

ORDINARY COUNCIL MEETING

Tuesday 21 August, 2018

6.30pm

Council Chamber

Level 1

Maribyrnong Council Offices

Corner Hyde and Napier Streets, Footscray

AGENDA

Item	Title	Page
1.	Commencement of Meeting and Welcome	
2.	Apologies	
3.	Leave of Absence	
4.	Disclosures of Conflicts of Interest	
5.	Public Question Time	
6.	Confirmation of Minutes of Previous Meeting	3
7.	Reports from Committees	
8.	Petitions	
9.	Officer Reports	
9.1	Feasibility Study - Removal of Single-Use Plastics	18
9.2	RecWest Footscray Feasibility Study	22
9.3	Investment Policy 2018	32
9.4	MAV State Council Motions	45
9.5	Assembly of Councillors - July 2018	51
9.6	Delegates Report - July 2018	54
10.	Notices of Motion	
11.	Urgent Business	
12.	Confidential Business	
12.1	Proposed Property Acquisition	58
13.	Meeting Closure	

Agenda Item 6

CONFIRMATION OF THE MINUTES OF THE PREVIOUS COUNCIL MEETING - 24 JULY 2018

Director: Celia Haddock
Director Corporate Services

Author: Lisa King
Manager Governance and Commercial Services

PURPOSE

To present for confirmation, the minutes of the Ordinary Council Meeting held on 24 July 2018.

ISSUES SUMMARY

- Section 93 of the *Local Government Act 1989* requires Council to keep minutes of each meeting of the Council and Special Committees, and for minutes to be submitted to the next appropriate meeting for confirmation.

ATTACHMENTS

1. Unconfirmed Minutes of the Ordinary Council Meeting held on Tuesday 24 July, 2018

OFFICER RECOMMENDATION

That Council confirms the minutes of the Ordinary Council Meeting held on 24 July 2018.

Agenda Item 6**BACKGROUND**

The minutes of meetings remain unconfirmed until the next appropriate meeting of Council.

DISCUSSION/KEY ISSUES**1. Key Issues**

The *Local Government Act 1989* requires Council to confirm its minutes at the next appropriate meeting.

2. Council Policy/Legislation**Council Plan 2017-2021**

This report contributes to Council's strategic objectives contained in the Council Plan 2017-2021 by considering:

- Strong leadership - lead our changing city using strategic foresight, innovation, transparent decision making and well-planned, effective collaboration.

Legislation

Local Government Act 1989

Conflicts of Interest

No officer responsible for, or contributing to, this report has declared a direct or indirect interest in relation to this report.

Human Rights Consideration

This report complies with the rights listed in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

3. Engagement

Not applicable.

4. Resources

Not applicable.

5. Environment

Not applicable.

CONCLUSION

The unconfirmed minutes of the Ordinary Council Meeting held on 24 July 2018 are presented for confirmation.

U N C O N F I R M E D M I N U T E S



Maribyrnong City Council

ORDINARY MEETING OF COUNCIL MINUTES

**Tuesday 24 July, 2018
6.30pm**

**Council Chamber
Level 1
Maribyrnong Council Offices
Corner Hyde and Napier Streets, Footscray**

MEMBERSHIP

Mayor Councillor Cuc Lam (Chair)
Councillor Sarah Carter
Councillor Simon Crawford
Councillor Catherine Cumming
Councillor Gina Huynh
Councillor Mia McGregor
Councillor Martin Zakharov

To be confirmed at the Ordinary Council Meeting
to be held on 21 August, 2018

U N C O N F I R M E D M I N U T E S

1. COMMENCEMENT OF MEETING AND WELCOME

The meeting commenced at 6.33pm.

The Chair, Mayor Cr Cuc Lam made the following acknowledgement statement:

“We acknowledge that we are on traditional lands of the Kulin Nation. We offer our respect to the Elders of these traditional lands, and through them to all Aboriginal and Torres Strait Islander peoples past and present”.

PRESENT

Mayor Councillor Cuc Lam (Chair)
Councillor Sarah Carter
Councillor Simon Crawford
Councillor Catherine Cumming
Councillor Gina Huynh
Councillor Mia McGregor
Councillor Martin Zakharov

IN ATTENDANCE

Chief Executive Officer, Stephen Wall
Director Community Services, Clem Gillings
Director Corporate Services, Celia Haddock
Director Planning Services, Nigel Higgins
Acting Director Infrastructure Services, Craig Medcalf
Manager Governance and Commercial Services, Lisa King
Communications Advisor, Christine De Kock
Governance Support Officer, Adele Woolcock

2. APOLOGIES

Nil.

3. LEAVE OF ABSENCE

Nil.

4. DISCLOSURES OF CONFLICTS OF INTEREST

Cr Gina Huynh declared a conflict of interest in relation to agenda items 8.1, Petition: Stop Dangerous Industrial Activity on Mephan Street, Maribyrnong and 9.1, Gordon and Mephan Precinct - Amendment C143 describing an indirect interest as the residential amenity is likely to be altered, and her family owns property within the precinct.

U N C O N F I R M E D M I N U T E S

SUSPENSION OF STANDING ORDERS

A motion was moved by Cr Mia McGregor, seconded by Cr Catherine Cumming, that Council suspend standing orders to receive a plaque from Victoria Police in recognition of Council's valued support and assistance of the Western Youth "Trek-2-Konnect" Kokoda Program.

CARRIED

RESUMPTION OF STANDING ORDERS

A motion was moved by Cr Mia McGregor, seconded by Cr Gina Huynh, that Council resume standing orders.

CARRIED

5. PUBLIC QUESTION TIME

Question

Mr Robert Batt, resident of Maribyrnong asked the following questions:

1. Does the Council have written procedures for dealing with unauthorised building works?
2. Are these procedures available to the public?
3. Who in the Council staff is responsible for enforcing building regulations?

Response

The Director Planning Services, Mr Nigel Higgins advised that unauthorised building works are a breach of the Building Act 1993 and its Regulations which has prescriptive measures to deal with these matters. Both the Building Act and its Regulations are public documents that are freely available. Mr Higgins advised that enforcement matters undertaken by officers are subject to some privacy. Mr Higgins noted that the Municipal Building Surveyor and that roles delegated Officers were responsible for enforcing these regulations.

Question

Mr Andrew Clarke, resident of Seddon asked the following questions:

1. Would the Council consider it appropriate to review the relevance of sound reduction measures, including sound barriers for the diesel trains, like there are for busy freeways and other sections of train lines across the city?
2. Will the Council consider, before the path is chosen, the potential sound impact of the affirmed Melbourne Airport train link if the Sunshine path is selected. This would appear to increase the case for sensible consideration of current noise levels/future noise levels and options for sensible noise reduction measures.
3. Would the Council consider 'reasonable' restrictions on heavy vehicles for the four years until the intended ban on trucks at the completion of the Westgate Tunnel?

U N C O N F I R M E D M I N U T E S

Response

The Chief Executive Officer, Mr Stephen Wall noted that railway operations are exempt from liability for nuisance in relation to noise under the Environment Protection Act 1970. Mr Wall further noted that there are a network of roads across the City, and that Buckley Street specifically is a VicRoads controlled road. Mr Wall confirmed that Council was always looking to improve liveability within the municipality and works closely with land managers to act on complaints that arise.

Mr Wall confirmed that although the State Government has announced its preferred route for the Airport Rail link, Council would continue to advocate for the northern Maribyrnong option. This would mean the rail line would run underground, addressing some of the noise pollution issues. If the Sunshine rail corridor is the chosen route for the Melbourne Airport Rail Link, then it will likely trigger the 2013 Victorian Passenger Rail Infrastructure Noise Policy (PRINP). An assessment will be undertaken to check if the future noise level will exceed the acceptable noise thresholds set out in the policy. Mr Wall confirmed that Council would be advocating for appropriate connections, stops and tram lines for the Airport Rail link.

Mr Wall noted that there is an unprecedented amount of construction activity within the municipality at the moment, which increases the amount of trucks on the City's roads. The network of roads within the municipality include major roads that are managed by VicRoads, and local roads that are managed by the Council. As per the existing regulations, trucks below 4.5 tonnes are allowed to access any road without requiring a permit. For heavy vehicles above 4.5 tonnes, comprising mainly of semi-trailers and b-doubles, Council can advocate for further restrictions, however Council currently receives dozens of permit applications each day for trucks to access local roads. Council officers are always looking at alternate routes for these trucks to take, but there may be no other option but for them to travel on local roads due to height restrictions or manoeuvrability issues.

EXTENSION OF PUBLIC QUESTION TIME

A motion was moved by Cr Martin Zakharov, seconded by Cr Mia McGregor, that Council extend Public Questions Time for 15 minutes.

CARRIED

Cr Huynh left the meeting at 6.54pm.

Question

Mr David Hodge, on behalf of Intrapac Property asked the following questions:

1. Why has 2-4 Mephan Street been considered a part of the overall precinct and no specific strategy developed to address the land use conflicts arising from the current inappropriate Industrial 3 Zone?
2. In implementing Amendment C143, will Council commit to delivering a strategy to now ensure that the land delivers the optimum employment outcomes for the community and resolve the land use conflicts with the surrounding residential land and pass a resolution to encourage redevelopment of 2-4 Mephan Street?

U N C O N F I R M E D M I N U T E S

Noting that the owners of 2-4 Mephan Street have lodged an application to rezone the land to a Mixed Use Zone.

3. Is Council aware that the Mixed Use Zone is specifically designed to encourage the redevelopment of land where there are conflict with the surrounding land uses. Will Council commit to exhibiting this Planning Scheme Amendment which will resolve the land use conflicts on the site and deliver far superior employment outcomes.

Response

The Director Planning Services, Mr Nigel Higgins thanked Mr Hodge for the questions and confirmed that the matters raised were thoroughly investigated in the Panel's deliberations on Amendment C143. Mr Higgins noted that the Mixed Use Zone was a quasi-residential area with limited employment growth for the future. The Panel supported Council that the Industrial Zone 3 and the addition of local policy framework would improve the built form and amenity of the area.

