target
	City Places	2.1.4 Develop medium density guidelines, which will include vegetation protection principles, to guide development for built form across the City	Annual progress report to Council	31 May 2023	The draft Medium Density Design Guidelines were endorsed by Council for the purpose of community consultation in July 2022. Community consultation occurred during November/December 2022, with results currently being analysed. The final version of the guidelines will be presented to Council for endorsement later in 2023, to form a Planning Scheme Amendment along with an updated Housing Strategy 2023	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
2.2 Provide accessible opportunities for all our community to achieve physical, mental and social wellbeing <i>HW</i>	Community Services & Social Infrastructure Planning	2.2.1 Implement 0-25 Strategy for children, young people and their families 2030	Annual progress report to Council	31 December 2022	Council provided with a copy of Annual Report Card outlining actions to support strategy in November 2022, and Report has been added to the Council website and circulated to relevant stakeholders	Completed
	Recreation & Open Space	2.2.2 Implement the Healthy and Active Framework 2021-2025	Annual progress report to Council	31 December 2022	Project has been re scoped to include a review of Active Maribyrnong. Memorandum of Understanding (MOU) with VicHealth has been executed to provide advice and support.	In Progress – to Target
		2.2.3 Develop and implement the Aquatic Strategy 2021-2025	Annual progress report to Council	31 December 2022	Aquatic Strategy complete, report to Council early 2023.	In Progress – to Target
	Recreation & Open Space	2.2.4 Implement the Indoor Stadium Strategy 2019	Annual progress report to Council	30 June 2023	Two sites identified in the indoor strategy are currently subject to Master Planning – McIvor Reserve and Robert Barrett Reserve.	In Progress – to Target
		2.2.5 Implement the Outdoor Sport and Recreation Facilities Future Directions Plan 2021-2025	Annual progress report to Council	31 December 2022	Project has been re-scoped to ensure a comprehensive analysis of outdoor provision and future trends. Anticipated completion April 2023.	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
2.3 Promote and partner with community to build resilient tourism, circular and local economies <i>HW</i>	City Places	2.2.7 Develop and consult on a Walking Strategy (within the Active Transport Framework)	Strategy adopted by Council	31 October 2022	A draft Walking Strategy has been developed with officers currently undertaking internal consultation. The draft strategy will be presented to Council in Q4 FY2022/23. The delay is due to the impacts of difficulties in filling vacant positions.	In Progress – Delayed
			Annual progress report to Council	31 October 2022		
	City Futures	2.3.1 Continue to deliver objectives of the Maribyrnong Tourism and Visitation Strategy and Action Plan	Implement Action Plan	30 June 2023	Council has endorsed new Festivals and Activations framework that now informs the delivery of council's tourism, visitation and place making objectives for next 5 years.	In Progress – to Target
			Annual progress report to Council	30 June 2023	New framework endorsed by council in October 2022 Ordinary Council Meeting (OCM).	In Progress – to Target
		2.3.2 Investigate options to enhance and support night time tourism opportunities in local activity centres	Annual progress report to Council	31 May 2023	Work underway to transition the Love Your Local campaign into the 'Love Your West' brand that will have more focus on promoting the evening economy.	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
		2.3.3 Support the business community and actively promote the City for business	Annual progress report to Council	30 June 2023	<p>The Love Your Local campaign has continued throughout the quarter, with business profile stories being promoted regularly. Content for 9 additional business profile stories was collected.</p> <p>Flood recovery work was carried out to support businesses impacted by the October flood. The Anglers Tavern was supposed to host our business breakfast in Nov 2022 however due to the flood it has been postponed until March 2023, and will be held at White Nights Reception Centre.</p> <p>The Business Elevate Program has progressed with over 100 applications received for the 50 available vouchers valued at \$2000 each to be used with local suppliers in early 2023.</p> <p>"How the West is #1" Business Podcast series – Season 2 was released with 5 business profile stories promoted.</p> <p>The business concierge service processed 93 business permit queries for the quarter at an average of 7.8 per week.</p>	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
2.4 Reduce traffic and trucks on our local roads, to improve safety, air quality and health outcomes <i>HW</i>	City Futures	2.3.4 Review and update Festivals City Program and implement new, emerging and accessible festivals	Implement updated Festivals City Program	30 April 2023	New 2023 festival program has begun with the successful staging of Luna New Year Festival 8th Jan 2023. All major festivals have been issued funding agreements for 2023. A new Love Your West Grants program successfully launched in December 2022 to support new, emerging and accessible festivals.	In Progress – to Target
			Annual progress report to Council	30 April 2023	New festival grant recipients for 23/24 will take to Council April/May for endorsement.	In Progress – to Target
	City Futures	2.4.1 Develop and implement the Air Quality Improvement Plan and Action Plan	Annual progress report to Council	31 August 2022	Actions identified in the Air Quality Improvement Plan continue to be implemented.	In Progress – to Target
2.5 Improve active and green transport across the municipality <i>HW</i>	City Places	2.5.1 Implement Maribyrnong Bicycle Strategy	Annual progress report to Council	31 August 2022	A briefing update was presented to Council on 10th May 2022, with additional Active Transport updates provided at Briefing on 20th September 2022.	Completed

