

Planning Enquiries Phone: (03) 9688 0200

Web: www.maribyrnong.vic.gov.au

Office Use Only Application No.:

Application to

CITY OF MARIBYRNONG

/

ADVERTISED PLAN

AMEND a Planning Permit

If you need help to complete this form, read MORE INFORMATION at the end of this form.

Any material submitted with this application, including plans and personal information, will be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of enabling consideration and review as part of a planning process under the *Planning and Environment Act 1987*. If you have any questions, please contact Council's planning department.



- amend a permit or part of a permit if the Victorian Civil and Administrative Tribunal (VCAT) has directed
 under section 85 of the Act that the responsible authority must not amend that permit or that part of the
 permit (as the case requires); or
- amend a permit issued by the Minister under Division 6 of Part 4 of the Act (these applications must be made to the Minister under section 97I of the Act).

A Questions marked with an asterisk (*) must be completed.

Click for further information.

Clear Form

The Land l	i
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Address of the land. Complete the Street Address and one of the Formal Land Descriptions.

Street Address *

Unit No.:

St. No.:

St. Name:

Suburb/Locality:

Postcode:

A Lot No.:

OR

B Crown Allotment No.:

Parish/Township Name:

Formal Land Description * Complete either A or B.

This information can be found on the certificate of title.

If this application relates to more than one address, attach a separate sheet setting out any additional property details

Planning Permit Details II

What permit is being amended?*

Planning Permit No.:		

The Amended Proposal 💶

🛕 You must give full details of the amendment being applied for. Insufficient or unclear information will delay your application.

What is the amendment being applied for?*

- Indicate the type of changes proposed to the permit.
- List details of the proposed changes.

If the space provided is insufficient, attach a separate sheet.

This application seeks to amend:	
What the permit allows	Plans endorsed under the permit
Current conditions of the permit	Other documents endorsed under the permit
Details:	
Provide plans clearly identifying all proposed ch	hanges to the endorsed plans, together with: any information required

Provide plans clearly identifying all proposed changes to the endorsed plans, together with: any information required by the planning scheme, requested by Council or outlined in a Council checklist; and if required, include a description of the likely effect of the proposal.

Development Cost II Cost of proposed amended Cost of the permitted Estimate cost of development* development: development: Cost difference (+ or -): If the permit allows development, estimate the cost difference between \$ \$ the development allowed by the permit and the development to be allowed by the amended permit. Insert 'NA' if no development is proposed by the permit. You may be required to verify this estimate.

Existing Conditions II

Describe how the land is used and developed now *

For example, vacant, three dwellings, medical centre with two practitioners, licensed restaurant with 80 seats, grazing.

Have the conditions of the land changed since the time of the original permit application? Yes No If yes, please provide details of the existing conditions.
Provide a plan of the existing conditions if the conditions have changed since the time of the original permit application. Photos are also helpful.

Title Information II



Encumbrances on title *

Does the proposal breach, in any way, an encumbrance on title such as a restrictrive covenant, section 173 agreement or other obligation such as an easement or building envelope?
Yes (If 'yes' contact council for advice on how to proceed before continuing with this application.)
○ No
O Not applicable (no such encumbrance applies).
Provide a full, current copy of the title for each individual parcel of land forming the subject site. The title includes: the covering 'register search statement', the title diagram and the associated title documents, known as 'instruments', for example, restrictive covenants.

Applicant and Owner Details II

Provide details of the applicant and the owner of the land.

