Application Process



- Step 1: Complete this application form and provide the relevant documentation no payment to be provided yet
- Step 2: Your application will be assessed by our Compliance Department
- Step 3: If your application is approved and no payment is required you will receive your permit/s by post If your application is approved and payment is required you will receive a *Payment Request*
 - * If you provide your e-mail on the application you will receive the request via e-mail recommended
- Step 4: If you receive a Payment Request the permit will only be valid once payment received online option available
- **Step 5:** If payment is received within 14 days your permit/s will be posted to you. If no payment is received within 14 days your application will be voided and a new application will be needed if the permit is still required.

Important Information About Your Property's Permit Entitlements

On 10 June 2014 Council approved the implementation of the Residential Parking Permit Policy 2014. A further review resulted in changes to some aspects of the policy which were endorsed by Council on 15 December 2015. These changes may effect your property's current entitlements.

For information on your property's <u>current</u> entitlements please refer to the table below and attached Parking Zone Map. More information can be found on the *Parking Permits* page at <u>www.maribyrnong.vic.gov.au</u>

Parking Zones	Property Type	Number of Permits				
	Single Residence	Maximum 2 permits Vehicle specific OR Visitor				
Footscray Zone	Dual Residence	Maximum 1 Permit Vehicle specific OR Visitor per dwelling				
	tenants leave Single Residence Max 3 permits	*Current permit to remain in place till property sold or				
Southern Zone	Single Residence	Max 3 permits Combination can include 2 visitor permits maximum				
	Dual Residence	Maximum 2 permits Vehicle specific OR Visitor per dwelling				
	Multi Residence Multi Residence Maximum 1 permit Vehicle specific OR Visitor per dwelling					
Outer Zone	Single + Dual Residence	Maximum 3 permits Combination can include 2 visitor permits maximum				
	Multi Residence	Maximum 2 permits Vehicle specific OR Visitor per dwelling				

Definitions

Vehicle Specific Parking Permit

A vehicle registration specific permit issued to a resident of Maribyrnong City Council for permanent attachment to specifically registered vehicle. This permit is not transferrable to other vehicles.

Visitor Parking Permit

A general non specific permit which is used by visitors of a resident of Maribyrnong City Council. This permit must be used only by visitors to the residential address and is not to be used on vehicles owned by a resident.

Dual Residence

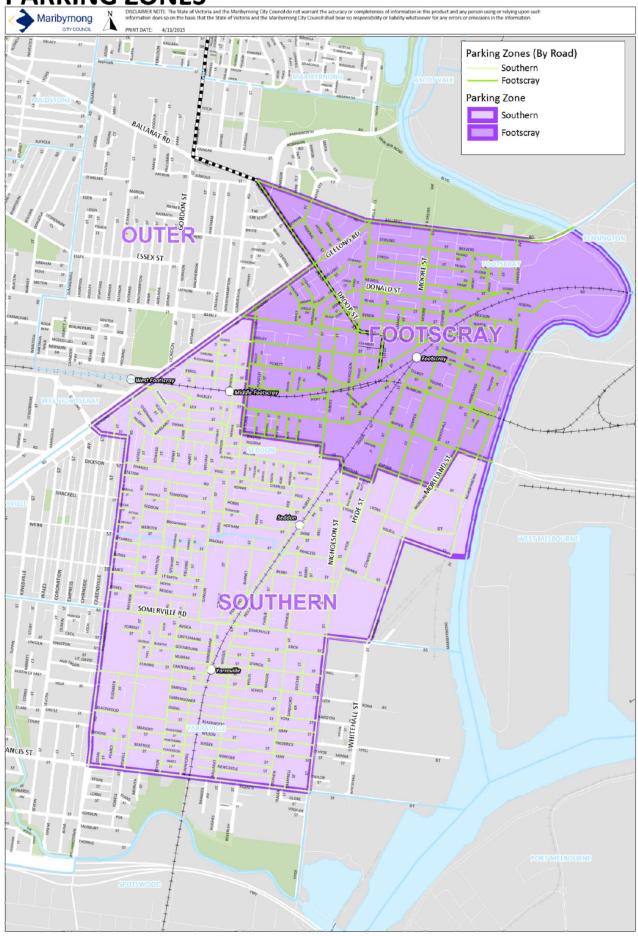
A property consisting of no more than two residential dwellings.

Multi Residence

A property consisting of three or more residential dwellings.