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
3.1 Build upon our community strengths and assets, to enable community led activities <i>HW</i>	Engineering and Transport	2.5.2 Advocate for improved low emission public transport solutions	Progress report in the bi-annual Advocacy Report	31 December 2022	Department of Transport (DoT) has plans to undertake a three-year trial of zero emission bus technology as part of the State' transition to a sustainable bus fleet. From 2025, all new buses in Victoria will be zero emissions. Council will continue to advocate to DoT for early implementation in Maribyrnong.	In Progress – to Target
	Community Development and Positive Ageing & Inclusion	3.1.1 Implement the community grants program and extend training and support to all applicants, including First Nations and diverse Cultural Group applicants	Annual progress report to Council which includes a demographic breakdown of all applicants and successful applications	30 June 2023	Annual report was presented to Council in the November 2022 meeting cycle. Council received 58 and 33 were recommended for funding. Council is in the process of finalising payments and Agreements with all applicants.	Completed
	Community Development and Positive Ageing & Inclusion	3.2.1 Develop and implement the LGBTIQ+ Strategy and Action Plan	LGBTIQ+ Strategy and Action Plan adopted by Council	31 October 2022	The LGBTIQ+ Strategy and Action Plan was presented to Council and adopted in the October meeting cycle.	Completed
3.2 Strengthen inclusion and cohesion by removing barriers to participation in all aspects of community life <i>HW</i>			Annual progress report to Council	31 October 2023	A project officer has been appointed and will commence in January 2023 to support the implementation of the LGBTIQ+ Action Plan.	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
		3.2.2 Develop and implement the Disability Action Plan (DAP)	Annual progress report to Council	30 June 2023	The draft Disability Action Plan (DAP) was presented to Council 15th Nov 2022 and endorsed for final consultation commencing in December. Celebrations were held for IDPwD 20220 (International Day of People with Disability) and included initial consultation for the draft DAP. The final DAP is scheduled to be presented to Council May 2023.	In Progress – to Target
		3.2.3 Implement the Intercultural Maribyrnong Strategy and Action Plan	Intercultural Maribyrnong Strategy and Action Plan adopted by Council	30 Sep 2022	The Intercultural Maribyrnong Strategy is in draft format and will be finalised for further comment in early 2023.	In Progress – Delayed
		3.2.4 Implement People and Participation Strategy 2021 and beyond, and Action Plan	People and Participation Strategy 2021 and beyond, and Action Plan adopted by Council	30 Sep 2022	The Maribyrnong People & Participation Strategy (MPPS) was adopted by Council June 2022.	Completed
			Annual progress report to Council	30 June 2023	The MPPS action plan has been finalised and in progress.	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
3.3 Advocate for improved social and affordable housing outcomes <i>HW</i>	Libraries Arts and Culture	3.2.5 Develop and implement Maribyrnong Libraries Plan 2023-2025 and Action Plan	Maribyrnong Libraries Plan 2023-2025 and Action Plan adopted by Council	30 June 2023	Community Engagement held Oct-Nov 2022. Draft document being prepared. On track to current timelines.	In Progress – to Target
	City Futures	3.2.7 Implement the Footscray University Town (FUT) Plan 2020-25	Annual progress report to Council	30 June 2023	The Footscray Foodie App project is continuing with some app upgrades, and commencement of a social media campaign. Plans are in place to deliver the 'Deck Out West' activation in 2023 near Maribyrnong River.	In Progress – Delayed
	Community Services & Social Infrastructure Planning	3.3.1 Promote and facilitate partnerships to improve the quality, options and volume of social and housing affordability	Progress report submitted to Council as part of the bi-annual Advocacy Plan	31 December 2022 30 June 2023	Progress report on social and affordable housing development in the City of Maribyrnong to be presented to Council in February as part of Cost of Living Profile.	In Progress – to Target
	City Futures /Community Services & Social Infrastructure Planning	3.3.2 Explore partnership options to promote social and housing affordability	Annual report to Council on social and affordable housing sector trends	31 August 2022	Continuing to work with stakeholders including the Municipal Association Victoria (MAV), Homes Victoria and Inner Melbourne Councils (M9 Councils) to promote the development of social and affordable housing.	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
3.4 Build capacity for our diverse communities to thrive economically and culturally <i>HW</i>	Libraries Arts and Culture	3.4.1 Implement the Arts and Culture Strategy 2018-2023	Evaluate Strategy	31 March 2023 (note: Evaluation will occur Oct 2023)	In 2022/23, we will deliver on the final year of the current strategy and evaluate its impact before developing the next A&C Strategy in 2024. In this Quarter, we will deliver Midsumma Festival program, Amplify and Supported Seasons in the Bluestone Church Arts Space, and Artist Residencies in Artsbox. Sector Development includes: First Nations Creators Program, Yr 1 of the Disability & the Arts Action Plan, and outcomes of the Found Works mentorship program.	In Progress – to Target
			Annual progress report to Council	31 March 2023	We support 13 local arts organisations through the Triennial Arts Partner program, with new funding round opening this Quarter, and service management of 7 local arts facilities, and offering low cost venue hire to the community at the Bluestone Church Arts Space.	