Mr Higgins confirmed that the Maribyrnong Planning Scheme will help the Council to deal with any conflicts arising at the site.

The Amendment has been designed for the long-term to build employment in the area. Mr Higgins confirmed that Council would be working with all property owners to ensure that the precinct is successful. In addition, the policy framework that exists within Amendment C143 will work to improve the interface and neighbourhood amenity. Mr Higgins confirmed that Council would work with property owners when masterplanning their sites.

Question

Ms Sofie Filippone, resident of Maribyrnong asked the following questions:

1. Will the proposed design guidance have a binding effect to give certainty that the design is being complied with?
2. Will the Council consider the introduction of traffic calming measures such as pedestrian operated signals in the area?
3. The current tenant at 2-4 Mephan Street adversely affects the amenity of the neighbourhood. What assurance can the Council provide with regards to providing a satisfactory interface Birdwood Street?

Response

The Director Planning Services, Mr Nigel Higgins firstly thanked Ms Filippone for her input and noted that Council's vision is to improve the general area, and the Amendment C143 provides more tools to improve the interface. Industrial Zone 3 is the softest industrial zone and allows for an appropriate employment transition of the area which will in turn approve the general amenity.

Mr Higgins confirmed that Council is committed to working with residents in the neighbourhood to improve the local roads, and that improved road safety is a commitment the Council has for the whole city. Mr Higgins noted that the solutions for traffic calming had to be workable for all involved.

U N C O N F I R M E D M I N U T E S

Mr Higgins confirmed that Council would work closely with its Local Laws department and the EPA to monitor the area and to improve its amenity.

EXTENSION OF PUBLIC QUESTION TIME

A motion was moved by Cr Martin Zakharov, seconded by Cr Mia McGregor, that Council extend Public Questions Time for 15 minutes.

CARRIED

Question

Mr Chris Dorgan, resident of Maribyrnong asked the following questions:

1. What certainty does the local policy on urban design and amenity provide for the area?
2. if Amendment C143 is passed, what is Council's resolution to the current issues at 2-4 Mephan Street?

Response

The Director Planning Services, Mr Nigel Higgins thanked Mr Dorgan for this contribution and confirmed that a traffic survey of the local area highlighted that 96% of the traffic was small residential vehicles, and only a small portion came from local businesses. Mr Higgins further noted that Council was committed to working with the neighbourhood to find workable traffic calming solutions. Additionally, Council was committed to providing better amenity in the area including planting more trees and rolling out further improvements. Mr Higgins also noted that the local policy and framework provides for more certainty and assists with the interface between Industrial Zone 3 and the general neighbourhood.

Mr Higgins confirmed that other Industrial Zone 3 areas provide for a broad range of new economies. Within the City there has been an overall increase in new economy businesses and a decline in traditional business like manufacturing. Mr Higgins confirmed that different tools were discussed at length, and that an Overlay was not considered appropriate for the area. Mr Higgins confirmed that the current policy direction within the Amendment C143 provides Council with the improved outcomes.

Cr Huynh returned to the meeting at 7.32pm.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The purpose of this report was to present for confirmation, the minutes of the Ordinary Council Meeting held on 26 June 2018.

Council Resolution

That Council confirms the minutes of the Ordinary Council Meeting held on 26 June 2018.

U N C O N F I R M E D M I N U T E S

Moved: Cr Martin Zakharov
Seconded: Cr Sarah Carter

CARRIED

7. REPORTS FROM COMMITTEES

7.1. Noting of the Confirmed Minutes of Special Committees

The purpose of this report was to present for noting the confirmed minutes of the Council's Special Committees established under section 86 of the *Local Government Act 1989*.

Council Resolution

That Council notes the confirmed minutes of the

- 1. Inner Melbourne Action Plan Committee held on 23 February 2018*
- 2. City Development Special Committee held on 29 May 2018.*

Moved: Cr Mia McGregor
Seconded: Cr Gina Huynh

CARRIED

Cr Huynh left the meeting at 7.34pm due to a declared conflict of interest.

8. PETITIONS

8.1. Petition: Stop Dangerous Industrial Activity on Mephan Street, Maribyrnong

The purpose of this report was to table a petition received in relation to Industrial Activity on Mephan Street, Maribyrnong

Council Resolution

That Council:

- 1. Receives and notes the petition titled: Stop Dangerous Industrial Activity on Mephan Street, Maribyrnong*
- 2. Notes that the matters raised have been considered in the report at Item 9.1 of this Ordinary Council Meeting Agenda.*

Moved: Cr Mia McGregor
Seconded: Cr Sarah Carter

CARRIED

U N C O N F I R M E D M I N U T E S

9. OFFICER REPORTS

9.1. Gordon and Mephan Precinct - Amendment C143

The purpose of this report was to present the Gordon and Mephan Precinct Planning Panel Report (Amendment C143), and recommend the Amendment be adopted and submitted to the Minister for Planning for approval.

Council Resolution

That Council:

- 1. Considers the Amendment C143 Panel Report in Attachment 1, prepared by the Independent Panel appointed by the Minister for Planning, and supports the Panel's recommendation to adopt the amendment as exhibited, pursuant to Section 27 of the Planning and Environment Act 1987.*
- 2. Adopts Amendment C143 and reference document the Gordon and Mephan Precinct Framework Plan (2015) as detailed in Attachments 2 and 3 as recommended by the Panel, pursuant to Section 29 of the Planning and Environment Act 1987.*
- 3. Submits Amendment C143 to the Minister for Planning for approval, pursuant to Section 31 of the Planning and Environment Act 1987.*
- 4. Delegates to the Chief Executive Officer the power to make any necessary changes to the reference document following approval of the amendment by the Minister for Planning to ensure consistency with the approved planning provisions.*
- 5. Notes the response to the petition dated 25 June 2018, and that design guidance (illustrative material) will be prepared to assist developers in responding to the Gordon and Mephan Precinct Framework Plan policy requirements*

Moved: Cr Sarah Carter
Seconded: Cr Simon Crawford

CARRIED

Cr Huynh returned to the meeting at 7.50pm.
Cr McGregor left the meeting at 7.50pm.

9.2. Maribyrnong Active Transport Advisory Committee

The purpose of this report was to seek Council endorsement of community representative nominations to the Maribyrnong Active Transport Advisory Committee.

Council Resolution

That Council appoints:

- 1. Larissa MacFarlane, and Andrew Coonan from Yarraville Ward; Elena Pereyra, and Damon Berghan-Carrick from Stony Creek Ward; and Glen Mason, Leyla Asadi from River Ward as community representatives to the*

U N C O N F I R M E D M I N U T E S

Maribyrnong Active Transport Advisory Committee.

2. *Cr Crawford as Chair and Cr Cumming as a substitute representative (Proxy) to the Maribyrnong Active Transport Advisory Committee.*

Moved: Cr Simon Crawford
Seconded: Cr Catherine Cumming

CARRIED

Cr McGregor returned to the meeting at 7.53pm.

9.3. Enterprise Maribyrnong Special Committee Membership

The purpose of this report was to seek Council appointment of two new Enterprise Maribyrnong Special Committee members.

Council Resolution

That Council:

1. *Thank the outgoing Enterprise Maribyrnong Special Committee members Gary Cooper and Melinda West for their input, time and commitment to delivering positive economic development outcomes for the City of Maribyrnong.*
2. *Appoints Ms Ying Zhang as a member of the Enterprise Maribyrnong Special Committee representing the Creative Industries sector.*
3. *Notes GPT's nomination of Ben Needham, Development Manager as the Regional Retail sector representative.*

Moved: Cr Mia McGregor
Seconded: Cr Gina Huynh

CARRIED

9.4. 2018/19 Festival City Grants Program

The purpose of this report was to seek Council endorsement of the Festival City Grants Program 2018/19.

Council Resolution

That Council:

1. *Endorse the recommendations of Maribyrnong City Council's Festival Advisory Panel for the 2018/19 Festival City Grants Program as follows:*
 1. *Albanian Festival* *\$2,000*
 2. *Bathukamma Festival of Flowers* *\$5,500*
 3. *Blacksmiths Festival (biannual)* *\$20,000*
 4. *Carols in the Gardens* *\$17,545*
 5. *Emerge in the West* *\$12,500*
 6. *Ethiopian New Year Festival* *\$8,000*
 7. *Footscray Diwali* *\$15,000*

UNCONFIRMED MINUTES

- | | | |
|-----|--|----------|
| 8. | <i>HRAFF Goes West</i> | \$8,000 |
| 9. | <i>Macedonian Food Festival</i> | \$10,000 |
| 10. | <i>Melbourne International Jazz Festival</i> | \$8,000 |
| 11. | <i>Seddon Festival</i> | \$22,000 |
| 12. | <i>Setting Sun Film Festival</i> | \$9,000 |
| 13. | <i>West Footscray Festival</i> | \$15,000 |
| 14. | <i>West Projections Festival</i> | \$8,000 |
| 15. | <i>Wominjeka Festival</i> | \$15,000 |
| 16. | <i>Yarraville Festival</i> | \$30,000 |
-
2. *Note the recommendations of Maribyrnong City Council's Festival Advisory Panel for the 2018/19 Risk and Waste Management Support: Risk and Waste Services* \$37,480
 3. *Note that all applicants will be advised in writing of the outcome of their application on 24 July 2018.*
 4. *Note that current recommendations be 'set' for two years (2018/2019 and 2019/2020) for all annual festivals subject to Council's 2019/20 Budget.*
 5. *Note that the next community festival grant program round will be open again in 2020/2021.*

Moved: Cr Martin Zakharov
Seconded: Cr Catherine Cumming

CARRIED

9.5. Intercultural Cities Agreement

The purpose of this report was to approve the signing of the Statement of Intent between the Council of Europe and Maribyrnong City Council in regard to joining the Intercultural Cities Programme.