A call a cal								
Applicant *	Name:							
The person who wants the permit.	Title: Surname:							
	Organisation (if applicable):							
	Postal Address:		If it is a	P.O. B	ox, enter	r the details here	9:	
	Unit No.:	Unit No.: St. No.: St. Name:						
	Suburb/Locality:				State	e:	Postcode:	
Please provide at least one contact	Contact informati	on for applicant OR cont	act pers	on be	low			
phone number *	Business phone:			Em	ail:			
	Mobile phone:			Fax	X:			
Where the preferred contact person for the application is different from	Contact person's	Contact person's details* Name: Same as applicant					Same as applicant	
the applicant, provide the details of that person.	Title:	First Name:			Surna	ıme:		
	Organisation (if a	pplicable):						
	Postal Address:		If it is a	P.O. Bo	ox, enter	the details here	e:	
	Unit No.:	St. No.:	St. N	lame:				
	Suburb/Locality:				State: Po		Postcode:	
Owner *							Same as applicant	
The person or organisation	Name:							
who owns the land	Title.	Title: First Name:				Surname:		
Where the owner is different from the applicant, provide	Organisation (if applicable):							
the details of that person or	Postal Address:				ox, enter	r the details here	e:	
organisation.	Unit No.: St. No.: St. Name:							
	Suburb/Locality:				State	e:	Postcode:	
	Owner's Signature (Optional):							
							day / month / year	
Doctaration :								
Declaration I	!:*							
This form must be signed by the ap Remember it is against the law	<u> </u>							
to provide false or misleading information, which could result in a heavy fine and cancellation	I declare that I am the applicant; that all the information in this application is true and correct; that all changes to the permit and plan have been listed as part of the amended proposal and that the owner (if not myself) has been notified of the permit application.							
of the permit.	Signature:				Date:			
							day / month / year	
	n **	_						
Need help with the Ap If you need help to complete this form	•		orm or c	ontact	t Coun	cil's planning	department. General	
information about the planning process is available at <u>planning.vic.gov.au</u>								
Contact Council's planning department information may delay your application	•	ecific requirements for th	is appli	cation	and ol	btain a check	dist. Insufficient or unclear	
Has there been a pre-application	0 0	1504 1 100						
meeting with a council planning	() No () Ye	s If 'Yes', with whom?	' :					

Date:

officer?

day / month / year

Checklist II Have you:	Filled in the form completely? Paid or included the application fee? Most applications require a fee to be paid. Contact Council to determine the appropriate fee. Attached all necessary supporting information and documents? Completed the relevant council planning permit checklist?
	Signed the declaration above?
Lodgement II	
Lodge the completed and signed form and all documents with:	Maribyrnong City Council PO Box 58 Footscray VIC 3011 Cnr Napier & Hyde Streets Footscray VIC 3011 Contact information: Phone: (03) 9688 0200 Email: email@maribyrnong.vic.gov.au DX: 81112

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MORE INFORMATION

The Land

It is important that your application to amend a planning permit includes details of the land, consistent with the Planning Permit. Refer to a copy of your Planning Permit, when completing the street address section of the form

Also ensure you provide up-to-date details for the formal land description, using the current copy of the title.

Planning Permit Details

You must identify the permit being amended by specifying the permit number. This can be found at the beginning of the permit.

The Amended Proposal

First select the type of amendment being applied for. This may include an amendment to:

- · the use and/or development allowed by the permit
- · conditions of the permit.
- · plans approved by the permit.
- · any other document approved by the permit.

Then describe the changes proposed to the permit, including any changes to the plans or other documents included in the permit.

Development Cost

In most instances an application fee will be required. This fee must be paid when you lodge the application. The fee is set down by government regulations.

To help Council calculate the application fee, you must provide an accurate cost estimate of the proposed development to be allowed by the amended permit and the difference between the development allowed by the permit.

Council may ask you to justify your cost estimates. Costs are required solely to allow Council to calculate the permit application fee.

Fees are exempt from GST.

The cost difference is calculated as follows:

Development cost related to the Application to Amend a Planning Permit

Development cost related to the Application for Planning Permit

= Cost Difference

If the estimated cost of the proposed amended development is less than the estimated cost of the development allowed by the permit, show it as a negative number.