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
3.5 Provide opportunities for lifelong learning <i>HW</i>	Community Development and Positive Ageing & Inclusion	3.4.3 Develop and implement the 'Leading and Participation' program and framework	Annual progress report to Council	31 May 2023	The draft Leading and Participation framework has been developed.	In Progress – Delayed.
	Libraries Arts and Culture	3.5.1 Deliver quality programming at Libraries and Community Centres	Annual progress report to Council	31 May 2023	Community Centres have delivered over 300 programs and classes to date this financial year with a focus on computer and technology classes, health, wellbeing and fitness. Libraries have delivered over 800 programs, to more than 18,000 participants so far this financial year from early literacy programs, to book clubs and author talks; and 1:1 tech help. State Library of Victoria Health & Wellbeing grant funding was used to deliver Tai Chi in the Courtyard at Footscray Library.	In Progress – to Target
	Community Services & Social Infrastructure Planning	3.5.2 Advocate for social and community infrastructure investments	Annual progress and advocacy report to Council	31 May 2023	Draft Community Infrastructure Strategy to be presented in March 2023 to Council for consideration.	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
3.6 Take action to reduce family violence, respond to the needs of victims and promote gender equality <i>HW</i>	Community Services & Social Infrastructure Planning	3.6.1 Implement strategies to respond to family violence and promote gender equality through the Towards Gender Equity Strategy 2030	Annual progress report against indicators in the Towards Gender Equity 2030 Strategy delivered to Council	31 October 2022	Council hosted events activities across City of Maribyrnong for 16 Days of Activism. This included Maribyrnong Libraries in Conversation event with Nicole Lee, Phoenix Youth Centre Friday Night Live event, Story Time sessions and Community Centre film screening of Hidden Figures. Implementing Year 1 Actions from Gender Equality Action Plan across Council's workplace.	Completed
			Gender impact assessments phased in for major policies and strategies	31 October 2022	Gender Impact Assessments (GIAs) completed for five Council's policies, programs and services. Five new GIAs currently under development and six more identified for early 2023.	Completed
4.1 Foster pride and identity by acknowledging our rich cultural heritage, and our First Nations People's history <i>HW</i>	City Places	4.1.1 Protect, retain and enhance items of heritage significance in our community through statutory planning controls	Annual progress report to Council	30 June 2023	A draft Heritage Plan 2023-2033 has been developed with input from traditional owners and the broader community. The draft strategy will be presented to Council for the purpose of community consultation by 30th June 2023.	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
4.2 Advocate and deliver projects that support a growing community now and into the future HW	City Futures	4.2.1 Develop and implement a Smart Cities Framework to make the best use of technologies for our community	Annual progress report to Council	30 June 2023	The Smart City Strategic Framework is in place and actions are being delivered in accordance with the Annual Implementation Plan	In Progress – to Target
	Community Services & Social Infrastructure Planning	4.2.2 Secure funding for NeXT project (now known as Creative West) and commence design and build	Funds secured for detailed design and construction	31 August 2022	Looking at State Government for \$3M to re-scope the project from \$130M to \$70M, to undergo an update Feasibility and Business Case and Schematic and detailed design.	In Progress – Delayed
		4.2.3 Implement Early Years Infrastructure Plan 2041	Annual progress report to Council	31 March 2023	Outcomes for Early Years Infrastructure Plans for 2021/22 currently being reviewed.	In Progress – To Target
		4.2.4 Deliver Maribyrnong Reserve Project	Detailed design adopted by Council	31 May 2023	Report prepared for review and consideration by Project Team	In Progress – to Target
	Planning & Environment	4.2.5 Develop and implement Advocacy Plan 2021 and engage third party funders to encourage their support of advocacy priorities	Bi-annual Advocacy Plan delivered to Council	30 September 2022	Advocacy plan underway, to be delivered to Council in January.	In Progress – to Target
			Review and update Plan Bi-annually	31 December 2022 30 June 2023	Review complete and update underway. To be delivered to Council in January 2023.	In Progress – Delayed