Council Resolution

That Council approve the Mayor and CEO to sign a statement of intent between Maribyrnong City Council and the Council of Europe to become a member of the Intercultural Cities Programme

Moved: Cr Mia McGregor
Seconded: Cr Gina Huynh

CARRIED

9.6. Assembly of Councillors - June 2018

The purpose of this report was to receive and note the record of Assemblies of Councillors for June 2018.

U N C O N F I R M E D M I N U T E S

Council Resolution

That Council notes the record of Assemblies of Councillors for June 2018.

Moved: Cr Gina Huynh
Seconded: Cr Catherine Cumming

CARRIED

9.7. Delegates Report - June 2018

The purpose of this report was to present the Councillor delegates' reports for the period June 2018.

Council Resolution

That Council notes the Councillor delegates' reports June 2018 which will be made available on Council's website for the term of the current Council.

Moved: Cr Mia McGregor
Seconded: Cr Catherine Cumming

CARRIED

10. NOTICES OF MOTION

10.1. Notice Of Motion: PFAS at Melbourne Airport

Per- and poly-fluoroalkyl substances ("PFAS") are a group of manufactured chemicals that have been used since the 1950s in a range of common household products and specialty applications including, for example, in the manufacture of non-stick cookware, stain protection applications, and in some types of fire-fighting foam. At airports, PFASs have been used in firefighting foam for petroleum fuel fires or spills.

The Environment Protection Authority (EPA) Victoria states that there is worldwide concern about the use of PFASs as they are persistent in the environment and are resistant to normal environmental breakdown. Because of this, they can build up and move through the environment and food chain, and accumulate at levels of concern to human and environmental health. At the moment there is no conclusive evidence that PFASs cause any specific illnesses, including cancer, in humans.

At Melbourne Airport, it has been used in responding to and training for firefighting emergencies. Melbourne Airport has stated that environmental monitoring has identified the presence of PFAS contamination at the airport and is conducting environmental investigations to better understand the extent of that contamination.

As Melbourne Airport discharges into five waterways – the Maribyrnong River,

U N C O N F I R M E D M I N U T E S

Steele Creek, Steele Creek North, Arundel Creek and the Moonee Ponds Creek, there has been concern raised what affect PFASs stemming from the Airport have had on the wider environment. The motion seeks to gain a better understanding of the actions undertaken by national and state environmental protection agencies in regards to the issue.

Council Resolution

That Council formally seek advice from both the National Environment Protection Council (NEPC) and the Victorian Environment Protection Authority (EPA) on:

- a) How long has the NEPC/EPA known about PFAS at Melbourne Airport?*
- b) Who is taking responsibility for the clean-up of PFAS at Melbourne Airport?*
- c) Over what timeframe is the clean-up of PFAS at Melbourne Airport to occur?*
- d) Has contaminated soil at Melbourne Airport already been removed? If so, where has the contaminate soil been relocated? Has any contaminated soil been relocated within the airport boundaries?*
- e) What is being done to keep local residents and waterway groups informed of the PFAS contamination issue?*
- f) What steps have been taken by NEPC/EPA to protect waterways in Melbourne's West from PFAS and other contamination?*

Moved: Cr Simon Crawford
Seconded: Cr Catherine Cumming

CARRIED

11. URGENT BUSINESS

Nil.

12. CONFIDENTIAL BUSINESS

Council Resolution

That Council, in accordance with section 89(2) (d) of the Local Government Act 1989, close the meeting to members of the public at 8.16pm to consider Confidential agenda item 12.1, Future Options for HACCP Program for Younger People (HACC-PYP) and the National Disability Insurance Scheme (NDIS), as it contains information in relation to contractual matters.

Moved: Cr Catherine Cumming
Seconded: Cr Sarah Carter

CARRIED

U N C O N F I R M E D M I N U T E S

CLOSURE OF PUBLIC MEETING

The Chair, Mayor Cr Cuc Lam, declared the meeting closed to members of the public at 8.16pm for consideration of confidential agenda item 12.1.

REOPENING OF PUBLIC MEETING

The meeting was reopened to the public at 8.20pm.

The Chair, Mayor Cr Cuc Lam, advised that in accordance with the resolution of confidential agenda item 12.1, Future Options for HACC Program for Younger People (HACC-PYP) and the National Disability Insurance Scheme (NDIS), the following resolution is considered to be released to the public:

- a) Endorse a tender process to identify a preferred provider to deliver services to people under 65 years of age with disability, under a subcontracting agreement until 2020.
- b) Note that following consideration of tenders, budget impacts arising from traditional arrangements will be the subject of future report to Council.
- c) Note that an accessible city framework will be developed to inform the nature of Councils support to people with a disability into the future
- d) In accordance with s77(2) of the Local Government Act 1989, designates this report and its contents to remain confidential information, on the grounds of s89(2)(d), as the report contains contractual matters.

13. MEETING CLOSURE

The Chair, Mayor Cr Cuc Lam, declared the meeting closed at 8.21pm.

To be confirmed at the Ordinary Council Meeting
to be held on 21 August, 2018.

Chair, Mayor Cr Cuc Lam

Agenda Item 9.1

FEASIBILITY STUDY - REMOVAL OF SINGLE-USE PLASTICS

Director: **Steve Hamilton**
 Director Infrastructure Services

Author: **Sam Ortisi**
 Manager Strategic Asset Management

PURPOSE

To provide a response to Council's resolution of the 22 May 2018 stating:

"That Council request the Chief Executive Officer to prepare a report for the July 2018 Ordinary Council meeting outlining a plan for the feasibility of the removal of single use plastics from all Council delivered or funded events and venues."

ISSUES SUMMARY

- There is a growing community awareness and concern of environmental impact of single-use polyethylene products.
- There is a desire to adopt (where practicably possible) alternative options to single use plastics from all Council delivered or funded events and venues.
- Determining service level impacts and aspects of the use of single use plastics from a Local Government perspective.
- Adopting an informed, staged and integrated approach for removing single-use plastic items from all Council's delivered or funded events and venues is important.
- Undertaking a feasibility study on the removal of single use plastics from Council delivered or funded events and venues with options and actions for further consideration.
- Draft a Policy, Action and Transition Plan for the removal of single use plastics (where feasible) for Council consideration and adoption, pending the feasibility study.

ATTACHMENTS

Not applicable

OFFICER RECOMMENDATION

That Council endorse the undertaking of a Feasibility Study into the removal of single use plastics from all Council delivered or funded events and venues.

Agenda Item 9.1**BACKGROUND**

Single use plastics do not readily biodegrade, rather they break down into ever-smaller pieces which can have long term environmental, social and economic impacts.

Recent evidence shows that micro-plastics (tiny plastic fibres and fragments) are being found in marine and human food chains and their impacts are a growing global concern. As a result, there is increased concern over the long term effects of single-use plastics, and a resulting increase in industry, government and society considering alternatives.

This report proposes a plan to assess the feasibility of removing single use plastics from Council delivered or funded events and venues (The Feasibility Study).

DISCUSSION/KEY ISSUES**1. Key Issues**

Single-use plastic has many negative environmental, social and economic impacts. It is estimated that annually Australians use four to six billion single-use plastic bags alone, with only 3% of these being recycled and 80 million of these ending up as litter.

Globally, at least 8 million tonnes of mishandled plastic waste washes into our oceans and rivers each year. Reducing the rates of single-use plastics to landfill can also have positive impacts on Council's own waste management strategies and outcomes.

The long term effects of single-use plastics on the environment is becoming of increased concern, and Council is in a position to assess its own usage and consider alternatives as appropriate.

It is proposed to undertake the following plan for the Feasibility Study:

1. a desk top assessment and inventory of Council's current single-use plastic usage (end October 2018);
2. consultation with affected stakeholders in relation to the implementation of the removal of single use plastics (end October 2018);
3. identification of effective and efficient alternatives solutions and prepare a Feasibility Study report encompassing the above with recommendations for the way forward which may include a Draft Policy, Action Plan and Transition Plan (as appropriate) (end November 2018);
4. prepare Briefing Report in November 2018 presenting the feasibility study concerning the removal of single use plastics from all Council delivered or funded events and venues

Agenda Item 9.1**2. Council Policy/Legislation****Council Plan 2017-2021**

This report contributes to Council's strategic objectives contained in the Council Plan 2017-2021, by considering:

- Strategic Objective:
 - Clean and green - strive for a clean, healthy city for people to access open spaces, cleaner air and water and respond to climate change challenges.
 - Strong leadership - lead our changing city using strategic foresight, innovation, transparent decision making and well-planned, effective collaboration.

Legislation

EPA Act, Local Laws in relation to general waste matters.

Conflicts of Interest

No officer responsible for, or contributing to, this report has declared a direct or indirect interest in relation to this report.

Human Rights Consideration

This report complies with the rights listed in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

3. Engagement

An effective consultation program (with communication plans) will be developed with key and affected stakeholders who co-ordinate facilities, events and festivals, and/or manage lease holders. These stakeholders are expected to be internal and external to Council operations.

4. Resources

The feasibility study will be delivered in a project management framework and may require external technical support / advice. It is expected that any necessary funding can be obtained from the operating budget.

5. Environment

Eliminating or reducing the use of single-use plastics in a sustainable manner will have a positive impact on the environment by minimising health risk due to waterways waste and conserving resources within the city and beyond.

CONCLUSION

Maribyrnong City Council is actively committed to reducing the environmental impact from the aspects of its operations and service delivery.

Agenda Item 9.1

The aim of this feasibility study is to inform on Council options to deliver a socially responsible and sustainable Policy and transition plan, for the possible elimination of the use of single-use plastic bags, all plastic glasses, straws, cutlery, food boxes and coffee cups at Council events.

The Feasibility Study is proposed to be prepared by November 2018.

Agenda Item 9.2

RECWEST FOOTSCRAY FEASIBILITY STUDY

Director: Clem Gillings
Director Community Services

Author: Patrick Jess
Manager Leisure, Health and Wellbeing

PURPOSE

To inform Council of findings of the RecWest Footscray Feasibility Study.