Example 1

Where the cost of the development to be allowed by the amended permit is lower than the cost of the development allowed by the permit:

\$180,000 - \$195,000 = -\$15,000

Example 2

Where the cost of the development to be allowed by the amended permit is higher than the cost of the development allowed by the permit:

250,000 - 195,000 = 55,000

▲ Costs for different types of development can be obtained from specialist publications such as Cordell Housing: Building Cost Guide or Rawlinsons: Australian Construction Handbook.

⚠ Contact the Council to determine the appropriate fee. Go to planning.vic.gov.au to view a summary of fees in the Planning and Environment (Fees) Regulations.

Existing Conditions

How should land be described?

If the conditions of the land have changed since the time of the original permit application, you need to describe, in general terms, the way the land is used now, including the activities, buildings, structures and works that exist (for example, single dwelling, 24 dwellings in a three-storey building, medical centre with three practitioners and 8 car parking spaces, vacant land).

Please attach to your application a plan of the existing conditions of the land, if the conditions have changed since the time of the original permit application. Check with the local Council for the quantity, scale and level of detail required.

It is also helpful to include photographs of the existing conditions.

Title Information

What is an encumbrance?

An 'encumbrance' is a formal obligation on the land, with the most common type being a 'mortgage'. Other common examples of encumbrances include:

- Restrictive Covenants: A 'restrictive covenant' is a written agreement
 between owners of land restricting the use or development of the land
 for the benefit of others, (eg. a limit of one dwelling or limits on types
 of building materials to be used).
- Section 173 Agreements: A 'section 173 agreement' is a contract between an owner of the land and the Council which sets out limitations on the use or development of the land.
- Easements: An 'easement' gives rights to other parties to use the land or provide for services or access on, under or above the surface of the land.
- Building Envelopes: A 'building envelope' defines the development boundaries for the land.

Aside from mortgages, the above encumbrances can potentially limit or even prevent certain types of proposals.

What documents should I check to find encumbrances?

Encumbrances are identified on the title (register search statement) under the header 'encumbrances, caveats and notices'. The actual details of an encumbrance are usually provided in a separate document (instrument) associated with the title. Sometimes encumbrances are also marked on the title diagram or plan, such as easements or building envelopes.

What about caveats and notices?

A 'caveat' is a record of a claim from a party to an interest in the land. Caveats are not normally relevant to planning applications as they typically relate to a purchaser, mortgagee or chargee claim, but can sometimes include claims to a covenant or easement on the land. These types of caveats may affect your proposal.

Other less common types of obligations may also be specified on title in the form of 'notices'. These may have an effect on your proposal, such as a notice that the building on the land is listed on the Heritage Register.

What happens if the proposal contravenes an encumbrance on title?

Encumbrances may affect or limit your proposal or prevent it from proceeding. Section 61(4) of the *Planning and Environment Act 1987* for example, prevents a Council from granting a permit if it would result in a breach of a registered restrictive covenant. If the proposal contravenes any encumbrance, contact the Council for advice on how to proceed.

You may be able to modify your proposal to respond to the issue. If not, separate procedures exist to change or remove the various types of encumbrances from the title. The procedures are generally quite involved and if the encumbrance relates to more than the subject property, the process will include notice to the affected party.

A You should seek advice from an appropriately qualified person, such as a solicitor, if you need to interpret the effect of an encumbrance or if you seek to amend or remove an encumbrance.

Why is title information required?

Title information confirms the location and dimensions of the land specified in the planning application and any obligations affecting what can be done on or with the land.

As well as describing the land, a full copy of the title will include a diagram or plan of the land and will identify any encumbrances, caveats and notices.

What is a 'full' copy of the title?

The title information accompanying your application must include a 'register search statement' and the title diagram, which together make up the title. In addition, any relevant associated title documents, known as 'instruments', must also be provided to make up a full copy of the title.

Check the title to see if any of the types of encumbrances, such as a restrictive covenant, section 173 agreement, easement or building envelope, are listed. If so, you must submit a copy of the document (instrument) describing that encumbrance. Mortgages do not need to be provided with planning applications.