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
			Bi-annual progress report to Council, including successful grant applications, delivery of projects identified as advocacy priorities, and outcomes of third party meetings	31 December 2022	Progress report to be delivered in January 2023.	In Progress – Delayed
	Information Technology Services	4.2.6 Single Customer View experience enabling digital delivery of services to our customers	Annual progress report to Council	31 August 2022	Single Customer View experience branded as MyMaribyrnong Portal has been implemented with a Go Live date of 9 th November 2022.	Completed
	Major Projects and Strategic Relationships	4.2.7 Undertake and complete the detailed design phase of the Footscray Civic and Community Hub project	Annual progress report to Council as per project milestones	30 June 2023	Construction Contract for the Civic Precinct and Community Hub Project awarded to Ireland Brown Construction at the meeting of Council on 13 th September 2022. Demolition /Construction to commence Jan/ Feb 2023.	In Progress – to Target
		4.2.8 Advocate for redevelopment of old	Update included in the bi-annual Advocacy Plan	31 December 2022	As appropriate advocate for Planning, Design and Infrastructure outcomes to	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
		Footscray Hospital and Maribyrnong Defence site	and delivered to Council	30 June 2023	achieve Council's strategic objectives.	
	Assets and Capital	4.2.9 Develop and deliver 4-Year Capital Works Program	Annual progress report to Council as per projects milestones	30 June 2023	A program is being prepared alongside the revision of the Asset Management Strategy.	In Progress – to Target
5.1 Uphold our obligations to promote and protect Human Rights by demonstrating strong social responsibility across Council's operations HW	Community Development and Positive Ageing & Inclusion	5.1.1 Implement the Reconciliation Action Plan (RAP)	Annual progress report to Council	31 August 2022	Year 1 Reconciliation Action plan implementation is well progressed. Progress update is delayed and will go to Council in early 2023.	In Progress-Delayed
	Community Services & Social Infrastructure Planning	5.1.2 Report to Council on meeting statutory objectives and achievements for the community	Annually report to Council on the range of social policy and practice across Council	30 June 2023	Food Inequality Action Plan 2022-2024 endorsed by Council. Implementing actions from Reducing Harm from Gambling Policy and Action Plan 2022-2030. Annual update on the implementation of Council's Municipal Health and Wellbeing Plan provided to Department of Health. Draft Statement for Human Rights and Social Justice under development.	In Progress – to Target