To endorse the Feasibility Study and seek approval to commence the next stage of the RecWest Footscray redevelopment.

To support the coordinated development of the precinct, a precinct sports masterplan will also be undertaken, and to progress planning for indoor courts provision across the municipality it is proposed to undertake an Indoor Stadium Strategy.

ISSUES SUMMARY

- The buildings and surrounds at RecWest Footscray site are failing due to ageing infrastructure and poor soil conditions causing the facility to subside.
- Extensive geotechnical investigations have been undertaken to assist with identifying site issues and constraints, and to guide potential redevelopment.
- A Feasibility Study has been undertaken to identify potential use and redevelopment of the site in the context of determining the need for a Recreation Centre at the Southern and Eastern end of the municipality.
- Extensive consultation formed part of the Study and assisted in shaping future directions and recommendations.

ATTACHMENTS

Not applicable

Agenda Item 9.2**OFFICER RECOMMENDATION****That Council:**

- 1. Endorse commencement of concept design stage for a new Community Centre at RecWest Footscray**
 - 2. Endorse commencement of precinct sports Masterplan incorporating RecWest Footscray site, Shorten Reserve and Johnson Reserve**
 - 3. Endorse commencement of a municipal wide Indoor Stadium Strategy**
-

BACKGROUND

The RecWest Footscray facility is located on the corner of Market Street and Essex Street, Footscray. The facility was constructed in 1953 and is now 63 years old. The facility, currently managed under contract by the YMCA, is used for a range of recreational and sporting activities.

The facilities at the Centre include an indoor stadium/hall with a stage, a small gymnasium, meeting/activity rooms, kitchens, administration area, change rooms and amenities, unused outdoor court, bocce rink and a small car park. The key users of the facility include:

- Senior Citizens activities
- Health and Fitness
- Disability Support Services
- Basketball
- Indoor soccer
- Roller Derby

The buildings and surrounds are failing due to ageing infrastructure and poor soil conditions causing the facility to subside. Extensive geotechnical investigations have been undertaken to assist with identifying site issues and constraints, and to guide potential redevelopment.

In recent years Maribyrnong City Council (the City) had undertaken site facility planning and through this process it was identified that a broader understanding of community need and demand was required prior to any further significant investment at the site.

As a result, a feasibility study was commissioned to ascertain the need for a Recreation Centre at this location or to service the area more broadly in the southern and or eastern part of the municipality.

Agenda Item 9.2

It is important to note that the 10th Footscray Scouts occupy an adjacent building on the Council Reserve and their future needs will be considered as this redevelopment process progresses.

DISCUSSION/KEY ISSUES**1. Key Issues**Study Objectives:

- Confirmation of the current users and utilization of the facility by the Maribyrnong Community
- Identification of the potential use and functional requirements of the facility
- The suitability of the existing site for the redevelopment, additional or new building works to continue the delivery of recreation services to the broader community
- Viability of the current and future usage of the facility
- Identification of the current site constraints
- Identification of the need for a Recreation Centre to meet the needs of the southern and eastern end of the municipality
- Development of a feasibility study including recommendations and a consultation plan with the local community.

Demographic Analysis

To understand current need and demand and potential future usage trends it's important to provide a demographic context and analysis. In general the Study provides the following summary for Maribyrnong City Council:

Population

- Actual and projected growth are both higher than Victorian averages.
- Residents aged 25 – 44 years are over represented and those aged 45+ years are under-represented.
- There are slightly more males than females within the population, which is contrary to that of Greater Melbourne.
- The population trends indicate that between 2006 and 2011 the population of the Maribyrnong City Council area increased from 63,141 people to 87,355 people (ERP 2016). This equates to an approximate growth of 13.5% of the population (8,493 residents).
- It is expected that the population within the Maribyrnong City Council region will increase 108% from 87,355 (ERP 2016) to 156,290 in 2041.

Agenda Item 9.2*Diversity*

- Cultural diversity is high with 34.4% born in a non-English speaking country, and 42.8% speaking a language other than English at home, compared to just 24.2% and 29.1% in Greater Melbourne.
- The most common language spoken at home other than English is Vietnamese, spoken by 11.9% of the population, followed by Cantonese (3.6%), Greek (2.7%), Mandarin (2.6%), and Italian (2.4%).
- The rate of new settler arrivals is nearly twice the state average, with around 5% being humanitarian settlers.

Disadvantage and social capital

- Median household income is about average, while unemployment rates are above average
- Individual weekly income of residents in Maribyrnong compared to Greater Melbourne in 2011 shows that there was a similar proportion of people earning a high income (those earning \$1,500 per week or more) and a higher proportion of low income people (those earning less than \$400 per week).

Housing, Homelessness and transport

- 8.5% of dwellings are social housing dwellings, more than double the state average
- 75.8% of residents own one or more vehicles which is lower than the Greater Melbourne population where 84.8% own one or more vehicles.
- Rental affordability is well below the Victorian measure and house prices well above, however rates of mortgage and rental stress are around average.

RecWest Footscray Operations

The key user groups of the facility include:

- Senior Citizens activities
- Health and Fitness
- Basketball (training only)
- Indoor soccer
- Roller Derby
- School Holiday Program
- Community Room Hire

The facility also has a small gym with a current membership of approximately 330 people.

Agenda Item 9.2

The centre currently operates within the following time frames:

Monday – Thursday	6.00am – 9.00pm
Friday	6.00am – 8.00pm
Saturday	9.00am – 2.00pm
Sunday	9.00am – 5.00pm

Attendance figures have been steady in recent years with 42,886 visits to the centre recorded for 2017/2018. The following table details the number of visits since 2011.

Year	Attendance
2011/2012	111,287
2012/2013	66,672
2013/2014	57,563
2014/2015	38,059
2015/2016	41,461
2016/2017	40,787
2017/2018	42,886

There has been a significant drop in attendance between 2011 to 2014 due to the decrease and then subsequent cancellation of the Out of School Hours program. Since then however attendance has been consistent.

Technical Review

In recent years a number of technical audits have been undertaken to understand current site issues and future development implications and possibilities. The following provides a summary of the findings:

Existing Site Layout

The RecWest community centre runs along the western boundary with an asphalt carpark in reasonable condition to the east. The centre comprises two distinct sections built at different periods. An outdoor basketball/netball court, bocce court and playground are situated to the south and east of the building and are showing signs of distress with the playground being fenced off from use. The building has two fenced courtyards bridging the northern and southern sections of the centre.

Further, there are two existing community buildings in the south east of the site with ageing infrastructure. They currently accommodate the local Scout group.

Existing Ground Conditions, Gas Management and Landscaping

The building and landscaping was constructed over a landfill that was filled in prior to 1953 and this has impacted the site in two ways. Firstly, the soil is contaminated which requires remediation as part of any development on the site. A report by Golders Associates, outlines the levels and types of contamination present on site as well as options going forward.

Secondly, the non-uniform compression of landfill below has resulted in uneven settlement of ground and topsoil, damaged landscaping and paving as well as creating voids under the building slab which are particularly visible on the north side of the

Agenda Item 9.2

building. The voids below the slab also create an opportunity for landfill gas to accumulate and is also addressed in the Golders Report.

Existing Facilities

The existing community centre consists of two buildings with a courtyard between. The southern building, which is double height brick and steel construction, was originally constructed as a pool with offices and meeting rooms. In the mid-1980s the pool area was covered over and the building was converted into a gymnasium, aerobics space, childcare rooms and offices. The northern building and courtyard were added in the early-1980s and similarly are brick and steel construction with a metal-clad, double height sports hall located centrally to the building. The concrete slab is suspended on steel piles which has meant the structure is unaffected by landfill settling. This building has meeting rooms, amenities, a kitchen and storage additional to the sports hall. The amenities are not compliant in size or number and the flooring throughout is in poor condition. The thatched ceiling throughout is undesirable for its high maintenance and high fire risk and the services generally require upgrading.

Summary of consultation with key stakeholders

Market research on indoor recreation facility trends, and community consultation has been undertaken as part of the Feasibility Study.

The following stakeholders were interviewed as part of this process:

- YMCA Management and operational staff
- Internal MCC staff
- Italian Pensioner Club (Circolo Di Pensionati Di Footscray)
- West Footscray Senior Citizens Club
- Greek Senior Citizen Group
- Footscray and District Gardening Club (FDCC)
- Australian Vietnamese Elderly Group (AVEG)
- Westroke
- Westgate Basketball Association
- Basketball Victoria
- Netball Victoria
- Table Tennis Victoria

Through discussions with existing user groups in particular it is reasonable to conclude RecWest Footscray is highly valued by the local Footscray community. The occupancy reviews and discussion with the senior citizen's groups indicates that the multipurpose rooms are heavily used six days a week for a range of community activities and functions.

The health and wellness area while limited in size is a popular facility. The initiation of a range of health and wellness programs by the YMCA over the last three years has assisted in slightly improving the operational performance of the Centre. The school holiday programs remain a popular and valued service at the Centre.

Agenda Item 9.2*Nearby Recreation Infrastructure*

Through the consultation process it became clear that an opportunity exists to improve the relationship with nearby recreation spaces including Shorten and Johnson Reserves that cater for junior and senior participation in cricket, football and soccer for both men and women.

Development of these sites in a collaborative planning approach will benefit all user groups and assist in meeting growth in participation.

Indoor Sport Provision

The key informant interviews, current court occupancy review and Basketball Victoria Strategic Plan indicates a high demand for indoor courts in the Maribyrnong area. The review indicates a significant lack of courts servicing the western region of Melbourne.

The State Government has also identified the lack of courts. In late 2015 the government undertook a research project to identify the immediate and medium term indoor sports stadium needs of Victorian communities. As a result, the government established the "Better Stadiums Funding Program" as a means of supporting the demand for additional indoor courts across Victoria.

