

## Community Grants 2022

### FREQUENTLY ASKED QUESTIONS

<p><b>Have there been any changes to the Community Grants Program Guidelines?</b></p>	<p>The Community Grants Program Guidelines are updated annually. This year the Program Guidelines have been updated and reflect a budget increase.</p> <p>The total funding pool has increased from \$170,000 to \$255,000 and the amounts in each category have increased.</p> <ul style="list-style-type: none"> <li>• Small Grants (\$500 up to \$1000)</li> <li>• Medium Grants (\$10,000 up to \$15,000)</li> <li>• Large Grants (\$20,000 up to \$25,000)</li> </ul>
<p><b>How many applications can I submit?</b></p>	<p>One application can be submitted in each category (small, medium, and large) but each application must be for a different project. It is unlikely that any one applicant would be successful in more than one category in a round.</p>
<p><b>Can I talk to someone about my eligibility and my project idea?</b></p>	<p>It is a great idea to discuss your eligibility and project idea with the Community Grants Officer. If you would like to discuss your project, please contact the Community Grants Officer as early as possible as they may not be available on or very close to the closing date.</p>
<p><b>My project idea doesn't seem to fit with the focus areas outlined in the Guidelines – what should I do?</b></p>	<p>It is a great idea to discuss your project idea with the Community Grants Officer to help determine if your project idea is well suited to the Community Grants Program. If you would like to discuss your project, please contact the Community Grants Officer as early as possible as they may not be available on or very close to the closing date.</p>
<p><b>I don't have an ABN, Public Liability Insurance, or Incorporation, can I apply?</b></p>	<p>You can apply through an auspice.</p>

<p><b>What is an auspice organisation?</b></p>	<p>An auspice is an organisation who manages grant funds on your behalf.</p>
<p><b>How do I find an auspice organisation?</b></p>	<p>To secure an auspice you need to approach a non-profit or community organisation you think might be interested in supporting your project. It is likely that this would be an organisation working to achieve similar outcomes locally.</p> <p>Common auspicings organisations include Neighbourhood Houses, Multicultural Associations and Residents Groups. A formal agreement should be in place between the project and the auspicings organisation.</p> <p>Auspicing organisations will have requirements of you and sometimes charge a fee which you will need to factor into your project budget.</p> <p>Council is not able to auspice projects.</p>
<p><b>I'm a social enterprise, can I apply?</b></p>	<p>We are able to accept applications for not-for-profit projects from social enterprises certified by <a href="#">Social Traders</a>.</p>
<p><b>What documents am I required to include in my application?</b></p>	<p>All applicants are required to provide Certificate of Currency and Incorporation Certificate or other evidence of the organisations entity status. Applicants applying via an auspice must provide a copy of the auspice agreement.</p> <p>Medium and Large grant applicants will need to provide a detailed project plan and budget. Social enterprises must provide a copy of their certificate of certification from <a href="#">Social Traders</a>. Where relevant, copies of any permits and permissions should also be included.</p>
<p><b>How much insurance do I need?</b></p>	<p>Applicants must hold \$20 million worth of Public Liability Insurance. If you do not have Public Liability Insurance, you can still apply through an auspice.</p>

<p><b>What is a Certificate of Currency and how do I get one?</b></p>	<p>A Certificate of Currency is a document provided by your insurance company that shows your insurance cover. You can get a current copy of your Certificate of Currency by calling your insurance company and requesting they email it to you. An insurance quote, invoice or receipt are not accepted.</p>
<p><b>What about permits and permissions?</b></p>	<p>It is your responsibility to identify any permits and/or permissions relevant to your project and factor them into your project plan and budget. It is important to take particular care here if your project involves an event or takes place in public space.</p>
<p><b>What happens if COVID impacts my project?</b></p>	<p>We understand that COVID does present challenges. Successful applicants are encouraged to consider how their project could be reshaped to respond to tightening or easing of public health restrictions. Variation requests can be made should changes to project scope and timelines be required.</p>
<p><b>Do you need to be a First Nations person, community group or organisation to apply for a project with a First Nations focus?</b></p>	<p>First Nations led projects will be prioritised.</p> <p>Applications for projects aiming to benefit First Nations people should demonstrate that the project is initiated and led by First Nations people.</p> <p>Applications for projects with Reconciliation themes do not have to be First Nations led but would be strengthened by a demonstrable level of cultural competency and the inclusion of any cultural consultations into project plans and budgets as appropriate.</p>
<p><b>Does my project addressing the ‘Increase intergenerational and/or intercultural participation, understanding and opportunities’ focus area have to be both intergenerational AND intercultural?</b></p>	<p>No. Projects addressing the ‘Increase intergenerational and/or intercultural participation, understanding and opportunities’ focus area can be either intergenerational OR intercultural in nature OR both intergenerational AND intercultural.</p>

<p><b>I'm an artist, can I apply?</b></p>	<p>Funding is not available to artists for their own creative/professional practice.</p> <p>The Guidelines identify focus areas and priority communities, and the Grants Program is seeking proposals that respond to these and that benefit community members of Maribyrnong.</p> <p>A project may propose and utilise a variety of methods to achieve an outcome that addresses one of the focus areas.</p>
<p><b>Can I apply for my Seniors Group activities?</b></p>	<p>The program does not fund core business or ongoing costs however Seniors Clubs can apply for project funding.</p> <p>It is likely that the small grants category will be most suitable for Seniors Clubs addressing the 'Support community connectedness and wellbeing' focus area.</p>
<p><b>Can I apply to support my group to continue to respond to or relaunch post COVID?</b></p>	<p>Applications can be made for projects focussed on continuing to respond to or relaunch post COVID.</p> <p>It is likely that such projects would address either the 'Build community and/or organisational capacity and strengthen networks' or 'Support and enable community connectedness and wellbeing' focus areas.</p>
<p><b>Does the Community Grants Program fund wages?</b></p>	<p>The program does not fund core business or ongoing costs, including salaries. It can fund wages/fees for project staff for a project proposal.</p>
<p><b>Will projects that have been funded previously be funded again?</b></p>	<p>No, funding is not recurrent. Projects must be new and previous projects may inspire new ideas which can lead to new projects.</p>

<p><b>How are applications assessed?</b></p>	<p>Eligible applications will be assessed by a panel of Council Officers who will consider the following selection criteria:</p> <ul style="list-style-type: none"> <li>• How the project proposal addresses the nominated focus area.</li> <li>• Evidence of community need.</li> <li>• The change the project is hoping to achieve and how will that change be made.</li> <li>• Capacity to deliver the project.</li> <li>• Benefit to the Maribyrnong community.</li> <li>• Is the project plan and budget detailed, realistic, and achievable?</li> </ul> <p>Consideration is also given to the level of need, previous access to grants, experience of the group and capacity to source other funding.</p> <p>Many more applications are made to the program than Council is able to fund, and applications are in competition with each other. Recommendations of the panel are presented to the Manager and Director for review before being presented to Council for endorsement.</p>
<p><b>I have more questions, who can I speak to?</b></p>	<p>Community Grants Officer (Tuesday – Thursday) 9688 0223 or <a href="mailto:grants@maribyrnong.vic.gov.au">grants@maribyrnong.vic.gov.au</a></p>