A Some titles have not yet been converted by Land Registry into an electronic register search statement format. In these earlier types of titles, the diagram and encumbrances are often detailed on the actual title, rather than in separate plans or instruments.

Why is 'current' title information required?

It is important that you attach a current copy of the title for each individual parcel of land forming the subject site. 'Current' title information accurately provides all relevant and up-to-date information.

Some councils require that title information must have been searched within a specified time frame. Contact the Council for advice on their requirements.

▲ Copies of title documents can be obtained from Land Registry: Level 10, 570 Bourke Street, Melbourne; 03 8636 2010; www.landata.vic.gov.au – go direct to "titles & property certificates".

Applicant and Owner Details

This section provides information about the permit applicant, the owner of the land and the person who should be contacted about any matters concerning the permit application.

The applicant is the person or organisation that wants the permit. The applicant can, but need not, be the contact person.

In order to avoid any confusion, the Council will communicate only with the person who is also responsible for providing further details. The contact may be a professional adviser (e.g. architect or planner) engaged to prepare or manage the application. To ensure prompt communications, contact details should be given.

Check with Council how they prefer to communicate with you about the application. If an email address is provided this may be the preferred method of communication between Council and the applicant/contact.

The owner of the land is the person or organisation who owns the land at the time the application is made. Where a parcel of land has been sold and an application made prior to settlement, the owner's details should be identified as those of the vendor. The owner can, but need not, be the contact or the applicant.

See Example.

Declaration

The declaration should be signed by the person who takes responsibility for the accuracy of all the information that is provided. This declaration is a signed statement that the information included with the application is true and correct at the time of lodgement.

The declaration can be signed by the applicant or owner. If the owner is not the applicant, the owner must either sign the application form or must be notified of the application which is acknowledged in the declaration.

▲ Obtaining or attempting to obtain a permit by wilfully making or causing any false representation or declaration, either orally or in writing, is an offence under the *Planning and Environment Act 1987* and could result in a fine and/or cancellation of the permit.

Need help with the Application?

If you have attended a pre-application meeting with a Council planner, fill in the name of the planner and the date, so that the person can be consulted about the application once it has been lodged. This will help speed up the processing of your application.

Checklist

You should provide sufficient supporting material with the application to describe the proposal in enough detail for the council to make a decision. It is important that copies of all plans and information submitted with the application are legible.

There may be specific application requirements set out in the planning scheme for the use or development you propose. The application should demonstrate how these have been addressed or met.

The checklist is to help ensure that you have:

- · provided all the required information on the form
- · included payment of the application fee
- · attached all necessary supporting information and documents
- · completed the relevant Council planning permit checklist
- signed the declaration on the last page of the application form.

▲ The more complete the information you provide with your application, the sooner Council will be able to make a decision.

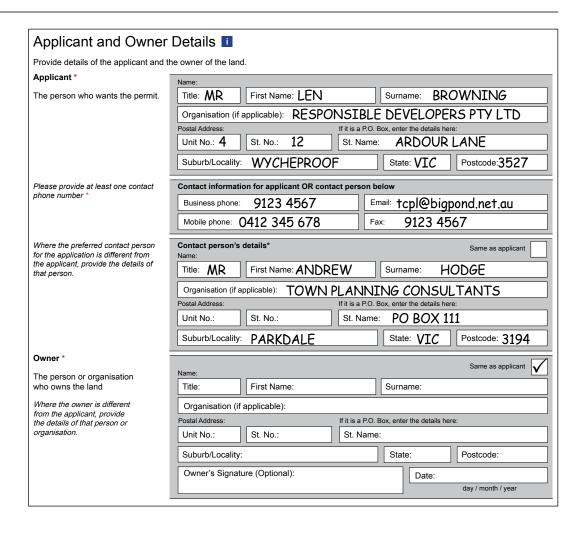
Lodgement

The application must be lodged with the Council responsible for the planning scheme in which the land affected by the application is located. In some cases the Minister for Planning or another body is the responsible authority instead of Council. Ask the Council if in doubt.