An initial review of indoor stadiums within the Maribyrnong area indicates that there are a total of eight indoor sports stadiums providing a total of seventeen indoor sports courts. However of these facilities only five are available for community sporting groups of which two have restricted community access (Whitten Oval and VUT). None of the school facilities are available for community use.

Discussions with Westgate Basketball Association and Maribyrnong Basketball Association indicate that participation has increased rapidly particularly in the Footscray area. The Association identified a strong demand and need for additional courts in the near future to address the increasing demand for access to basketball and the increasing population. Demand will be further increased as a result of the major residential developments being undertaken in the area aimed at attracting young families. The increasing restriction on use of the four courts at the Whitten Oval will further exacerbate the lack of courts and supports the need for additional facilities.

The review has identified that there is a need for between 4 and 12 additional indoor sports courts to service the demands for indoor sports courts over the next 25 years with an immediate need for a 3 to 4 court facility.

The single indoor court at RecWest is heavily used for training by a number of clubs affiliated with the Westgate Basketball Association. The court is not used for competition, as it does not comply with current run-off standards.

Industry trends indicate the most effective indoor facility development model includes the provision of multiple courts (preference for 4) that can be used by a range of indoor sporting codes i.e. basketball, netball, volleyball, futsal etc. This model ensures both the financial and social viability of the facility.

Agenda Item 9.2

The market research supports the need for additional indoor sport courts in the Footscray area however the capacity of the RecWest site (size and geotechnical issues) to accommodate multiple courts has been identified as unfeasible.

The loss of the single court at RecWest would have a significant impact on the clubs and teams currently using the venue for training activities and this impact should be considered in any future developments.

It is recommended that an alternate site to RecWest Footscray capable of developing a facility with multiple indoor courts be identified to service the strong demand for access to courts for both training and competition activities for a range of high ball sports across the municipality.

Future Facility Component Brief

The priorities identified through the Feasibility Study indicate a need to consider the development of a new community/wellness centre and this is reflected in the following proposed component brief.

- Health and wellness centre facilities
- Multi-purpose activity and function room
- Community meeting rooms
- Meeting rooms
- Multi-purpose indoor space to accommodate mixed use sports and leisure activities
- Scout Hall
- Community amenities
- Community organisation kitchen, office and storage
- Management administration area
- Reception/entrance area
- Indoor/outdoor kiosk/café area

Details of the component brief are outlined further in the Feasibility Study.

2. Council Policy/Legislation**Council Plan 2017-2021**

This report contributes to Council's strategic objectives contained in the Council Plan 2017-2021, by considering:

- Strategic Objective:
 - Healthy and inclusive communities - provide and advocate for services and facilities that support people's wellbeing, healthy and safe living, connection to community, cultural engagement and whole of life learning.
 - Strong leadership - lead our changing city using strategic foresight, innovation, transparent decision making and well-planned, effective collaboration.

Agenda Item 9.2

- Quality places and spaces - lead the development of integrated built and natural environments that are well maintained, accessible and respectful of the community and neighbourhoods.
- Growth and prosperity - support diverse, well-planned neighbourhoods and a strong local economy.

Legislation

Not applicable

Conflicts of Interest

No officer responsible for, or contributing to, this report has declared a direct or indirect interest in relation to this report.

Human Rights Consideration

This report complies with the rights listed in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

3. Engagement

Extensive consultation has been undertaken and outlined in the body of this report.

4. Resources

Funding allocation within the 2018/2019 Council budget.

5. Environment

Not applicable

CONCLUSION

The Feasibility Study highlights that RecWest Footscray is highly valued by the local Footscray community and the Centre is heavily used 6 days per week for a range of community activities and functions.

A number of technical audits confirm that the facility is in poor condition and at the end of its useful life.

There is a clear and identified need for a replacement facility at RecWest Footscray to accommodate existing and future need and demand for a variety of community uses.

The consultation processes identified the opportunity to create a community, leisure and sporting precinct that caters for a range of diverse indoor and outdoor activities and opportunities using both the adjacent Kevin Shorten Reserve and nearby Johnson Reserve, and a newly constructed community/wellness facility.

Current usage trends are well demonstrated and indicate the need to ensure that the new development supports the existing strong senior citizen's programs and further

Agenda Item 9.2

develops a range of children and young people's programs by creating a range of multi-purpose community meeting and activity rooms and associated support infrastructure.

It is also proposed that a new purpose-built dry health and wellness area including a gymnasium and multipurpose program rooms to enable the health and fitness market to continue to increase and assist with improving the financial viability of the Centre. This may include the development of health suites for allied health professions such as massage therapists, physiotherapists and nutritionists.

The better activation of the reception and outdoor areas is also recommended, and may include consideration of a café area and the provision of unstructured features including a small-sided futsal court, half-court basketball/netball and refurbishment of the bocce rink.

It will be important to thoroughly consider the needs of all current groups on site, including basketball groups with training needs and the current Scout Hall within the Reserve.

Agenda Item 9.3**INVESTMENT POLICY 2018**

Director: Celia Haddock
Director Corporate Services

Author: Mark Connor
Manager Finance

PURPOSE

To present a revised Investment Policy, which was last adopted by Council in August 2013.

ISSUES SUMMARY

- Local Government Act (1989) – Section 143 (Allowable Investments):
Council is authorised to invest under the Local Government Act (1989) Section 143 (C), in Authorised Deposit Taking Institutes (ADI). ADI are institutes listed on Australian Prudential Regulation Authority (APRA) website. Major four Australian banks and potential community banks must be authorised ADI's.
- Investment Risk:
Council will only invest with the four major Australian banks which are A-1 or above rated by Standard & Poor's short term credit rating, plus authorised community banks who support the local community which are P-2 or above rated by Moody's short-term credit rating.
- Investment Spread:
The maximum amount that can be invested with any bank for investments will not be more than the 50 per cent of the total portfolio at the time of investing.
- Investment Return:
Investments will aim to achieve a higher return than the 90 day bank accepted bills, in a secure and conservative portfolio of investments.
- Investment Reporting:
All Investments will be reported quarterly to the Audit and Risk Committee and Council.
- Investment Decision Making Processes:
Authorised council officers make investment decisions with approved delegations based on knowledge of future cash flow requirements.

ATTACHMENTS

1. Investment Policy 2018 [↓](#)

Agenda Item 9.3**OFFICER RECOMMENDATION**

That Council adopts the Maribyrnong City Council Investment Policy 2018.

BACKGROUND

Council officers have undertaken a review of Council's current Investment Policy which was last adopted by Council in August 2013.

The policy provides guidance to establish rules, directions and guidelines which act as a reference guide for the investment of surplus funds.

DISCUSSION/KEY ISSUES**1. Key Issues***Investment Spread*

Council maintains a spread of investments. The maximum amount that can be invested with any bank for investments will not be more than the 50 per cent of the total portfolio at the time of investing.

Investment Risk

To minimise the capital erosion risk, the draft policy proposes a continuation of the current practice of investing with major four Australian banks which are A-1 or above rated by Standard & Poor's short term credit rating. In addition, it also proposes investment with authorised community banks which are P-2 or above rated by Moody's short- term credit rating.

The proposed investment policy is ensuring the non-speculative nature of its investments while maximising its interest earnings in a secure environment.

Investment Return

Investments will aim to achieve a higher return than the 90 day bank accepted bill rate, in a secure and conservative portfolio of Council investments.

Future Investment Opportunities for Engaging With the Community Banking Sector

The future opportunities of investing with community banks have been reviewed, and a policy position to allow investments with highly rated (P-2), eligible community banks listed on the Australian Prudential Regulation Authority (APRA) website, which are supporting the local community is supported. Consideration would be given to community banks' support to the local community prior to considering any investment.

Agenda Item 9.3

Community bank profit distribution practices will be considered to review benefits to the community prior to any investments.

Investments Allowed

Section 143(c) of the Local Government Act (1989) provides authority for Council to invest – in Authorised Deposit Taking Institutes (ADI). ADI are institutes listed on APRA website. Major four Australian banks and potential community banks must be authorised ADI's.

Investment Reporting

All Investments will be reported quarterly to the Audit and Risk Committee and Council Investment Decision Making Processes

Investment Decision Making Process

Many factors are into consideration when determining the investment term and value. This includes an assessment of overall Council needs in the current economic environment.

Assessing Surplus Funds

The following points are used as a guide to assess Council surplus funds:

- Average fortnightly payroll
- Estimated weekly creditor payments
- Any large payments/receipts (such as work cover, unfunded superannuation and Quarterly Rates collections)
- Maturity of current investments in the portfolio.

Council has taken a very conservative approach to its investment portfolio, and generally invests in short and medium term investments maturing at different intervals. There are currently no long term investments, however these could be used for Long Service Leave entitlements, should the earning rates be appropriate.

2. Council Policy/Legislation**Council Plan 2017-2021**

This report contributes to Council's strategic objectives contained in the Council Plan 2017-2021, by considering:

- Strategic Objective:
 - Strong leadership - lead our changing city using strategic foresight, innovation, transparent decision making and well-planned, effective collaboration.

Legislation

- Section 143 of the Local Government Act (1989)
- City of Maribyrnong Investment Strategy

Agenda Item 9.3

- Australian Accounting Standards (AASB)

Conflicts of Interest

No officer responsible for, or contributing to, this report has declared a direct or indirect interest in relation to this report.

Human Rights Consideration

This report complies with the rights listed in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

3. Engagement

Not applicable.

4. Resources

All Investments will be reported quarterly to the Audit and Risk Committee and Council. Finance will aim to maximise the interest income, while keeping the risk low. Finance will benchmark its investments against the 90 day bank accepted bills in their reporting to Council.

5. Environment

Not applicable.

CONCLUSION

The Maribyrnong City Council Investment Policy 2018 is presented for adoption.