Agenda Item 9.3 - Attachment 1

Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
5.2 Enhance breadth and depth of community engagement and encourage active civic participation HW	Customer Engagement	5.2.1 Implement the Engagement Policy 2021, including the use of tools and methods to support enhanced engagement with hard to reach communities	Annual progress report to Council	31 August 2022	Increased community participation has continued using a variety of engagement tools, both face-to-face and online via Your City Your Voice. Internal support and promotion of engagement tools continues.	Completed
5.4 Ensure Council sustainability, transparency and accountability	Finance	5.4.1 Budget, Financial Plan, Revenue and Rating Plan, and the Asset Plan adopted in line with statutory obligations	Audit Report	31 October 2022	Victorian Auditor General Office (VAGO) audit report completed on 4th Oct 2022 and included in Annual report which is presented on 18 th October 2022.	Completed
			Annual Budget adopted by Council	30 June 2023	Annual budget planning process commenced in Quarter 1 of 2022/2023 and budget bids are currently being reviewed followed by council briefings in Feb and Mar 2023.	In Progress – to Target
	People & Capability	5.4.2 Implement Workforce Plan in line with statutory obligations	Annual progress report to Council	31 December 2022	Gender Equity Action Plan (GEAP) actions developed and endorsed by ELT. Workforce Plan incorporates LGBTIQA+ Action Plan outcomes.	In Progress-Delayed
	Finance	5.4.4 Manage performance and finances in line within come and regulation	Quarterly reporting to Council on performance and financial report and to the Audit	30 June 2023	Quarterly reporting to Council on performance and financial report and to the Audit and Risk Committee is ongoing and occurs quarterly.	In Progress – to Target

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Strategy	Department	Action	Measure	Due Date	Comment on Progress	Status
			and Risk Committee		Quarter 4 Financial Year 2021/2022 report was presented to council on 13 th September 2022.	
					Quarter 1 Financial Year 2022/2023 report was presented to council on 15 th November 2022.	
					Quarter 2 Financial Year 2022/2023 report will be presented to council in the February 2023 Ordinary Council meeting.	

Agenda Item 9.4

COUNCILLOR SUPPORT AND EXPENSES OCTOBER TO DECEMBER 2022

Director: Celia Haddock
Chief Executive Officer

Author: Elle Schreiber
Executive Officer to Chief Executive Officer

PURPOSE

To present the Councillor Support and expenses for the period October to December 2022.

ISSUES SUMMARY

- Council's *Support, Expenses and Reimbursement Policy 2020*, requires details of Councillors' support and expenses to be reported to a Council Meeting, and to be made available on Council's website for the term of the Council.
- This reporting period is for the period October 2022 to December 2022.

ATTACHMENTS

1. Councillor Expenses Report October - December 2022 [↓](#)

OFFICER RECOMMENDATION

That Council notes the Councillor Support and Expenses Report for the period October to December 2022, to be made available via Council's website for the term of the current Council.

Agenda Item 9.4**BACKGROUND**

As part of Council's commitment to open and transparent governance, Council's *Support, Expenses and Reimbursement Policy 2020* requires details of Councillors' expenses to be reported to an Ordinary Council Meeting.

DISCUSSION/KEY ISSUES**1. Key Issues**

Under the *Local Government Act 2020*, Councillors are entitled to resources and facilities support and reimbursements of expenses, related to their duties as a Councillor.

In carrying out civic and statutory functions, Councillors are required to attend both statutory committee and sector-based meetings, attend seminars, functions and other information meetings, in order to be kept informed of issues facing the municipality, wards, and local government in general.

Details of Councillor Support and expenses in relation to the following support items are reported to Council on a quarterly basis:

- Councillor Development/Training
- Conferences/Seminars
- Events
- Memberships
- Child/Family Care
- Photocopy use
- Mobile/Data
- Travel.

2. Council Policy/Legislation**Council Plan 2021-2025**

This report contributes to Council's strategic objectives contained in the Council Plan 2021-2025 by considering:

- Ethical leadership - lead our changing city using strategic foresight, innovation, transparent decision making and well-planned, effective collaboration to support economic growth during the ongoing challenges of the pandemic and beyond.

Legislation

This report is presented in accordance with the requirements of the *Local Government Act 2020*, the Councillor *Support, Expenses and Reimbursement Policy 2020* and the Council Plan 2021-2025.

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Conflicts of Interest

No officer responsible for, or contributing to, this report has declared a direct or indirect interest in relation to this report.

Human Rights Consideration

This report complies with the rights listed in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

3. Engagement

Nil.

4. Resources

All Council Support and expenses are within existing budgetary allocations.

5. Environment

Nil.

CONCLUSION

The Councillor support and expenses from the period October to December 2022 are presented for noting.