Check with council how they prefer to have the application lodged. For example, they may have an online lodgement system, prefer email or want an electronic and hard copy. Check also how many copies of plans and the size of plans that may be required.

Contact details are listed in the lodgement section on the last page of the form.

Approval from other authorities: In addition to obtaining a planning permit, approvals or exemptions may be required from other authorities or Council departments. Depending on the nature of your proposal, these may include food or health registrations, building permits or approvals from water and other service authorities.





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The Victorian Government acknowledges the Traditional Owners of Victoria and pays respects to their ongoing connection to their Country, History and Culture. The Victorian Government extends this respect to their Elders,

REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

Page 1 of 1

RECEIVED

09/07/2025

VOLUME 10562 FOLIO 430

Security no : 124126055133E Produced 09/07/2025 12:14 PM

LAND DESCRIPTION

Lot S2 on Plan of Subdivision 426085P. PARENT TITLE Volume 08751 Folio 980 Created by instrument PS426085P 08/01/2001

REGISTERED PROPRIETOR

Estate Fee Simple Sole Proprietor

AUSTRALIA (NUR) THE LIGHT FOUNDATION INC of 395 BARKLY STREET FOOTSCRAY VIC

AB958677N 22/03/2003

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

AGREEMENT Section 173 Planning and Environment Act 1987 AX987902D 10/05/2024

DIAGRAM LOCATION

SEE PS426085P FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

Street Address: 291 SUNSHINE ROAD TOTTENHAM VIC 3012

DOCUMENT END

Title 10562/430 Page 1 of 1

Imaged Document Cover Sheet

The document following this cover sheet is an imaged document supplied by LANDATA®, Secure Electronic Registries Victoria.

Document Type	Plan
Document Identification	PS426085P
Number of Pages	2
(excluding this cover sheet)	
Document Assembled	09/07/2025 12:14

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Elivered by LAIVI	DATA®, timestamp 09/07/2	2023 12.14 Fage 1 01 2								
				Stage No. LTO use or		nly Plan Number				
	PLAN	N OF SUI	3DIVISIO	N ———	1	EDITION 1		PS426085P		
Location of Land Parish: CUT PAW PAW Township:			C	Council Certification and Endorsement Council Name: MARIBYRNONG CITY COUNCIL Ref: Sus 99\20						
Township: Section: 11 Crown Allotment: 7 (PT), 8 (PT) Crown Portion:				This plan is certified under section 6 of the Subdivision Act 1988. 2. This plan is certified under section 11(7) of the Subdivision Act 1988. Date of original certification under section 6 29/4/99						
LTO ba	use récord: DCM	đΒ		Subdivis	ion Act 1988.	itement of compliance issued under section 21 of the Act 1988.				
1	eferences: 51 Fol 980			Open Space (i) A requirement for public open space under section 18 Subdivision						
	D. C	OT 4 ON 1 D000		Act 198	8 haa / has not		section	10 Subdivision		
	lan Reference: L Address: 291 S TOTTI		1		quirement has b	ten esticified in Stu	90-			
	o-ordinates: N x. centre of plan) E	5 814 290		euncil Del euncil sec	,			·		
Ve	sting of Road	ds or Reserve	! S Re	e-certifie	d under section	11(7) of the Subdivis	sion Act	. 1988		
	ldentifier	Council/Body/	erson ex	ouncil dele ouncil sea	,			•		
	Nil	Nil		ute/8 /	5 / 00					
			Notatio	ons		Staging ^T	his is/ is	not a staged subdivision		
Depth	Limitation: D	Ooes not apply	·· ···			Stugnig P	lanning f	Permit No.		
			•			To be completed	l where nas bee	en connected to permanent		
		Eas	ement Info	ormati	ion		LTO u	ise only		
Leger SE	nd: A - Appurte CTION 12(2) OF		-			ng Easement (Road) IN THIS PLAN	Stater	ment of Compliance mption Statement		
Easement Reference	Purpose	Width (Metres)	Origin		Land Benefite	d/In Favour Of	Receiv	ved .v		
E-1	CARRIAGEWAY	6	THIS PLAN	LOT	S ON THIS PLAN	1	Date /	4/12/00		
							LTO us	se only		
								REGISTERED 9·10am		
								3 /01 /01 .		
							Assis	stant Registrar of Titles		
						Sheet	1 of 2 Sheets			
	Hellier N		d LICENSED SUR	RVEYOR	STUART ANDRE	W McFARLAND				
	Land Surveyors of HAWTHORN ROAD , C (03) 9532 9941 TI	AULFIELD SOUTH 31	ı İ			DATE / /		/ / CIL DELEGATE SIGNATURE		
CAD REF	: C:\6_DATA\4450\	4483_1.G01	REF 44	-83/	<u>′1 </u>	VERSION A	Orie	ginal sheet size A3		