Agenda Item 9.3 - Attachment 1



Investment Policy

Records number:		Date Approved:	
Endorsed by/date:	Council	Policy Author:	Financial Accountant
Policy Owner:		Review date:	13 August 2018
Policy Status:	Finance Manager	Review No:	3

REVISION RECORD

Date	Version	Revision Description
23/04/2013	1	Revision of a prior investment policy
01/08/2018	2	Revision of investment policy
13/08/2018	3	

Agenda Item 9.3 - Attachment 1

Table of Contents

1. Introduction	2
2. Purpose	2
3. Scope	2
4. Definitions	2
5. Responsibilities	3
6. Policy	3
7. Key Stakeholders	7
8. Related Legislation	7
9. Related Documents	7
10. Review of Policy	7

Agenda Item 9.3 - Attachment 1

1. Introduction

Maribyrnong City Council investment policy has been developed to document the process that Finance will follow when investing surplus cash of the Council. This policy is set within the requirements of s143 of the *Local Government Act (1989)* and is in accordance with Councils instruments of delegation.

LOCAL GOVERNMENT ACT 1989 - SECT 143 Investments

A Council may invest any money—

- a) in Government securities of the Commonwealth;
- b) in securities guaranteed by the Government of Victoria;
- c) with an authorised deposit-taking institution;
- d) with any financial institution guaranteed by the Government of Victoria;
- e) on deposit with an eligible money market dealer within the meaning of the Corporations Act;
- f) in any other manner approved by the Minister after consultation with the Treasurer either generally or specifically, to be an authorised manner of investment for the purposes of this section.

2. Purpose

The policy provides guidance to establish rules, directions and guidelines which act as a reference guide for the investment of surplus funds.

3. Scope

This policy applies to:

- the Finance department at Maribyrnong City Council.
- to all investment and cash management activities.
- complies with the s143 of the *Local Government Act 1989*.

4. Definitions

The following terms used in the policy are explained below.

Term	Definition
APRA	Australian Prudential Regulation Authority
ADI	Authorised Deposit Taking Institute are institutes listed on APRA website
Standard & Poor's	International Credit Rating Agency
Moody's	International Credit Rating Agency
CBA	Commonwealth Bank of Australia
ANZ	Australian and New Zealand Banking Group

Agenda Item 9.3 - Attachment 1

NAB	National Australia Bank
Westpac	Westpac Banking Corporation
CommBiz	Commonwealth bank online banking software.
Instrument of Delegation	Document that details the delegated powers, duties and functions to members of Council staff.

Community bank: A commercial bank that does not have a national presence, works in a local area and operates independent of larger bank chains.

5. Responsibilities

The Financial Accountant is responsible for reviewing this policy every two years, and adhering to the guidelines adopted in the policy.

6. Policy

6.1 Investment Objective

The objectives of this Investment Policy are to ensure that:

1. All surplus funds are invested in accordance with s143 of the *Local Government Act (1989)*.
2. Investment income is maximised with minimal risk.
3. Investments achieve a higher return than the interest rate on the 90 day bank accepted bill rate.
4. Interest rate risk is minimised and capital erosion risks are avoided.
5. Council's investment portfolio is diversified (spread) to minimise risk.
6. All investment transactions are appropriately authorised in line with Councils Instruments of Delegation.
7. Appropriate policies and procedures and internal control are in place to implement and monitor the investment policy.

6.2 Potential Investments allowed under Section 143

Potential investments for Maribyrnong City Council that comply with s143 of the Local Government Act (1989) are detailed below:

- Cash/11am (On-Call)
- Term Deposit
- Commercial Bill
- Floating Rates Notes
- Fixed Rate Notes
- Transferable Investment Certificate (TIC)
- Government Securities

Maribyrnong City Council will restrict its investments to Term Deposits and On-call accounts with authorised deposit taking institute's under s143 (c).

Agenda Item 9.3 - Attachment 1

6.3 Credit Ratings

The Finance department will check the current list of Credit Ratings for all banking institutes where Council's funds are invested. Maribyrnong City Council will invest with major four Australian banks (CBA, ANZ, NAB and Westpac) subject to interest rates offered. These banks must be rated A-1 or above by Standard & Poor's short term credit rating. In addition to the major four Australian banks, investments may also be made with community banks which are authorised ADI's and are providing benefits to our community. These community banks should be rated P-2 or above by Moody's Short term credit rating.

The two tables below explain Moody's and Standard & Poor's short term credit ratings.

Table 1 Moody's Short Term Credit Ratings

Short Term Moody's Credit Rating	
Moody'	Rating Grade Description
P-1	Superior ability to repay short-term debt obligations
P-2	Strong ability to repay short-term debt obligations
P-3	Acceptable ability to repay short-term obligations.

Source: www.moodys.com

Maribyrnong City Council will primarily restrict its investment to P-1 rated institutions. P-2 rated community banks will be considered as per table 3 on Page 5.

Table 2 Standard & Poor's Short Term Credit Ratings

Short Term Standard & Poor Credit Ratings	
S&P	Rating Grade Description
A-1	The obligor's capacity to meet its financial commitment on the obligation is strong. Sign (+) indicated that the obligor's capacity to meet its financial commitment on these obligations is extremely strong
A-2	The obligor's capacity to meet its financial commitment on the obligation is satisfactory
A-3	Adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.

Source: www.standardandpoors.com

Maribyrnong City Council will restrict its investments to A-1 rated or above, with the major four Australian banks, National Australia Bank (NAB), Commonwealth Bank of Australia (CBA), Australia and New Zealand Banking Group (ANZ) and Westpac Banking Corporation (Westpac).

6.4 Investment Term

- Generally only short-term investments will be considered (for up to 12 months). However the Long Service Leave reserve can be invested for longer terms.
- In order to determine the length of time that funds will be invested, consideration must be given to commitments for capital, operating and other expenditures.

Agenda Item 9.3 - Attachment 1

- Sufficient funds must be accessible to meet such commitments as and when they fall due. It will therefore be necessary to have a mixture of cash (at call) investments and other fixed term investments. Determining the correct 'mix' requires consideration of budgeted and forecast expenditure on a short, medium and long-term basis.

6.5 Investment Risks

There are two types of risks which Council will consider before making the investment decision.

6.5.1 Interest rate risk is the variability in return caused by movements in interest rates. In order to minimise the interest rate risk "Maribyrnong City Council" invests in short to medium term investments, except for the Long Service Leave reserve which can be invested for longer term.

6.5.2 Capital erosion risk is the risk of losing the principal amount invested.

Protection of Council's investments is of paramount importance. All investments that could erode Council's cash base should be avoided. Therefore consideration must be given to the credit risk of a financial institution which Council is considering investing with. One way of measuring such risk is through assessment of organisations credit ratings as discussed in the table 1 and 2. Maribyrnong City Council will only invest in P-2 or equivalent rated authorised community banks and A-1 rated major four Australian banks. These institutes should also be listed on APRA website.

6.5.3 Investment Diversification

Diversification is one of the consideration used to minimise risk. In order to minimise the capital erosion risk Council has adopted a policy to diversify its investments over the number of banks, where the maximum money that can be invested with any one Bank should not be more than 50% of the total portfolio.

Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

Table 3 Rec Investment Diversification

S&P Short Term	Moody's Short Term	Investment Maximum
A-1	P-1	50%
A-2	P-2	5%
A-3	P-3	0%

Note: If any of the local government investments are downgraded such that they no longer fall within the investment policy, they will be divested as soon as practicable.

6.5.4 Investments in Community Banking Sector

Maribyrnong City Council has a particular responsibility to the community to invest their funds responsibly. This policy enables Maribyrnong City Council to invest in community banks with P-2 credit ratings or above. Eligible community banks should be listed on APRA website, working with the community and generating positive community impacts within the municipality. Officers must consider community banks support to the local community prior to considering the investment.

Agenda Item 9.3 - Attachment 1

6.5.5 Investment Process

The process of investing involves the following:

- a. Identify Investment Opportunities – this involves monitoring Council's cash position on a daily basis to identify surplus funds available for investment and to ensure that adequate liquid funds are available to meet anticipated cash outlays.
- b. Quote Process – a minimum of two quotes are to be obtained from major four banks and/or authorised deposit taking community banks for;
 - Short Term Deposits
 - High Interest Bearing (At-call accounts)
- c. Investment Return - The selection criterion is based on the quote that offers the highest rate of return within diversification limitations and acceptable risk parameters (refer credit ratings). P-2 rated community banks which are providing support to community and are listed on APRA website will also be considered.
- d. Funds are transferred by normal payment process from Councils general fund. Two authorised officers are required to approve the payment transaction as per the Council Delegation.
- e. In addition to the payment process, the investment decision will be communicated to the relevant bank/financial institution that Council chose to invest with.
- f. Investment Confirmations will be received on placing an investment.
- g. All investment working papers are stored on Councils document management system and available for current year audit purposes.
- h. All necessary accounting entries are recorded on the day of investment transactions.
- i. Investment register is updated for every investment transaction and is reconciled at the end of every month.

6.5.6 Investment Authorisation

All investments must be authorised by appropriate officers as delegated.

- Chief Executive Officer (CEO)
- Director of Corporate Services (DCS)
- Manager Finance (MF)
- Financial Accountant (FA)
- Coordinator Management Accounting (SMA)

The delegated authority as at January 2018 is listed below:

5.5 Investments			
5.5.1	Investments – minor variations in the investment policy as adopted by Council	DCS	Subject to subsequent report to Council
5.52	Investments – decisions (including the decision of how much to invest) within the investment strategy as adopted by Council. Over \$5 million	CEO, DCS, MF, FA	Decisions include strategic and allocation, rollover of investments, tactical asset allocation and asset sector management.