Councillor Expenses Report 2022				
	Oct	Nov	Dec	Grand Total (excl GST)
Cr Anthony Tran				
Events		\$60.00		\$60.00
Information and Communications	\$54.99	\$54.99	\$54.99	\$164.97
Cr Anthony Tran Total	\$54.99	\$114.99	\$54.99	
Cr Bernadette Thomas				
Information and Communications	\$54.99	\$54.99	\$54.99	\$164.97
Cr Bernadette Thomas Total	\$54.99	\$54.99	\$54.99	\$164.97
Cr Cuc Lam				
Information and Communications	\$178.29	\$54.99	\$54.99	\$288.27
Cr Cuc Lam Total	\$178.29	\$54.99	\$54.99	\$288.27
Cr Jorge Jorquera				
Cr Jorge Jorquera Total				\$0.00
Cr Michael Clarke				
Conferences and Training			\$616.00	\$616.00
Information and Communications	\$45.00	\$45.00	\$45.00	\$135.00
Cr Michael Clarke Total	\$45.00	\$45.00	\$661.00	\$751.00
Cr Sarah Carter				
Information and Communications	\$59.98	\$55.49	\$185.76	\$301.23
Cr Sarah Carter Total	\$59.98	\$55.49	\$185.76	\$185.76
Cr Simon Crawford				
Information and Communications	\$54.99	\$54.99	\$54.99	\$164.97
Cr Simon Crawford Total	\$54.99	\$54.99	\$54.99	\$164.97
Grand Total (excl GST)	\$448.24	\$380.45	\$1,066.72	\$1,066.72

Agenda Item 9.5**GOVERNANCE REPORT - DECEMBER 2022**

Director: Lisa King
Director Corporate Services

Author: Phil McQue
Manager Governance and Commercial Services

PURPOSE

This report considers a range of Governance matters, including a proposed amendment to the 2023 Council meeting schedule, the appointment of relevant Council Officers as Authorised Officers pursuant to Section 147(4) of the *Planning and Environment Act 1987*, a status update on an August 2022 petition to Council, and the Councillors and Councillor Delegates Report for December 2022.

ISSUES SUMMARY

- It is proposed that Council amend the Tuesday 13 June 2023 Council meeting date to Tuesday 20 June 2023, to allow for attendance at the 2023 Australian Local Government Association National Congress.
- It is recommended that Council appoint relevant officer as Authorised Officers pursuant to Section 147(4) of the *Planning and Environment Act 1987*, in order that they can enforce the *Planning and Environment Act 1987*.
- An update on an August 2022 petition to Council relating to a parking space in Whitehall Street is provided for information.
- The December 2022 Councillors and Councillor Delegates' Reports is presented to Council, and will be made available on Council's website for the term of the current Council.

ATTACHMENTS

1. S11A Instrument of Appointment & Authorisation (P&E Act 1987) [↓](#)
2. Governance Report - Dec 2022 [↓](#)

OFFICER RECOMMENDATION

That Council:

1. **Amend the June 2023 Council meeting date, from 6.30pm Tuesday 13 June 2023 to 6.30pm Tuesday 20 June 2023;**

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- 2. Formally appoints the officers referred to in the Instrument of Appointment and Authorisation, provided as Attachment 1 to the report as an Authorised Officer, pursuant to Section 147(4) of *the Planning and Environment Act 1987* and Section 313 of the *Local Government Act 2020*; and**
 - a) Request that the Instrument of Appointment and Authorisation, as outlined in this recommendation, be signed and sealed by the Chief Executive Officer.**
 - b) Note that the Instrument will come into force immediately when Common Seal of Council is affixed to the Instrument and remain in force until Council determines to vary or revoke it;**
- 3. Note the update on the August 2022 petition relating to the removal of an 'accessible parking' space at 1 White Street Footscray; and**
- 4. Notes the record of informal meetings of Councillors and Councillor Delegates' Reports for December 2022, which will be made available on Council's website for the term of the current Council.**

Agenda Item 9.5**BACKGROUND**

A monthly Governance Report is provided to Council on a range of governance related matters.

DISCUSSION/KEY ISSUES**1. Key Issues****Amendment to June 2022 Council Meeting Date**

Council adopted the 2023 Council Meeting schedule in November 2022, and provided public notice of the schedule.

The 13 June 2023 Council meeting date was selected to allow for attendance at the 2023 Australia Local Government Association National Congress the following week.

The 2023 Australian Local Government Association have now advised that the National Congress will be held from Tuesday 13 June to Thursday 15 June 2023.

It is therefore recommended that Council amend its meeting date to Tuesday 20 June 2023, to allow for attendance at the Congress the prior week.