9 July 2025

Josh Seager Urban Planner Maribyrnong City Council PO Box 58, West Footscray, Victoria 3012

Re: TP232/2004 - Use and development of a Place of Worship, Place of Assembly, Childcare Centre, Indoor Recreation Facility, car parking reduction and alteration to a road in the Road Zone Category 1 (Sunshine Road).

At: 291 Sunshine Road, Tottenham

Dear Josh.

Please find attached the following documents submitted for our Application to Amend a Planning Permit in relation to permit TP232/2004 for 291 Sunshine Rd, Tottenham:

- Application Form
- Copy of Title
- Amended Architectural Plans prepared by DCA Design (in conjunction with Point Architects)
- Acoustic Report prepared by Enfield
- Air Quality Report prepared by Arup
- Amended Pipeline Safety Risk Report prepared by Arup
- Letter of Support from Mobil
- Response to the Letter of Support from Mobil prepared by Arup
- Swept Path diagrams prepared by StudioWay
- Waste Management Plan prepared by StudioWay

These plans have been amended as follows:

- a) Amend the number of children accommodated to be 120, formerly 123.
- b) Reconfigure the layout of the building, increasing its proximity to the south-west property boundary to better suit the operational needs of the intended childcare provider after engagement with them into the design process.
- c) External materials have been amended and colour selection modified to reduce the number of different materials and use colours, associated with the intended childcare provider's logo.
- d) The car parking layout has been modified slightly, immediately outside the entrance to the childcare centre to provide extra spaces right close to the front door.

This submission does not propose to alter what the permit allows, however permit conditions 1a references outdated documents and we're applying to have it altered. Additionally, the letter from Mobil flags to other changes required to the planning permit conditions as follows:

1. Condition 23:

The Risk Assessment Reports (RARs) of Mr Nigel Cann dated 16 September 2019 and 12 March 2025 that assess the health and safety risks to occupants of the development by reason of the development being within the pipeline measurement length of the Licensed Pipeline 118 ('PL118') form part of the permit.



2. Condition 26:

Both storeys of the <u>south west</u> facing façade of the childcare centre shall be constructed from non-combustible materials, the <u>south west</u>-facing windows in the childcare centre shall be laminated with appropriate structural support to retain the glass in situ in the event of breakage and the roof of the childcare centre shall be constructed of non-combustible materials such as genuine Colorbond KlipLok.

We have had the Pipeline Safety Risk Report refreshed (Cond 23) & attach a copy for Council and that the findings of the report did not recommend increased safety measures beyond those already referred to in the earlier report. Additionally, we forwarded the updated Pipeline Safety Risk Report to Mobil for comment which you can find attached.

With regard to a possible referral to the Dept of Transport & Planning, we suggest that there are no material changes to the design in the amendment that would impact or change vehicle movements and that referral to them is not warranted.

I trust that our amended plans and reports are within the intention of the original permit and look forward to hearing from you soon.

Kind regards,

Tim Hutchens

Design Manager

DCA Design

Building Design Consultants

Elegant | Functional | Responsible | Design