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PARKING ZONES



Resident / Visitor Parking Permit Application



				Ap	plicant l	Details						
First Name				-		Last Na	me					
Permit												
Address								Postcod	е			
E-mail								Mobile				
				P	ermit De	etails			•			
Permit Typ	oe .	Tick requi		Fee	Registr Numl	ation	Vehicl	e Make	Vehic	le Type		
1 st Vehicle Spe	cific	requi	IGU	Free	Rum	bei						
2 nd Vehicle Spe	ecific			\$64.80								
3 rd Vehicle Spe	ecific			\$91.00								
1st Visitor				\$53.30		I						
2 nd Visitor				\$75.30								
Are you replaci Vehicle Specifi			OY	∕es □No	Replaced p	permit num	nber / re	gistration				
Lease / Tenan	ıcy Agre	ement		Only items Rent R	eceipt	list will be	-	ted Bond Rece	ipt 🗌		me Lette Compar	
Home Phone / Broadband Bill			Electricity Bill			Gas Bill			■ Water Bill			
Pro	of of '	Vehi	cle	Ownersh	ip (Extra	for Vehic	cle Spe	cific App	licatio	ns only	y)	
Provide <u>on</u>	<u>e</u> curre	nt cop	y sh	owing the ap	plicant's na	ame, addr	ress abo	ove and ve	ehicle r	egistrat	ion nur	nb
Vic Roads - I	Registra	tion Ce	ertific	ate, Change o	of Address N	Notice or T	Γransfer	of Registra	ation			
Company Ve and is used b				om the Compa is required to					that the	e vehicle	is regis	ste
parked at the	applica	nt's ad	dress	tered owner - s. The letter m certificate sho	ust include	the name	and add	dress of the	eregist			
Vehicle Cont	tract of	Sale (ı	must	show that the	vehicle is o	currently re	egistered	d)				
				De	eclaratio	ons						
	am the	reside	nt of	the above pro	perty							
	l have at	ttached	d all r	elevant docur	nentary pro	of as abov	/e					
	l have re	ad the	con	ditions overlea	af and confi	rm the det	ails abo	ve are corr	ect			
Applicant's Si	gnature) :						Date:		1	1	

 Email: email@maribyrnong.vic.gov.au

Post: Maribyrnong City Council, P.O. Box 58, West Footscray Vic 3012

In person: Footscray Library, 56 Paisley Street, Footscray Vic 3011 Office Hours 8:30am - 5pm Monday to Friday

PERMIT CONDITIONS

- 1. Permits may only be issued in respect to a person's principal or sole place of residence. Proof of residency must be supplied. Only documents listed on the application will be accepted.
- 2. Permits are valid on currently registered vehicles only.
- 3. Registration Specific permits must be affixed to the passenger side of the windscreen and be visible at all times.
- 4. A permit allows the Holder to park in the nominated street or immediate parallel and cross street, but does not guarantee the availability of a parking space (Example outside your own home).
- 5. Visitor Permit is only for use by a visitor, for private visits to a Residential property, and must be clearly displayed on the vehicle. The Visitor Permit is not to be used on vehicles owned by a resident. Failure to comply may result in further enforcement action taken against you.
- 6. Council must be notified if the vehicle is disposed of, a new application must be submitted for a new vehicle. If the owner moves from the area, the sticker is to be removed from the car. Where an applicant has established that he or she is a bona fide resident then any statement made by that resident in regard to previous or current permit holder for that premises, shall be accepted as a valid statement as to the status of that permit holder, permit will be cancelled and the new applicant will be issued with the permit.
- 7. Property owners may apply for a Tradesperson Permit if requiring to carry maintenance or clean ups.
- 8. The use of parking spaces may be suspended by members of the police force or by authorised council officers if deemed necessary.
- 9. Permits will not be issued to any vehicle with a GVM of or greater than 4.5 tonnes and/or more than 7.5 metres in length.
- 10. Permits will not be issued to buses, trailers, caravans, trucks, earth moving equipment
- 11. Commercial and industrial properties will not be considered, unless you live in a residence that is part of a business premises. (Proof required and subject to site inspection)
- 12. Permits are not valid in Shopping Strip areas which are sections of roads that have shops, businesses or other commercial premises located on them.
- 13. Permits are valid for 12 months from date of issue. Permit fees are not refundable. The issue and continued use of Parking Permits shall be at the absolute discretion of Council, and may be cancelled if the permit is found to be misused.
- 14. A fee is required for the replacement of lost/stolen visitor permits.
- 15. Permits do not apply to:
 - * OFF STREET CAR PARKS
 - * SHOPPING STRIP (COMMERCIAL) AREAS
 - * CLEARWAYS

- * NO STOPPING AREAS
- * LOADING ZONES
- * WHEN OTHER STATUTORY SIGNS ARE IN **FORCE**
- * TIME RESTRICTION LESS THAN ONE HOUR * WITHIN 10M OF AN INTERSECTION

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