Agenda Item 9.3 - Attachment 1

	Between \$1 million and \$5 million	CEO, DCS, MF, SMA, FA	Within the terms of <i>Local Government Act (1989)</i> , section 138. Two delegates' signatures required.
--	-------------------------------------	-----------------------------	--

Instrument of Sub Delegation by the Chief Executive Officer – Operating Authority (Finance and General Administration)

DELEGATED POWER	DELEGATE	NOTES
Up to \$1 million	MF, SMA, FA	Decisions include strategic asset allocation, rollover of investments, tactical asset allocation and asset sector management. Within the terms of the <i>Local Government Act (1989)</i> , section 138
5.5.3 Investments – preparation of a monthly report of investment returns	SMA, FA	
5.54 Transfer to and from Online Saver Accounts to General Fund Accounts with CBA	MF, SMA, FA	

6.5.7 Investment Reporting

All Investments will be reported quarterly to the Audit and Risk Committee and Council.

7.Key Stakeholders

The Key stakeholders in this policy are:

- Council
- Banking Institutions
- Community Banks

8.Related Legislation

All investments are to be made in accordance with the Local Government Act (1989) Section 143.

9.Related Documents

Not applicable

Agenda Item 9.3 - Attachment 1

10. Review of Policy

The investment policy will be reviewed every four years from the date of the approval, or if there is a change in the following circumstances:

- Legislative Changes – for example, changes to the Local Government Act 1989 may result in a change to the financial institutions that Council may invest in.
- Performance – where Council's investment portfolio does not measure favourably against relevant benchmark interest rates, this may instigate a review of the policy. A formal review is to be conducted every three years.
- Council request - where Council determines that a need has arisen to review the policy.

Agenda Item 9.4

MAV STATE COUNCIL MOTIONS

Director: Celia Haddock
Director Corporate Services

Author: Lisa King
Manager Governance and Commercial Services

PURPOSE

To present motions for submission to Municipal Association of Victoria (MAV) State Council Meeting on 19 October 2018.

ISSUES SUMMARY

- The MAV State Council meets twice a year to consider matters of state-wide significance. The first meeting was held on 18 May 2018 and the next meeting is scheduled for 19 October 2018.
- Motions are put forward by member councils for consideration by this peak association.
- All motions are required to be submitted to the MAV by 21 September 2018.
- Proposed motions have been drafted and cover the areas of Public Land Use, Infrastructure Contributions, Mayor and Councillor Allowances, Development of New Schools, Age Friendly Environments, Reducing Harm from Gambling and Affordable Housing.
- The proposed motions have broad relevance across the Local Government sector, and are relevant to current issues within the City of Maribyrnong.
- On 21 November 2017, Council appointed Cr Catherine Cumming as Council's representative to the MAV, and Cr Cuc Lam as substitute representative.

ATTACHMENTS

Not applicable

Agenda Item 9.4**OFFICER RECOMMENDATION**

That Council approves motions for submission to the Municipal Association of Victoria's State Council Meeting to be held on 19 October 2018 as follows:

- 1. That the Municipal Association of Victoria calls on the Victorian State Government to develop an MOU with Local Government in relation to public land, its use and transfer for local government use**
 - 2. That the Municipal Association of Victoria calls on the Victorian State Government to develop a funding stream for Council's that are experiencing significant population growth but are not considered part of the growth areas (GAIC).**
 - 3. That the Municipal Association of Victoria advocates to the Minister for Local Government for a review of Councillor allowances to better reflect the time commitment, community expectations and minimum wage values.**
 - 4. That the Municipal Association of Victoria calls on the Victorian State Government to publicise a long-term plan for the development of new schools to meet the needs of growing communities.**
 - 5. That the Municipal Association of Victoria advocates to the Victorian State Government and specifically to Minister Foley, Minister for Housing, Disability & Ageing, to commit a meaningful level of funding to a program to plan and deliver "age friendly" environments in all Local Government Areas and systematically reduce the isolation and loneliness experienced by a growing number of older Victorians.**
 - 6. That the Municipal Association of Victoria calls upon State Government to commit to strategies to reduce gambling losses and harms and implements increased allocation of support funds to communities experiencing large gambling losses.**
 - 7. That the Municipal Association of Victoria calls upon State Government to invest in demonstration projects which will deliver well designed, well connected affordable housing.**
-

Agenda Item 9.4**BACKGROUND**

The State Council Meeting provide the opportunity for councils to submit motions on matters of state-wide significance to the local government sector.

MAV State Council Meetings are convened twice a year. The first meeting was held on 18 May 2018 and the next meeting is scheduled for 19 October 2018.

DISCUSSION/KEY ISSUES**1. Key Issues**

Motions submitted by councils to the MAV State Council Meeting are debated, and if adopted, acted upon by the MAV on behalf of the entire Victorian local government sector. State-wide support will help strengthen the public profile of endorsed issues, and advance advocacy of the issues with other levels of government.

The following motions have been identified as potential issues of state-wide significance.

TITLE	MOTION	RATIONALE
Public Land Use	That the Municipal Association of Victoria calls on the Victorian State Government to develop an MOU with Local Government in relation to public land, its use and transfer for local government use.	Plan Melbourne 2017-2050 predicts Melbourne's west will become the city's fastest growing region in to the middle of this century. Current planning guidelines suggest high density living will occur in many locations across the City of Maribyrnong. Planning for this population increase, changed demographic and increased density will be crucial to maintaining our City's livability and access to usable open space is an absolute necessity. Land currently under the management of State Government and other authorities could cost effectively be transformed to meet critical shortages of public open space via a Memorandum of Understanding.
Infrastructure Contributions	That the Municipal Association of Victoria calls on the Victorian State Government to develop a funding stream for Council's that are experiencing significant population growth but are not considered part of the growth areas (GAIC).	The growth areas infrastructure contribution (GAIC) was established to help provide infrastructure in Melbourne's expanding fringe suburbs. It is a one off-contribution payable on certain events usually associated with urban property development. These are usually buying, subdividing, and applying for a building permit on large blocks of land.

Agenda Item 9.4

		With the population increasing by 80% by 2041, Maribrynong is also experiencing significant growth. A broader scheme based on projected population growth would assist the provision of vital infrastructure in Melbourne's inner west.
Mayor and Councillor Allowances	That the Municipal Association of Victoria to advocate to the Minister for Local Government for a review of Councillor allowances to better reflect the time commitment, community expectations and minimum wage values.	<p>Mayors and Councillors are entitled to receive an allowance while performing their duty as an elected official. The Victorian Government sets the upper and lower levels for allowances paid to Councillors.</p> <p>The allowances ought to be reviewed in line with the Salary and allowances of Victorian parliamentarians and in accordance with the National Minimum Wage.</p>
Development of New Schools	That the Municipal Association of Victoria calls on the Victorian State Government to publicise a long-term plan for the development of new schools to meet the needs of growing communities.	<p>Council acknowledges the importance of education as an employment and social venue.</p> <p>With increasing population, an increase in demand for primary and secondary schools will also occur. Over the past decade, Government funding has not kept up with constantly increasing demand and as such, will be unable to keep up with future growth.</p>
Age Friendly Environments	That the Municipal Association of Victoria State Council advocates to State Government and specifically to Minister Foley, Minister for Housing, Disability & Ageing, to commit a meaningful level of funding to a program to plan and deliver "age friendly" environments in all Local Government Areas and systematically reduce the isolation and loneliness experienced by a growing number of older Victorians.	<p>Broad consultations focusing on the needs of older Victorians have occurred throughout the State in recent years, and it is clear that there is commonly held concern regarding the levels of isolation and loneliness experienced by our ageing population. The Strengthening Seniors Inclusion and Participation pilot projects were funded and demonstrated a number of innovative initiatives, however funding for sustainable implementation has not been identified to date.</p> <p>Aligning to the role of the Commissioner for Senior Victorians and to the Victorian Government's <i>Age Friendly Declaration</i> of 2016, there is a need to make resources available, in partnership with the Local Government sector, to develop robust and consistent approaches to secure quality of life outcomes for our more vulnerable ageing population.</p> <p>Local Governments are in a position to</p>

Agenda Item 9.4

		plan for environments and programs that will better support liveability and well-being for senior Victorians.
Reducing harm from gambling	That the Municipal Association of Victoria calls upon State Government to commit to strategies to reduce gambling losses and harms and implements increased allocation of support funds to communities experiencing large gambling losses.	<p>Maribyrnong City Council supports action to reduce the harm from pokies.</p> <p>The losses from pokies in the City of Maribyrnong have increased by over \$856,000 in the last financial year, to \$54.9 million in 2017-18. In particular, losses from pokies are highest from venues in vulnerable communities and in convenient locations, such as shopping centres.</p> <p>Strategies to reduce gambling losses and harm could include:</p> <ul style="list-style-type: none"> • Introducing a cap on the number of pokies in vulnerable communities and in convenient locations. • Introducing a maximum \$1 bet per spin and a maximum of \$120 per hour. • Banning pokie venue design that encourages patrons to use gaming machines. This includes the location of the gaming room in proximity to venue food services and toilets. • Reintroducing 10 year terms for EGM entitlements to reduce the long term harm caused by pokies in local communities. • Changing the definition of what can be claimed as community benefit by pokies venues, to genuine philanthropic organisations or charities as defined by tax deductible status or grass roots activities, to ensure more of the revenue lost is returned to vulnerable communities.
Affordable housing	That the Municipal Association of Victoria calls upon State Government to invest in demonstration projects which will deliver well designed, well connected affordable housing.	<p>Many municipalities have ageing social housing stock that is poorly built. There is also a number of single dwelling social housing properties on large blocks of land.</p> <p>The development of demonstration projects for affordable housing provides the opportunity to increase the stock of affordable housing and reduce the levels housing stress for vulnerable communities across Victoria.</p> <p>It also presents the opportunity to</p>

Agenda Item 9.4

		revitalise local neighbourhoods and encourage housing design that supports the diverse needs of local communities, such as older people and people with disabilities.
--	--	---

2. Council Policy/Legislation**Council Plan 2017-2021**

This report contributes to Council's strategic objectives contained in the Council Plan 2017-2021, by considering:

- Strategic Objective:
 - Strong leadership - lead our changing city using strategic foresight, innovation, transparent decision making and well-planned, effective collaboration.