Appointment of Authorised Officers under the *Planning and Environment Act 1987*

Under Section 147(4) of the *Planning & Environment Act 1987* (P&E Act), Council officers must be appointed and authorised directly by Council, in order that they can enforce the *Planning and Environment Act*.

The last Instrument of Appointment and Authorisation under the P&E Act was adopted by Council in October 2021.

With inevitable changes occurring over time in Council's Planning Team, it is timely that an updated and complete instrument is presented for Council's consideration.

There is no express provision in the P&E Act for Council to delegate the power to authorise officers to a member of Council staff, like in other legislation.

Therefore, for the purposes of administering and enforcing the requirements of the P&E Act, it is appropriate that Council directly authorise officers and permit the affixing of the Common Seal to the instrument of authorisation, in order to avoid ambiguity.

Additionally, provision is also made to allow such officers to initiate proceedings on behalf of Council, as provided in Section 313 of the *Local Government Act 2020*.

The S11A Instrument of Appointment and Authorisation is shown at Attachment One.

Agenda Item 9.5**Petitions**

Council received a petition in August 2022 relating to the removal of an 'accessible parking' space at 1 White Street Footscray. Council investigations determined that this space was required by the previous owners, who no longer reside at this property. Council consulted with affected residents in November 2022, with the proposal to remove the space and replace with a two-hour parking space. Based on community feedback, Council will now replace the 'accessible parking' space with a two-hour space.

Informal Meetings of Councillors and Councillor Delegate's Report

Chapter 6 of Council's Governance Rules state that identified meeting of Councillors must be reported to the next available Council meeting. As part of their governance and representation obligations, individual Councillors also represent Council on a range of committees and these are also reported to the next available Council meeting. The December 2022 Councillors and Councillor Delegates' Reports is shown at Attachment Two.

2. Council Policy/Legislation**Council Plan 2021-2025**

This report contributes to Council's strategic objectives contained in the Council Plan 2021-2025 by considering:

- Ethical leadership - lead our changing city using strategic foresight, innovation, transparent decision making and well-planned, effective collaboration to support economic growth during the ongoing challenges of the pandemic and beyond.

Legislation

Local Government Act 2020

Planning & Environment Act 1987

Maribyrnong City Council Governance Rules

Conflicts of Interest

No officer responsible for, or contributing to, this report has declared a direct or indirect interest in relation to this report.

Human Rights Consideration

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

3. Engagement

Nil.

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4. Resources

Nil.

5. Environment

Nil.

CONCLUSION

The Governance Report demonstrates Council's commitment to open and transparent governance.

S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)

Maribyrnong City Council

Instrument of Appointment and Authorisation

Planning and Environment Act 1987

S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)

Instrument of Appointment and Authorisation *Planning and Environment Act 1987*

In this instrument "**officer**" means -

Ashley Minniti
Martine Rolley
Tricia Ronquillo
Michael Alexander
Julie Lu
Allan Sterck
Lelia Robinson
Michael Herbig

By this instrument of appointment and authorisation Maribyrnong City Council -

1. under s 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
2. under s 313 of the *Local Government Act 2020* authorises the officer either generally or in a particular case to institute proceedings for offences against the Acts and regulations described in this instrument.

It is declared that this instrument -

- comes into force immediately upon its execution;
- remains in force until varied or revoked.

This instrument is authorised by a resolution of the Maribyrnong City Council on 21 February 2023.

THE COMMON SEAL OF MARIBYRNONG)
CITY COUNCIL pursuant to a Council)
resolution of 21 February 2023 was)
affixed on 22 February 2023, in the)
presence of:

Chief Executive Officer

Witness

Governance Report – December 2022

Details of Informal Meetings of Councillors and Delegate Reports

Meeting and Date	Councillor Attendees	Council Staff Attendees	Matters Considered	Conflict of Interest Disclosures
Maribyrnong Heritage Advisory Committee 13 December 2022	Cr Anthony Tran	Laura-Jo Mellan (Director Planning & Environment Services) Aditya Andley (Coordinator Urban Design) Aleksandra Lobaza (Senior Strategic Planner) Edward Bolton (Urban Designer/Active Transport Planner)	<ul style="list-style-type: none"> Confirmation of Minutes Sept 2022. Matters arising from meeting – Sept 2022. Updates from member Organisations. Updates on Council Projects. Heritage Week 2023. 	Nil.