Conflicts of Interest

No officer responsible for, or contributing to, this report has declared a direct or indirect interest in relation to this report.

Human Rights Consideration

This report complies with the rights listed in the Victorian *Charter of Human Rights and Responsibilities Act 2006*.

3. Engagement

Relevant departments have been consulted, and have assisted in the preparation of the proposed motions.

4. Resources

Not applicable.

5. Environment

Not applicable.

CONCLUSION

The motions endorsed at the MAV State Council Meeting enable issues of state-wide and nation-wide significance and strategic importance for the local government sector, to be acted upon with the support of these peak associations.

Agenda Item 9.5**ASSEMBLY OF COUNCILLORS - JULY 2018**

Director: Celia Haddock
Director Corporate Services

Author: Lisa King
Manager Governance and Commercial Services

PURPOSE

To receive and note the record of Assemblies of Councillors for July 2018.

ISSUES SUMMARY

Section 80A of the *Local Government Act 1989* requires that the written record of an assembly of Councillors is, as soon as practicable, reported at an ordinary meeting of the Council and incorporated in the minutes of that Council meeting.

An assembly of Councillors is:

- A meeting of an advisory committee of the Council if at least 1 Councillor is present; or
- A planned/scheduled meeting of at least half of the Councillors and 1 member of staff which considers matters that are intended/likely to be the subject of a decision of the Council or subject to the exercise of a function, duty or power of the Council that has been delegated to a person/committee.

An assembly of Councillors does not include:

- A meeting of the Council
- A special committee of the Council
- An audit committee
- A club, association, peak body, political party or other organisation.

The attached record of Assemblies of Councillors is reported to Council in accordance with this requirement.

ATTACHMENTS

1. Assembly of Councillors - July 2018 [↓](#)

OFFICER RECOMMENDATION

That Council notes the record of Assemblies of Councillors for July 2018.

Agenda Item 9.5 - Attachment 1

July 2018				
Meeting and Date	Councillor Attendees	Council Staff Attendees	Matters Considered	Conflict of Interest Disclosures
Brooklyn Community Representative Group Meeting 11 July 2018	Cr Mia McGregor		<ul style="list-style-type: none"> Brimbank City Council Update West Gate Tunnel project EPA Victoria Update on West Gate Tunnel EPA Victoria Update on dust, noise and odour program and EPA reform BCRG Review and Future Planning Process 	
Councillor Strategic Briefing Session 17 July 2018	Cr Simon Crawford Cr Catherine Cumming Cr Gina Huynh Cr Cuc Lam Cr Mia McGregor Cr Martin Zakharov	Stephen Wall (Chief Executive Officer) Celia Haddock (Director Corporate Services) Clem Gillings (Director Community Services) Nigel Higgins (Director Planning Services) Craig Medcalf (Acting Director Infrastructure Services) Susie Wickes (Coordinator Activation and Festivals) Adrian Havryluk (Manager City Strategy) Catherine Hedley (Coordinator Diversity and Inclusion)	<ul style="list-style-type: none"> Intercultural Cities Agreements Gordon and Mephan Precinct – Amendment C143 2018/19 Festival City Grants Program Future options for HACC Program for Young People (HACC-PYP) and the National Disability Insurance Scheme (NDIS) Update – Footscray Library, Community and Cultural Hub Councillor Strategic Planning Weekend Results of Town Hall Community Engagement Yarraville Village – Pedestrian Safety and Priority Treatments Maribyrnong Active Transport Advisory Committee Enterprise Maribyrnong Update on Maribyrnong 2040 Community Plan Review of Risk Management Policy Delegates Report – June 2018 Assembly of Councillors – June 2018 Noting of the Confirmed Minutes of Special Committees Confirmation of the Minutes of the Previous City Development Special Committee Meeting – 26 June 2018 Confirmation of the Minutes of the Previous Council Meeting – 26 June 2018 	Cr Gina Huynh declared a Conflict of Interest in regards to Gordon and Mephan Street Precinct – Amendment C143 Report as her mother own property next door.

Agenda Item 9.5 - Attachment 1

July 2018				
Meeting and Date	Councillor Attendees	Council Staff Attendees	Matters Considered	Conflict of Interest Disclosures
Councillor Only Time 23 July 2018	Cr Simon Crawford Cr Catherine Cumming Cr Cuc Lam Cr Mia McGregor Cr Martin Zakharov	Stephen Wall (Chief Executive Officer)	<ul style="list-style-type: none"> • Councillor Strategic Planning Weekend • Advocacy Program • CEO Performance Review • Major Projects Update 	
Disability Advisory Committee 25 July 2018	Cr Lam Cr Cumming Cr McGregor	Bridget Monro-Hobbs, Manager Community Development Positive Ageing and Inclusion Katherine Marshall, Disability Access and Inclusion Planner Liz Wright, MetroAccess Officer Sam Le Page, Community Liaison and Transition Officer	<ul style="list-style-type: none"> • Disability Access and Inclusion Planner • Event recap: LGBTIQ+ people with disability and the implementation of the Convention on the Rights of Persons with Disability (CRPD) • MetroAccess and Bandmates Victoria update • Bar Audit • NDIS update • DAC discussion: goals, ideas, planning • Other Business 	

Agenda Item 9.6

DELEGATES REPORT - JULY 2018

Director: Celia Haddock
Director Corporate Services

Author: Lisa King
Manager Governance and Commercial Services

PURPOSE

To present the Councillor delegates' reports for the period July 2018.

ISSUES SUMMARY

- The Councillor delegates' reports demonstrate Council's commitment to open and transparent governance. Details of Councillor Delegates Reports are presented to an Ordinary Council Meeting on a monthly basis, and made available on Council's website.
- As part of their governance and representation obligations, individual Councillors represent Council on a range of committees. The committees operate outside of the section 86 (of the Local Government Act 1989) Committees established by Council.
- Councillor participation in peak associations, local and regional forums and specific issues committees is an important part of effective governance and representation.
- Attached are the Councillor delegates' reports for July 2018.

ATTACHMENTS

1. Delegates Reports - July 2018 [↓](#)

OFFICER RECOMMENDATION

That Council notes the Councillor delegates' reports July 2018 which will be made available on Council's website for the term of the current Council.

Agenda Item 9.6 - Attachment 1

Delegates Reports July 2018

Delegate	Committee	Meeting Date	Items Discussed
Cr Martin Zakharov Cr Sarah Carter	Melbourne Transport Forum	4 July 2018	<ul style="list-style-type: none"> • Welcome/Attendance/Apologies • Minutes of previous meeting • Presentation – Bus Rapid Transit proposal, City of Manningham • Presentation – Resilient Cities and flagship proposal Metropolitan Cycle Network • Presentation – Transport items in development permits • MTF Strategic Public Transport Advocacy • Pre-election town hall meetings • ‘Billions for Bus’ advocacy • Follow up from cycling presentation • Council Information Sharing • Executive Meeting June Report Back • Treasurer’s Report
Cr Mia McGregor	Brooklyn Community Representative Group Meeting	11 July 2018	<ul style="list-style-type: none"> • Brimbank City Council Update • West Gate Tunnel project • EPA Victoria Update on West Gate Tunnel • EPA Victoria Update on dust, noise and odour program and EPA reform • BCRG Review and Future Planning Process
Cr Simon Crawford	LeadWest Environment Planning and Sustainability Group	16 July 2018	<ul style="list-style-type: none"> • Terms of Reference and Group Structure • Non-Council Membership • Group Vision Statement and 2018-19 Work Plan – Key Items • EPS Sub-groups • Other LeadWest Groups • LeadWest Board • Member Updates • Other Business • Confirmation of actions agreed
Cr Simon Crawford Cr Mia McGregor	Roadsafe Westgate	18 July 2018	<ul style="list-style-type: none"> • VicRoads Community Road Safety Grants Program • Minutes of the last meeting conducted on 20th June 2018 • Matters Arising • Treasurer’s Report • Secretary’s Report • Program Development/Information • VicRoads Update and Information • Council Reports <ul style="list-style-type: none"> ○ Hobsons Bay ○ Maribyrnong

Agenda Item 9.6 - Attachment 1

Delegate	Committee	Meeting Date	Items Discussed
			<ul style="list-style-type: none"> ○ Melton ○ Wyndham • Program Reports <ul style="list-style-type: none"> ○ Older Drivers, Young Drivers, LAOM, Speeding, RoadSafety Messages • Police Reports • Advocacy • General Business <ul style="list-style-type: none"> ○ 2017-2018 RoadSafe Westgate Annual Report
Cr Cuc Lam Cr Catherine Cumming Cr Mia McGregor	Disability Advisory Committee	25 July 2018	<ul style="list-style-type: none"> • Disability Access and Inclusion Planner • Event recap: LGBTIQA+ people with disability and the implementation of the Convention on the Rights of Persons with Disability (CRPD) • MetroAccess and Bandmates Victoria update • Bar Audit • NDIS update • DAC discussion: goals, ideas, planning • Other Business
Cr Martin Zakharov	Western Transport Alliance (LeadWest Transport Group_)	26 July 2018	<ul style="list-style-type: none"> • Presentation - Potential high Frequency/rapid bus routes in Melbourne's West • Victorian Coalition Roads Intersection policy • Confirmation of Western Transport Alliance Terms of Reference • Future agenda and events for Western Transport Alliance • LeadWest Groups • LeadWest Board • Member updates • Other Business • Actions Agreed

Agenda Item 12

CONFIDENTIAL BUSINESS

Closure of meeting to public

Recommendation

That Council resolve to close the meeting to the public pursuant to Section 89(2) of the Local Government Act 1989 to discuss the following matter(s):

Confidential Agenda Item 12.1, Proposed Property Acquisition

Confidential Agenda Item 12.1 is considered confidential under section 89(2) of the Local Government Act 1989 as it contains information relating to:

- (d) contractual matters(h) any matter which Council considers prejudicial to Council or any person.